



New Student Application K-12

2022-2023

SCHOOL VERSE

I CAN DO EVERYTHING THROUGH HIM WHO GIVES ME STRENGTH.
PHILIPPIANS 4:13

22208 North Birchwood Loop Road
Chugiak, AK 99567
School Office: 907-688-2228
Fax: 907-688-2159

Email: info@birchwoodwarriors.org
Web: www.birchwoodchristianschool.org

ADMISSION PROCEDURES

Admissions, Standards, Policy, and Procedures

1. Parents must be in agreement with the policies of BCS and will be held accountable to partner with the school staff and administration in reinforcing rules and policies with their children.
2. Students must desire to be a part of the BCS community, and be willing to submit to the standards, regulations and discipline by BCS leadership.
3. Registration is not official until all the completed forms are turned in and all applicable fees are paid.
4. Students enrolled in the 7th grade or who have not been enrolled in the Anchorage School District for one year are required to submit the results of a tuberculin skin test using the P.P.D. skin test. State required immunization records must be on file.
5. Each family is required to fulfill 25 hours of volunteerism, each school year, in the classroom or during extracurricular activities. (See Volunteer hours under PTO heading in handbook)
6. Each family is required to participate in 4 BCS fundraisers each year.

Non-Discrimination Clause

Birchwood Christian School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Birchwood Christian School does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions policies, scholarship, athletic or other school administered programs.

Enrollment and Acceptance Process

Attendance at Birchwood Christian School is a privilege, not a right. Acceptance will be on the basis of agreement with the Philosophy and guidelines of the school by both the parents and the student. The student must indicate their agreement by signing, the BCS Student Agreement Form. Students who are failing academically or who have substance related or disciplinary problems are not encouraged to apply.

Admissions Process

Enrollment process begins by receiving our enrollment packet. New applicants must read, fill out, and return to the BCS school office all registration forms and questionnaires after reading the student/parent handbook. A student will not be considered for enrollment until all completed forms are turned in.

After all required paperwork is turned in to BCS school office the Admissions Committee will interview all new families and students. The Admissions Committee will determine final eligibility and then make the selection to fill any openings that may be available with an admittance email.

The Admission Committee is looking for a commitment to the Lord Jesus Christ as evidenced by the prospective student's testimony, commitment to the student's local church and character. We believe that students must desire to attend here. A student's attitude and behavior should show respect toward adults and peers. A student's desire to associate with other Christian young people through their church's youth group, Bible studies, or other groups is important. The Admissions committee is looking for evidence that the prospective student has a growing, personal relationship with the Lord Jesus Christ. The Admissions Committee is also looking for a commitment on the part of the family to the Lord Jesus Christ as evidenced by the family's regular attendance at a local church. We believe the home, church, and school need to support each other physically and spiritually. When one or more of these influences contradicts or fails to support the other, the effect is often counterproductive to what we are trying to accomplish at BCS. BCS is looking for evidence that the prospective student can be successful in our program, both academically and socially. It is in the best interest of the prospective student to be enrolled in a program where their success is at least moderately assured. It is not our desire to enroll any student who we feel would not be successful.

Birchwood Christian School

Admission Procedures

(One form per family)

General Admission Standards: Birchwood Christian School is committed to preparing students to effectively engage our culture and world with the gospel of Jesus Christ. **For this reason, we will only be enrolling students who are sincerely committed to our mission (Mt. 28:19-20).**

Application Procedure: Use the following checklist to guide your application process. The following items need to be submitted before a student will be accepted for enrollment:

The BCS New Student Application Process:

Step One: Submit the items listed below.

- ☐ **Application for Admission**
- ☐ **A copy of any IEP/504 plan for review, if applicable**
- ☐ **Pastor's Reference Form**
- ☐ **Student Personal Testimony Form (6th-12th grade)**
- ☐ **Signed Partnership Agreement - all Parents and student**

Step Two: Schedule an interview with school office.

Interview will be scheduled with the Principal and/or Superintendent

Phone: 688-2228 or email: info@birchwoodwarriors.org

Once accepted

Step Three: Submit required forms

- ☐ **Signed authorization form requesting school records**
- ☐ **Tuition agreement and payment plan (Plan must be approved and signed by Administration)**
- ☐ **Activity Release Form**
- ☐ **Birth Certificate**
- ☐ **Immunization Records**
- ☐ **School Physical**
- ☐ **Photo Release Permissions**
- ☐ **Enroll in Blackbaud (instructions sent in admittance email)**
- ☐ **Registration/Materials Fee for the year.**

Non-Discrimination Clause

Birchwood Christian School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Birchwood Christian School does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions policies, scholarship, athletic or other school administered programs.

Birchwood Christian School reserves the right to select students based upon academic performance, Christian commitment, philosophical agreement, and a willingness to cooperate with the BCS administration and to abide by school policies.

Application for Admission

Birchwood Christian School

(One form per family unless parents share joint custody, then one form for each parent)

School Year 2022-2023

Parent Information

(If parents share custody, both parents will need to sign)

Mother Mrs./ Ms./Dr. _____
Address _____
City, State, Zip _____
Home Phone _____ cell _____
Email _____ Method & best contact time _____

Father Mr./Dr./Rev. _____
Address _____
City, State, Zip _____
Home Phone _____ cell _____
Email _____ Method & best contact time _____

Student's parents are: ___ Married ___ Separated ___ Divorced ___ Single ___ Widowed

Home Church _____ Pastor _____
Church Address _____

Children Enrolling

Name _____	DOB _____	Applying for Grade _____
Name _____	DOB _____	Applying for Grade _____
Name _____	DOB _____	Applying for Grade _____
Name _____	DOB _____	Applying for Grade _____
Name _____	DOB _____	Applying for Grade _____
Name _____	DOB _____	Applying for Grade _____

2021-21 BCS Student Application (K-12)

Please Fill Out for Each Student Enrolling

First Name _____ Initial _____ Last _____

First Name Used _____ DOB _____

Parent Name _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

Applying for Grade _____ Academic Year 2021/2022 ☐ Male ☐ Female

K-5th grade school hours **8:00am - 2:30pm**

6th-12th grade school hours **8:00am - 2:35pm**

Academic History

School	Address	Grades Attended	Reason for Leaving
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Academic Interests _____

What concerns do you have regarding your child's progress? _____

Has the student ever skipped or repeated a grade? ☐ Y ☐ N which grade? _____

Explain: _____

Has the student ever been tested (I.E.P.), diagnosed, or enrolled in any special education program or special school? _____

**** Please attach most recent copy of IEP or 504**

Does the student have a history of any of the following: discipline problems, suspensions, expulsions, excessive absences? If YES, please list school(s), infraction(s), and explain.

Please sign below to indicate your agreement with and willingness to cooperate with Birchwood Christian School in the Christ-centered education of your child.

Signature of Parent/Guardian _____ Date _____

Signature of Parent/Guardian _____ Date _____

Birchwood Christian School Partnership Agreement

Parents and Each student in All Grades MUST Read and Agree With the Following Guidelines

I. Commitment of Students

- A. I will maintain a courteous, respectful, and friendly attitude towards others.
- B. I will work responsibly in the classroom without regularly distracting others.
- C. I will display a Christ-like attitude in speech and action.
- D. I will dress neatly and modestly, keeping my body clean and well-groomed.
- E. I agree with Birchwood Christian Schools statement of Faith
- F. I agree with and will follow all policies outlined in the *Student Handbook*.

II. Commitment of Parents

- A. I will be courteous and respectful towards school personnel at all times.
- B. I will never speak disrespectfully of school personnel in front of my children.
- C. I will offer grace and forgiveness in the face of difficulty or disagreement.
- D. I will seek resolution to conflict in a Christ-like manner (Mt.18:15-17).
- E. I agree with Birchwood Christian Schools statement of Faith
- F. I will support this ministry through prayer, speech and action.

III. Commitment of the School

- A. We will be courteous and respectful towards parents and students at all times.
- B. We will offer grace and forgiveness in the face of difficulty or disagreement.
- C. We will seek resolution to conflict in a Christ-like manner (Mt. 18:15-17).
- D. We will support our students and families through prayer, speech and action.
- E. We will strive to provide an excellent school experience for our students.

IV. We have read the BCS Student/Parent Handbook and agree to abide by the policies stated therein, and by the guidelines listed above.

****BCS Student/Parent Handbook available online at**

www.birchwoodchristianschool.org, under the BCS Families tab.

Signature of Student

Date

Signature of Parent/Guardian

Date

Signature of Principal

Date

Photo Release Permissions

Birchwood Christian School advertises in local publications, creates marketing material, has a website, and uses Facebook and Instagram. This release form allows the school to use photographs in marketing materials, web, and social media. With reference to the Birchwood Christian School website and social media, it is the intention of the school not to publish a student's full name in conjunction with student pictures.

As parent or legal guardian, I do hereby give Birchwood Christian School, its assignees, licensees and legal representatives the right to use student(s) name, picture, portrait, or photograph in all forms and media and in all manner, for advertising or promotional purposes. I waive any right to inspect or approve the finished versions(s), including written copy that may be created and appear in connection therewith.

I understand that I may revoke this consent at any time by written notice to the School Office of Birchwood Christian School. Any such revocation will not be effective with regard to items published prior to the receipt of the revocation by Birchwood Christian School.

I have read this release and am fully familiar with its contents. _____ Initials

Please indicate and sign whether we may publish your child's photo.

- ☐ I grant full permission for Birchwood Christian School to publish my child's photo.
- ☐ I deny permission for Birchwood Christian School to publish my child's photo.

****Please note that even if you select not to have your child's photos used on BCS website or social media, they may still appear in large group photos, like after school sports, or full classroom photos when that class is highlighted. It is not our policy to ask a child to remove themselves from a group photo.**

Signature _____ Date _____

Birchwood Christian School
Activities Registration - Release Form
(One form per student)

Student Name: _____

Address: _____

Phone: _____ Date of Birth: _____

Parent Name(s): _____

Important Medical Information (allergies, medications, etc.): _____

Medical Insurer: _____ Policy Number: _____

Emergency Contact: _____ Phone: _____ Cell _____

Medical Release

I, _____ (parent) grant permission for any Birchwood Christian School representative to obtain medical treatment for my child, _____ in case of sickness or injury.

Signature: _____ **Date:** _____

Permission to Participate in BCS Activities

To participate in various BCS sponsored activities: I authorize the chaperone(s) at BCS to transport my child to each activity. I recognize the hazards inherent in trips to and from activities. I recognize there is a significant element of risk in any outdoor, sport or activity. Knowing the inherent risks and dangers and rigors involved in the activities, I the parent/guardian choose to voluntarily accept responsibility for any injury my child may sustain. I recognize that my child is of age to make decisions both good and bad. If my child's actions deem him/her to be unmanageable or inappropriate, I will be responsible for whatever actions the leadership determines is necessary.

I, the undersigned, do hereby verify that the above information is correct and I do hereby release and forever discharge all sponsors from any and all claims, demands, or injury while participating in these activities.

I, _____ (parent) grant my child, _____, permission to participate in all Birchwood Christian School activities for the 12 (twelve) month period beginning **July 1, 2022** and ending **June 30, 2023**.

If Student will be participating in 6th-12th grade sports— please attach a copy of their current, within 1 year, sports physical

(Parent/Guardian Signature)

(Date)

BCS Pastor's Reference Form

(One form per student)

Family Name _____

Student Name _____

Our Mission

We exist to prepare and equip students spiritually, educationally and socially to effectively engage our culture and our world with the gospel of Jesus Christ.

Dear Pastor,

It is our great desire to partner with families to provide an excellent Christian education for our students.

BCS STATEMENT OF FAITH

We believe...

The Godhead: We believe the Godhead exists in three Persons: Father, Son and Holy Spirit. These three persons are one God, having precisely the same nature and attributes. *John 10:30; John 1:1*

Jesus Christ: We believe in His eternal existence as God; His Incarnation and Virgin Birth; His perfect life here on earth and death on the cross as the substitution atonement for sin; His literal, bodily resurrection from the dead; His present ministry of intercession in heaven; and His personal, future return to earth. *Matt. 1:18-25; 4:1-11; Luke 24; John 14; Phil. 2:5-11; Col. 1:13-22; 2:9*

The Holy Spirit: We believe that the Holy Spirit, the third Person of the Godhead, convicts men of sin, regenerates, baptizes, indwells, seals and sets apart believers unto a holy life; that He keeps and empowers believers day by day; that He is the Teacher of the Word of God and our Guide for daily living. *1 Cor. 2:13; 2 Cor. 13:14; Gal. 5:13-25; 1 Thess. 5:19; 1 Tim. 3:16; 4:1; 2 Tim. 1:14*

The Scriptures: We believe the Bible is the inerrant, inspired Word of God. The Bible is our supreme and final authority in matters of faith and life. *2 Tim. 3:15-17; Heb. 1:1-2; 4:12; 1 Peter 1:25; 2 Peter 1:19-21*

Man: We believe that man was created innocent and pure and Adam fell through the sin of disobedience. Therefore, all people are corrupted in body, soul and spirit and need redemption. All people have the knowledge of God and choose to seek Him or not to seek Him. *Romans 1:19; 5:12; 1 Cor. 1:21-31; 15:19, 21-22; Eph. 2:1-22*

Salvation: We believe that salvation is by grace alone, a free gift of God apart from works; salvation involves repentance, a turning from one's own way to God's way and will. Salvation is through personal faith in the Lord Jesus Christ; all who receive Jesus Christ are a new creation, and that true salvation will be evidenced by a changed life. *Romans 3:28; 6:23; John 3:16; James 2:14-26; 1 Peter 1:2-23; 1 John 1:6 to 2:11*

Church: A New Testament church is a local body of believers who are associated by covenant in the faith and fellowship of the gospel. The church is an autonomous body, operating through Elder leadership under the Lordship of Jesus Christ. In addition to the local church, the New Testament speaks of the church as the universal body of Christ, which includes all of the redeemed of all the ages. *Matt. 16:15-19; 18:15-20; Acts 2:41-42, 47; 15:1-30; 16:5; 20:28; Phil. 1:1; Col. 1:18; 1 Tim. 3:1-15*

Baptism and Communion: We believe that baptism is the immersion of a believer in water in the name of the Father, the Son, and the Holy Spirit. It is an act of obedience symbolizing the believer's faith in a crucified, buried, and risen Savior, the believer's death to sin, the burial of the old life, and the resurrection to walk in newness of life in Christ Jesus. Communion is a symbolic act of obedience whereby members of the church, through partaking of the bread and the fruit of the vine, memorialize the death of Christ and anticipate His second coming. *Matt. 3:13-17; 26:26-30; Rom. 6:3-5; 1 Cor. 10:16, 21; 11:23-29; Col. 2:12*

The Future: We believe that every soul is eternal. We believe in the personal, visible, bodily return of Jesus Christ to earth; in the bodily resurrection of the just to eternally abide in the glory of God's presence, and in the bodily resurrection of the unjust to judgment and everlasting punishment. *1 John 2:28; 3:2; Jude 14; 1 Tim. 6:14; 2 Tim. 4:1, 8; Titus 2:13; Heb. 9:27-28*

Thank you for giving thoughtful response to the following items. Please return this form directly to the school. All responses remain confidential.

Does your church doctrinal statement align with the Statement of Faith of Birchwood Christian School? __Y__N

Pastor signature required.

<u>Christian Commitment</u>	Father	Mother	Student	Pastor's Initial
*Very evident	_____	_____	_____	_____
*Somewhat evident	_____	_____	_____	_____
*Little or no evidence	_____	_____	_____	_____
<u>Church Attendance</u>				
*Faithful and regular	_____	_____	_____	_____
*Irregular/ occasional	_____	_____	_____	_____
*Infrequent/ never	_____	_____	_____	_____
<u>Church Relationship</u>				
*Member in good standing	_____	_____	_____	_____
*Not a member, but faithful	_____	_____	_____	_____
*Unsupportive	_____	_____	_____	_____

Is the student active in the Sunday school of the church? __Y__N

Is the student active in youth group __Y__N

Is the student (or parent) a member of the church? __Y__N

How long have you known the student and his/her family? _____

Do you recommend the student for admission to Birchwood Christian School? __Y__N

Pastor Name _____ Title _____

Church _____ Phone _____

Church Address _____

Pastor Signature

Date

Youth Pastor Signature (6th-12th grade)

Date

Birchwood Christian School
Student Personal Testimony Form (Grades 6-12)

Explain how you came to know Jesus. _____

Describe your current relationship to Jesus. _____

What youth group do you attend? _____

What is the name of your Youth director? _____

How do you serve at your church?

Signature of Student

Date

Name of Church

Birchwood Christian School
2022-2023 Tuition Agreement Form
(One form per family)

Parent(s) _____ Date _____

Student Registration/Materials Fee: \$350*

Half is due by April 15 to reserve your student's spot, the other half is due May 15. If full payment is not received by May 15, your spot will be given away and your student will be put on the waitlist.

*initial _____

*all students pay fees (regardless of financial assistance or scholarship status)

<u>2021-22 K-12 Tuition</u>	<u>Yearly Tuition</u>	<u>10-month plan</u>	<u>11-month plan</u>
First Student (PreK or Oldest)	\$6,000	\$600/mo.	\$545.45/mo.
Second Student	\$3,900	\$390/mo.	\$354.55/mo.
Third Student	\$2,250	\$225/mo.	\$204.55/mo.
Fourth + Students	\$1,275	\$127.50/mo.	\$115.91/mo.

<u>Pre-School Tuition</u>	<u>Yearly Tuition</u>	<u>10-month plan</u>	<u>11-month plan</u>
K3 Full-time M-F	\$6,000	\$600/mo.	\$545.45/mo.
K4 Full-time M-F	\$6,000	\$600/mo.	\$545.45/mo.

*Each family is required to fulfill 25 hours of volunteerism, each school year, in the classroom or during extracurricular activities. BCS will be applying a fee of \$25 per volunteer hour to Blackbaud accounts.

We choose to pay our tuition for the 2022-2023 school year by the following method:

Please select a payment & billing frequency below.

All student financial account payment and management will be through Smart Tuition.

Payment Option #1:

☐

Payment in full, including materials and registration fees by August 1, 2022.

Payment Option #2:

☐

10 monthly installment plan. (August 1, 2022- May 1, 2023. A late fee will be assessed August 10, 2022)

Payment Option #3:

☐

11 monthly installment plan. (July 1, 2022- May 1, 2023. A late fee will be assessed July 10, 2022)

Please note: Blackbaud charges a late fee of \$40 on the 12th of each month. If tuition is not received by the 15th day of the month, student may be withdrawn from BCS.

Understanding the principles of honesty and Biblical stewardship and understanding the necessity of funds being made available in a consistent manner in order to operate this ministry, I/we hereby pledge to honor the terms of this tuition agreement.

Parent/Guardian _____ Date _____

BCS Principal _____ Date _____

Birchwood Christian School:

TUBERCULOSIS (TB) RISK ASSESSMENT



Student _____ Birthdate _____ Grade _____

Parent/Guardian filling out form: _____ Date: _____

Please answer ALL 4 Questions: All New-to-School Preschool through 12th grade

1. Where was this student born? (City, State & Country) * _____ *

Children born in the U.S., Canada, Australia, New Zealand or Western/Northern Europe **do not** need TB testing.

***Children born in US protectorates or on US Military bases in countries not listed above DO require TB testing and equals YES to #1**

2. Has the student been in contact with anyone who has active TB disease in the past year?
3. Has the student travelled to any high TB-rate countries for more than 30 days total during the past year? (any country **other than** U.S., Canada, Australia, New Zealand, or Western/Northern Europe)
4. In Alaska, TB is most common in the Yukon-Kuskokwim or Norton Sound regions. Does the student live in one of these regions, or has the student travelled to one of these regions for more than 30 days in total during the past year?

ANY YES Answers mean your child is **at risk for TB** and must receive a PPD TB skin test or have an IGRA blood test done at your healthcare provider **OR** a blood test at a laboratory called IGRA (Interferon Gamma Release Assay)

Alaska State law requires PPD (purified protein derivative) tuberculin skin testing (TST) **or** Interferon Gamma Release Assay (IGRA) blood test for all students of any age who are new to our school with positive TB risk assessment. (*students who have attended then left BCS and returned less than 2 years later are NOT new to school*)

Parent/Guardian Signature: _____ Printed Name: _____ Date: _____