

Lexington Baptist Preschool

2020-2021



308 East Main Street

Lexington, SC 29072

Phone: (803) 996-8811

Dear Parents,

What a gift God has given to us with our children! They bless our lives. They enrich our homes. They remind us on a daily basis of the realities of joy and innocence that we as adults sometimes forget. Our children also teach us about God. Psalm 8:2 says, "From the lips of children and infants you have ordained praise."

Jesus loved children and recognized in them a special grace from God. "Let the little children come to me, and do not hinder them," He said, "for the kingdom of God belongs to such as these." (Luke 18:16)

Here at Lexington Baptist Church we not only love children, we also value them. We want them to learn about Jesus from an early age and grow to love Him and follow Him throughout their lives. Our Preschool ministry has precisely that goal: to introduce children to Jesus and provide a safe, fun and nurturing environment in which that relationship can take place.

This handbook is designed so that all our parents can understand what we do here, and why. Caring for such a large, diverse and vibrant group as our preschoolers requires that we provide an engaging, spiritual and biblical program as well as the highest possible organizational standards. To that end, the handbook offers information you will find very useful as you place your preschooler in our care.

Our prayer is that you and your preschoolers have a great experience during the time they are part of this ministry. May God bless you as parents as you seek to rear your children "in the training and instruction of the Lord" (Ephesians 6:4).

Mike Turner
Pastor

Dear Parents,

Although the beginning of a new school year is usually met with excitement and anticipation, this year looks a little different. I know anxieties are high with the presence of a world-wide pandemic. I know it wasn't an easy decision for you in regard to your child's placement for this school year. We are honored that you have chosen Lexington Baptist Preschool for your child, and we do not take their health and safety lightly. Please know that we have a comprehensive policy and procedures protocol in place and are committed to the details and practices we are implementing. Our utmost concern is for the safety and well-being of your child and family. Please note that this handbook will help you better understand the program and policies of this ministry, as well as the current guidelines set forth by the CDC or DHEC. If any guidelines or recommendations change, you will be notified of the changes in writing or by email. Please read this handbook carefully and keep for future reference. If you have any questions about the details of this handbook, please contact me!

With a grateful heart,

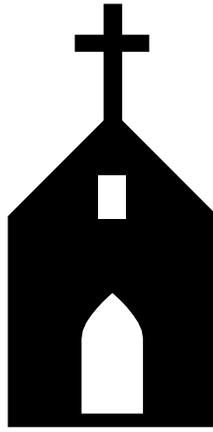
Sabrina Hooker
Interim Director

Please feel free to contact me any time by phone or email.

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MISSION STATEMENT

As an extension of Lexington Baptist Church, the Preschool exists to provide a quality preschool education in a Christian environment in which each child and his/her parents develop a heart that loves Jesus, a mind that wants to learn about Him, hands that want to serve others, and feet that go and tell others the good news while he/she grows spiritually, socially, mentally, physically and emotionally within the realm of his/her abilities.

*“And Jesus grew in wisdom and stature,
and in favor with God and man.” Luke 2:52*

Objectives for each child:

1. To develop an awareness of God’s love for him/her and learn to share that love with others.
2. To develop an awareness that the Bible is a special book.
3. To begin to lay the foundation for the development of a philosophy of life that is in harmony with Biblical principles.
4. To develop an awareness of the world around him/her.
5. To develop his/her ability to have satisfying experiences in working and playing with those his/her own age.
6. To develop self-expression through investigation and participation in group activities.
7. To begin development of positive self-esteem.
8. To bridge the gap between home and school; achieve school readiness.



SCHEDULE

Due to safety protocols and recommendations from the CDC, we will not have our typical Preschool Orientation or Open House. Teachers should be sending a virtual tour of their classroom and introduction video to you before school starts. School will start on Tuesday, September 8th.

Lexington Baptist Preschool follows Lexington School District 1 in school holidays and school closings. We will follow the school district's decision on school closings due to bad weather. If Lexington 1 is closed, Lexington Baptist Preschool will also close. Occasionally Lexington 1 will go on a delay. If they delay, Lexington Baptist Preschool will be CLOSED for the day.

Note: Bad weather days are not made up!

HOLIDAYS

Labor Day	Monday, September 7 th
Thanksgiving	November 25 th -27 th
Christmas Holidays	December 21 st – January 1 st
MLK Holiday	January 18 th
Spring Break	April 5 th -9 th
Last Day of Preschool	May 26 th

Our day begins each morning at 8:30am and ends at 11:45.

DROP-OFF AND PICK-UP

Every Child (1s, 2s, 3s, and 4s) must be dropped-off and picked-up at their child's classroom back door. There will be social distancing markers to help you wait with proper spacing before picking up your child. Please be patient

as we work through these new procedures. Drop-off is from 8:30-9:00. After 9:00, please go to the Lobby doors at the far right and buzz the call box for a staff member to meet you at the door and the staff member will accompany your child to class. Pick-up time starts at 11:45. All children should be picked-up no later than 12:00.

The following is a list of classes and their room assignment:

Ones

Room 119 - Mindy Bires and Isabella Watts (Ones – MT)

Room 119 – Morgan Boozer and Elaine Hughes (Ones – WTh)

Twos

Room 102 – Lelanette Hathcox and Abby Patterson (Twos – MT/WTh)

Room 104 – Emily Gray and Christine Breazeale (Twos - MTW)

Room 105 – Angie Fowler and Lori White (Twos - MTWTh)

Threes

Room 106 – Becky Smith and Taylor Fisher (Threes – MTW)

Room 107 – Wendy Boyd and Sheila Rush (Threes – MT)

Room 107 – Kim Silas and Leslie Green (Threes – WTh)

Room 108 – Alysson Wayne and Satya Mukkavilli (Threes – MTWTh)

Room 117 – Sherri Foster and Laura Wilson (Threes – MTW)

Fours

Room 113 – Regan McCathern and Melissa Bryan (Fours – MTW)

Room 114 – Brenda Eckard and Amy Everett (Fours – MTWTh)

Room 115 – Kim Moore and Pavlina Brown (Fours – MTWTh)

Room 116 – Aubrey Hutto and Leslie Murphy (Fours – MTWTh)

If your child is in room 102-108, please park in the gym parking lot, and walk up the sidewalk towards the playground to get to your child's back classroom door.

If your child is in room 113-119, please park on the grass or gravel lot at the back of the children's building.

Please maintain social-distancing at all times while waiting to drop-off or pick-up your child.

If you arrive to pick-up your child after 12:00, please come to the children's building lobby and buzz the call box on the wall next to the door to the far right. A late fee may be charged after 12:00. The late fee will be \$1.00 per minute. This is necessary to ensure that our staff are able to get to commitments they may have following their morning at preschool.

EARLY DISMISSAL

Any parent needing to pick-up their child before 11:30 should come to the children's building lobby and buzz the call box to the far right. A staff member will verify your ID or code word to pick-up your child, then ask you to wait outside while they get your child from their classroom and then they will bring them to you.

DISCIPLINE

A few rules to remember:

- *Kind Hands*
- *Walking Feet*
- *Soft Voices Inside*
- *Pick up Toys*
- *Use Trashcans*
- *Follow Directions*

We encourage positive behavior. Should a child display inappropriate behavior, according to the behavior but not necessarily in this order, we will:

- 1. Redirect the activity or his/her attention.*
- 2. Talk to the child about the behavior and how to handle it.*
- 3. Use "timeout" – timeout is not used to make the child feel separated but rather a time for the child to observe how others are acting and determine how he/she needs to behave with his/her friends.*
- 4. Ask the parents to come for a conference and help us resolve the problem.*

5. *If a child poses a safety concern to themselves or to others, the director, Ministry Team and teachers will assess the situation to find the safest and most effective outcome for both the child and his/her classmates.*
6. *As a last resort, if a child continues to be aggressive and hurting others, we will ask for parental cooperation in helping the child understand appropriate behavior. If the problem continues, even with the cooperation of the parents, the situation will be taken to the Ministry Team and withdrawal from the program could be necessary.*

We always praise the positive and try to transition before any conflict occurs. Every day is a new beginning.

ORGANIZATION

The day-to-day operation is planned and supervised by a Lexington Baptist Preschool Director, an Executive Administrator, and Administrator Assistant. The Lexington Baptist Preschool is part of the ministry of Lexington Baptist Church, and reports monthly to the Lexington Baptist Preschool Board and the Director of Preschool Ministry. All matters of business are taken before this capable leadership team, whose members are selected by the church.

LEXINGTON BAPTIST PRESCHOOL BOARD

The team provides direction in setting all policies, approving employees, establishing salaries and budgets, overseeing all financial records, setting goals and objectives for the future growth of the program, and ensuring that Lexington Baptist Preschool is consistent in its operation with the mission statement.

CHURCH SUPPORT

Lexington Baptist Preschool receives support from the church through the use of the facilities, included but not limited to, custodial support, utilities, copy machines, phone system, and computer support.

REGISTRATION

Registration is for children one through four. They must be the age of their class on or before September 1. Three and four-year-olds must be potty trained. A NONREFUNDABLE fee is payable at the time of Registration. This fee is determined each year by the Ministry Team. Church members and/or those currently enrolled are given the first chance to enroll when Registration begins each year. A birth certificate and an immunization record are requested at the time of Registration and required by the time of Orientation.

Registration for our Lexington Baptist Preschool families begins in the month of January. The month of January is for our current preschool families and their siblings as well as for families that have been a part of LBP in the past.

Registration will be first come, first serve. Families will register for the days they would like to attend, not for the teacher. Once classes are full, we will only offer classes that have openings. It is important to get your registration form and fee into the preschool office in a timely manner. After registration for preschool, church members and public is completed, we will divide classes to ensure a good balance in gender, specific need and date of birth.

“Lexington Baptist Preschool admits children of any race, color, gender, national and ethnic origin to all the rights, privileges, programs and activities made available through the preschool program and does not discriminate on the basis of race, color, gender, national, ethnic origin in administration of its staff.”

POTTY-TRAINING

Two-year-olds do not have to be potty trained, but if they are not, they must wear diapers or Velcro-sided pull-ups.

All 3- and 4-year-old children must be potty-trained. If a 3-year-old is in the process of potty-training, but not completely trained by the start of school, please discuss this with the director prior to the first day.



WE WILL CONTINUE TO EVALUATE, ADJUST, AND MAKE CHANGES TO THESE POLICIES AND PROCEDURES TO KEEP OUR CHILDREN & STAFF SAFE

DROP-OFF & PICK-UP

- Only one parent will park and walk their child to the exterior door of their child's classroom.
- Teachers will take and note each child's temperature using a touchless thermometer. A child with a fever above 99.9 will not be permitted into the classroom.
- Parents and children over age 10 must wear a mask at pick-up and drop-off. Parents will stand six feet apart while waiting to check-in and pick-up their child.
- Pick-up will run in a similar manner. One parent will bring their child's carpool number to the back door of the classroom, and the teacher will dismiss the student.
- Staff will wear gloves and face shields during drop-off, pick-up, and food service.
- Please be patient as we get the routine established. Plan on some delays initially.
- If you need to pick-up your child early, please call (803) 996-8811 or (803) 996-8846, and someone will assist you. You can also send in a note or contact your teacher 24 hours in advance, and we will meet you in the front lobby with your child for pick-up.

PERSONAL BELONGINGS

- At this time, we cannot accept other items brought from home that are not necessary or essential. This includes but is not limited to; toys, crayons, cars, books or foods. The only exception is for children who must bring their snack from home due to documented food allergies.
- Book bags should only include the class communication folder and a change of clothes.
- Each child will need one change of clothes including socks and underwear. All of these items must be in a zip-loc bag with your child's name on it. Soiled clothes will be returned to you that day at pick-up. If your child soils his/her clothes and we do not have a /change of clothes, you will be called to have him/her picked up immediately.
- Please do not send your child in shoes or clothes that you do not want to get dirty from outside or discolored from a disinfecting spray.
- We will not accept clothes without names and in a zip-loc bag.

SANITATION AND DISINFECTION

- Upon entry into the building (in the morning and throughout the day) the following procedures will take place:
 - Hands washed at sinks in classrooms.
 - Faces will be wiped with wet baby wipes.
- Tables, chairs, toys and common areas will be cleaned with disinfectant spray or disinfectant wipes throughout the day.
- Teachers, Assistants, and Support Staff will maintain daily sanitation procedures already in place including sanitizing tabletops, changing tables, diapers/potty stations, classroom books and toys, doorknobs, stair rails, all areas where food is served, and floor areas where entry and exit occurs.
- Each classroom will open the doors to ventilate the rooms each day after school. Each evening LBP will be cleaned by a professional janitorial company.

PROCEDURES FOR SICK CHILDREN

- Sick children will be required to stay at home.
- If your child becomes sick or has a fever while at LBP, he/she will go directly to our office and you will be called for immediate pick-up.
- A sick child will ONLY be able to return to LBP once the child is fever/symptom free for no less than 72 hours. If fever, diarrhea, or vomiting reoccurs once child has returned after 72 hours, the parent will be required to pick up child immediately, follow another 48-hour isolation period, and provide a doctor's note for re-entry.
- DHEC states that if a child or caregiver is exposed to COVID-19 from another person they should quarantine for 14 days. However, if a child or caregiver is diagnosed with COVID 19, LBP will close for at least 24 hours to disinfect and sanitize the whole building. The child or caregiver may not return until they have recovered and provide Lexington Baptist Preschool administration with a Negative test result.
- While certain laws are in place to protect your medical information, we consider it to be your moral responsibility to let us know for the safety of each and everyone one of our LBP family.
- If a child tests positive for COVID 19, that child's entire class will be asked to quarantine for 14 days from last exposure.



DAILY PROCEDURES

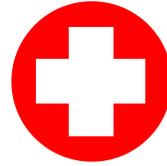
- Staff will wear face shields throughout the day.
- Food Preparation
 - Snack time will take place in the individual classrooms.
 - One staff member from each classroom will handle the snack for their classroom. The designated staff member will wear gloves when preparing, serving and cleaning up the snacks.
 - Sinks used for food preparation should not be used for any other purposes.
 - Caregivers should ensure children wash hands prior to and immediately after eating.
 - Caregivers should wash their hands before preparing food and after helping children to eat.
- Playground, Music, Gym Time, and Special Events
 - There will be no blended class combinations inside or on playground. Music and gym classes will be one class at a time. When Special Visitors begin, they will take place in the Gym to allow for proper spacing between classes.
- Indoors
 - Hard toys and books will be rotated for cleaning.
 - No soft toys or dress-up clothes allowed in classrooms.
 - No show and tell activities.

CARING FOR INFANTS AND TODDLERS

- When diapering a child, wash your hands and wash the child's hands before you begin, and wear gloves. Follow safe diaper changing procedures. Steps include:
 1. Prepare (includes putting on gloves)
 2. Clean the child
 3. Remove trash (soiled diaper and wipes)
 4. Replace diaper
 5. Wash child's hands
 6. Clean up and disinfect diapering station
 7. Wash hands
- After diapering, wash your hands (even if you were wearing gloves) and disinfect the diapering area.
- If reusable cloth diapers are used, they should not be rinsed or cleaned in the facility. The soiled cloth diaper and its contents (without emptying or rinsing) should be placed in a plastic bag or into a plastic-lined, hands-free covered diaper pail to give to parents/guardians to launder.
- Washing, Feeding, or Holding a Child:
 - It is important to comfort crying, sad, and/or anxious infants and toddlers, and they often need to be held. To the extent possible, when washing, feeding, or holding very young children: Childcare providers can protect themselves by wearing long hair up off the collar in a ponytail or other updo.
 - Childcare providers should wash their hands, neck, and anywhere touched by a child's secretions.
 - Childcare providers should change the child's clothes if secretions are on the child's clothes. They should change clothes if the child's secretions are present on their clothing.
 - Contaminated clothes should be placed in a plastic bag and placed outside near the backdoor exit.
 - Infants, toddlers, and their providers should have a change of clothes on hand for preschool use.
 - Childcare providers should wash their hands before and after handling infant bottles prepared at home or prepared in the facility.

FAMILY AND STAFF HEALTH

- Based on currently available information and clinical expertise, older adults and people of any age who have serious underlying medical conditions might be at higher risk for severe illness from COVID 19. To protect those at higher risk, it's important that everyone practices healthy hygiene behaviors.
- If anyone in a child's home tests positive for COVID 19, then everyone in that home will be asked to quarantine for 14 days from last exposure.
- Information about COVID 19 in children is somewhat limited, but the information that is available suggests that many children have mild symptoms. However, a small percentage of children have been reported to have more severe illness.
- If you have children with underlying health conditions, parents should be encouraged to talk to their healthcare provider about their risk. Follow children's care plans for underlying health conditions such as an asthma action plan.
- If you have children with disabilities, parents should talk to their healthcare provider about how their children can continue to receive the support they need.



HEALTH REQUIREMENTS

A certificate of immunization and Birth Certificate are required by the time of Orientation. Information to help the staff with your child's health, especially serious allergy problems, should be written on the registration form.

HEALTH POLICIES - Please do not send your child to school if he/she has:

1. Communicable (contagious) diseases – check with your physician as to when it is safe to return to school.
2. Ringworm or impetigo – must be completely healed before returning.
3. Sore throat, earache, or swollen glands accompanied by fever – be free of fever 24 hours before returning.
4. Undiagnosed rash or skin eruptions – check with physician as to safe return.
5. Undiagnosed red eyes with drainage – if pinkeye, may return 24 hours after medical treatment.
6. Fever over 99.9 degrees within the past 24 hours – be free of fever 24 hours (WITHOUT medication) before returning to school.
7. Vomiting or diarrhea within the past 24 hours – after 24 hours has passed since last incident, it is safe to return.
8. Head lice – may return 24 hours after treatment if NO NITS remain in hair.

When your child has a cold please use common sense about sending him/her to school. If the nasal discharge is thick yellowish/green and/or your child is repeatedly coughing he/she should be kept home. Children do not tend to cover their nose or mouth when sneezing or coughing. Thank you for helping with this.

If your child becomes sick while in our care, you will be notified and he/she should be picked up as soon as possible.

Updated August 2020

Staying Home from School or Childcare When Your Child is Sick



If you think that your child has an illness that can be spread to others, please keep him or her home from school or childcare. Contact your healthcare provider or clinic if you think medical attention is needed.

The School and Childcare Exclusion List was updated August 2020

Dear Parents:

This brochure lists the illnesses for which a child must be kept out of school or childcare. It tells you if your child needs a doctor's note or medical treatment to come back to school or childcare after certain illnesses. If you have any questions about the School and Childcare Exclusion List, please contact your child's school, childcare or your local health department.

DHEC has also posted the School and Childcare Exclusion List on the web at the following address:

www.scdhec.gov/health/child-teen-health/school-exclusion

Frequently Asked Questions

When should sick children stay home from school or childcare?

If your child feels too sick to go to school or childcare, or has one of the illnesses on this form, please keep him or her home.

Does my child need to stay home when the child just has a cold?

Most children with mild colds who have no fever and who feel well enough to go to school or childcare do not need to stay home. Most colds spread in the 1-3 days before children show symptoms such as a runny nose or minor cough.

Does my child need to be out of school or childcare if the child has pinkeye?

It is helpful to think of pinkeye like the common cold. It can be spread to others, but it usually clears up without medicine. The best way to keep a child from spreading pinkeye is to encourage good handwashing. If your child has pinkeye and a fever or severe eye pain, take him or her to see a doctor.

How long will my child need to stay home if the child is sick?

The inside of this brochure explains how long children should stay home after they become sick with certain illnesses.

When would my child have to stay out of school or childcare if the child was not sick?

Sometimes children will also have to stay home from school or childcare if they are exposed to some diseases that are preventable by vaccines or if they need to provide a specimen that shows they are no longer shedding organisms that can cause diarrhea. Your school, childcare center or local health department will discuss the amount of time with you.

If my child was excluded, what does my child need to come back to school or childcare?

The list inside this brochure shows whether a **medical note** or **parent note** is required for your child to return to school or childcare after being absent for an illness.

What illness might keep my child from participating in other activities?

Children with illnesses spread by close contact, like lice, scabies, shingles, staph or strep skin infections may not be allowed to participate in some sports or physical education activities. Children with mononucleosis (Mono) or CMV may be told not to participate in Physical Education (PE) or sports in order to avoid injuries. Children with diarrhea should not participate in water activities like swimming, splash pads, or water tables until two weeks after diarrhea stops.

Questions to Consider When Your Child is Sick:

1. Does your child's illness keep him/her from comfortably taking part in activities?
2. Does your sick child need more care than the staff can give without affecting the health and safety of other children?
3. Could other children get sick from being near your child?

If the answer to any of these questions is "Yes," please keep your child out of school or childcare.

School and Childcare Exclusion List: A Quick Reference for Parents of Children

Chicken Pox / Varicella

Children with chicken pox may return with a parent note once all of the sores and blisters are dried or scabbed over. If there are no scabs, the child may return to school or childcare when no new sores appear for 24 hours.

Coronavirus Infectious Disease 2019 (COVID-19)

Children with a positive COVID-19 test or monitoring symptoms at home should stay home until they have had no fever for 24 hours without use of fever-reducing medication AND improvement of symptoms AND at least 10 days have passed since symptoms first appeared. Siblings and household members should also stay home for the recommended length of quarantine; refer to the CDC website for the length of quarantine (<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>).

Diarrhea:

For *most kinds* of diarrhea (defined as 3 or more loose stools in 24 hours):

Students in 1st through 5th grades should stay home until diarrhea stops for 24 hours, or until a healthcare provider clears the child to return to school. Your child can return with a **parent note**.

Older children in **6th through 12th grades** with diarrhea do not have to stay home, unless they are spreading illness in the school setting, they have diarrhea with blood or mucus, or they have diarrhea from one of the contagious conditions listed below.

Children of any age must have a **medical note** to return to school or childcare after having diarrhea that contains blood or mucus. *Children with non-infectious illnesses such as Irritable Bowel Syndrome (IBS) or Crohn's Disease often have uncontrolled diarrhea containing either blood or mucus. These children do not have to have a medical note to return to school or childcare once symptoms have resolved.*

Children who can use the restroom or whose diarrhea is contained in diaper-type underwear do not have to be excluded if the diarrhea is known to be from a non-contagious condition, or if it continues after the child completes antibiotics for a diarrhea-causing illness.

Diarrhea (continued)

A medically fragile child or child who needs help with using the bathroom may need to be out of school or childcare if the diarrhea makes it hard for his or her caretakers to keep the classroom clean.

Children of any age are **excluded** with Diarrhea from *Campylobacter*, *Cryptosporidium*, *E. coli* (Enteropathogenic *E. coli* (EPEC), Enterotoxigenic *E. coli* (ETEC), Shiga Toxin Producing *E. coli* (STEC)), *Giardia*, *Norovirus*, *Rotavirus*, *Salmonella*, or *Shigella*:

E. coli 0157:H7 and other Shiga Toxin Producing E. coli (STEC):

For all ages do not allow recreational water activities (pools, splash pads, water tables, etc.) until 2 weeks after diarrheal symptoms stop.

- **Children in childcare and students under 5 years of age:** Must have 2 back to back tests taken at least 24 hours apart test negative for **STEC**. If antibiotics were prescribed the stool cultures must be collected at least 48 hours after antibiotic completion.
- **Students 5 years of age or older thru grade 12:** Exclude until diarrheal symptoms are resolved for at least 24 hours.
- **Salmonella Typhi (Typhoid fever):** Children under 5 years of age must be out of school or childcare until the diarrhea stops and 3 lab tests taken at least 24 hours apart test negative for *Salmonella* Typhi. If antibiotics were prescribed the stool cultures must be collected at least 1 week after antibiotic completion.

Shigella:

- **Children in childcare and students under the age of 5** must be removed for 24 hours or more after diarrhea has stopped and at least one stool culture is negative. If antibiotics were prescribed the tests must be collected at least 48 hours after antibiotic completion.
- **Students 5 years of age or older thru grade 12:** Remove until diarrhea has stopped for 24 hours or more: provided that the student has good handwashing and is able to self-toilet. A **parent note** is required to return to school or childcare.
 - A student with questionable or poor hand hygiene may be required to have at least one Shigella-negative stool culture and to be diarrhea-free for at least 24 hours prior to returning. If antibiotics were prescribed, stool cultures must be collected 48 or more hours after the antibiotics are completed.

Campylobacter, Enteropathogenic E.coli (EPEC), Enterotoxigenic E. coli (ETEC), Giardia, Norovirus, Rotavirus, and most types of Salmonella:

Your child may return with a **parent note** after diarrhea stops for 24 hours.

Fever only

Keep your child home for a fever of 100.4 degrees or higher by mouth or 100 degrees or higher if taken under the arm. Fever without a known cause may require COVID-19 testing or completion of COVID-19 exclusion. The school will specify when your child can return based on the situation.

Flu, Influenza or Influenza-Like Illness (ILI)

(ILI is defined as an oral temperature of greater than 100° F with a cough and/or sore throat for which there is no other known cause)

A child with the flu will be excluded for a fever of 100 degrees with cough and/or sore throat until he or she is fever free for at least 24 hours without any fever medicines. Children with flu-like illness without a known cause may require negative COVID-19 test or completion of COVID-19 exclusion.

Hand, Foot, and Mouth Disease

Children with hand, foot, and mouth disease should be out of school or childcare while they have fever, above normal drooling, trouble swallowing, or are too sick to do normal school or childcare activities.

Head Lice

Children with crawling lice or with nits (eggs) 1/4 inch or closer to the scalp may be sent home at the end of the day, if head-to-head contact with other children can be avoided. Otherwise, they may be sent home immediately.

Your child may return with a **parent note** after one treatment with an over the counter or prescription lice-killing product, if there are no active lice crawling on your child's head. The school or childcare may also allow children to return after crawling lice and nits have been removed from the hair by combing or heat treatment methods.

The school or childcare should check your child's scalp for any newly hatched lice 7–10 days after treatment. If any are present, your child will have to be removed and retreated for lice in order to come back to school or childcare.

Haemophilus influenzae Type B (Hib)

Children with a Hib infection are excluded until cleared by a **healthcare provider** to return to school or childcare.

Hepatitis A

Children are excluded until 1 week after the start of illness or jaundice. The child may return with a **medical note** 1 week after the start of the jaundice.

Impetigo

Your child may return after receiving antibiotics for 24 hours, as long as the sores have stopped oozing and are starting to get smaller, or if the sores can be covered completely with a watertight bandage. A **parent note** is needed to return to school or childcare.

Measles (Rubeola)

Children with measles can return with a **medical note** 4 days after the rash begins, if they have no fever and feel well enough to participate in regular school or childcare activities.

Meningitis

A child with signs of meningitis (high fever, rash, stiff neck) must remain out of school or childcare until a **healthcare provider** provides a medical note stating that the child may return.

Mumps

Children with mumps can return with a **medical note** 5 days after the beginning of swelling.

Pink-eye / Conjunctivitis

Children with pinkeye do not have to stay home unless there is a recommendation from the health department or the child's healthcare provider. A child with pinkeye should see a healthcare provider if he or she has fever or severe eye pain.

Rash with fever, behavioral changes or other symptoms

Children who have a quickly spreading rash or a rash with fever or behavior change are to be removed from school or childcare immediately. A **medical note** is required to return.

Ringworm

Children with **ringworm of the scalp** must remain out of school or childcare from the end of the day until they have begun treatment with a prescription oral antifungal medication. Your child may return with a medical note.

Children with **ringworm of the body** must remain out of school or childcare from the end of the day until they have begun treatment with a topical antifungal medication. Your child may return with a **parent note**.

Rubella / German Measles

Keep your child home until 7 days after rash starts. The child may return with a **medical note**.

Scabies

Keep children with scabies out of school or childcare until treatment/medication has been completed (usually overnight). A **medical note** is required to return.

Shingles

Keep children home who have shingles sores or blisters that cannot be covered. Your child may return with a **parent note** once the sores are dried or scabbed.

Skin Infections from Staph or Strep (includes MRSA) or Herpes Gladiatorum

Children may attend school or childcare if the sores are covered with clothes or dressings, and if the drainage does not come through clothes or dressing.

"Strep Throat" / Streptococcal Pharyngitis

Your child with "Strep throat" can return to school or childcare with a **medical note** 24 hours after starting antibiotics, if there is no fever.

Tuberculosis (TB)

Keep children who are diagnosed by a healthcare provider with active (infectious) TB home until the healthcare provider treating the TB writes a **medical note** that says that the child is no longer contagious.

Vomiting

Keep young children home when vomiting has occurred 2 or more times in a 24 hour period. All children should stay home for any green or bloody vomit. If the child is vomiting and also has not urinated for 8 hours the child should stay home.

Whooping Cough / Pertussis

Children with whooping cough can return to school or childcare with a **medical note** after completing 5 days of antibiotics.

If there is an outbreak of disease in your child's school or childcare, DHEC may change the exclusions found in this document in order to stop the spread of disease.

If your child has not received immunizations to protect against diseases like Measles, Mumps, Rubella (German measles), or Chickenpox, he or she may need to be removed from school or childcare if there are cases of these illnesses in the school or childcare. Your school nurse will provide more information if there is an exposure or outbreak.

OK to Attend

Children with the following conditions do not have to be excluded from school or out-of home childcare, if they feel well enough to participate in regular activities:

- Canker Sores
- Chronic Hepatitis B or C
- Colds or coughs, without fever or other signs of illness
- Cold Sores
- Croup
- Cytomegalovirus (your child may need to stay out of PE and sports)
- Disease spread by mosquitos for example Malaria and West Nile Virus
- Diseases spread by ticks: Babesiosis, Ehrlichiosis, Lyme Disease, Rocky Mountain Spotted Fever, Tularemia
- Ear Infection
- Fifth Disease
- HIV infection
- Mononucleosis (your child may need to stay out of PE and sports)
- MRSA, if child is only a carrier
- Pinworms
- Rash without fever or behavior change
- Roseola, once the fever is gone
- Thrush
- Urinary Tract Infection
- Warts, including Molluscum contagiosum
- Yeast Diaper Rash

Help your child stay healthy and ready to learn.

We hope that your child never has to miss school or childcare because of illness or disease. The best protection from disease is prevention. You can help prevent many illnesses by making sure your child receives immunizations and by making sure your child washes his or her hands often.



DHEC Bureau of Disease Control
Division of Acute Disease Epidemiology
2600 Bull Street, Columbia, SC 29201
Phone: 803.898.0861 / Fax: 803.898.0897

www.scdhec.gov/health/child-teen-health/school-exclusion

ACCIDENT REPORTS

Accident reports are made to the director in the event of injury. A form will be signed by the teacher present and the parent or the person picking up the child will be asked to sign it. The parent will be contacted concerning any accident serious enough to require parental attention. **FOR SAFETY REASONS, PLEASE NO ROLLING BOOKBAGS.**

OUTSIDE PLAY

Outside play is conducted whenever weather permits. If a child is too sick to go outside, he/she is too sick to come to school. Your preschooler should come dressed in play clothes. Clothes that are comfortable and easy for them to remove for toileting are best. Dress your child appropriately for outside play as well. In cool or cold weather, be sure to send your child with an outer garment (sweater, jacket, coat, etc.). Please label these outer garments with your child's name.

Shoes should be comfortable, a good fit, and rubber-soled or non-slip. Tennis shoes are best!

SEASONAL PARTIES

Due to Covid-19, we will not be able to accept food from outside of our preschool. The preschool staff will provide a special snack on the following dates:

Fall Snack	October 27th, 28th, and 29th
Christmas Snack	December 15th, 16th, and 17th
Valentine's Snack	February 16th and 17th
Easter Snack	March 30th, 31st, and April 1st

EMERGENCY EVACUATION PLAN

In case of an emergency evacuation ordered by the Town of Lexington, Lexington Baptist Preschool will evacuate the children to Pilgrim Lutheran

Church, 1430 North Lake Drive. Our emergency location must be one mile or more from the premises.

Depending upon the amount of time given to evacuate we will use our church bus as the method of transportation, making as many trips as necessary. If immediate evacuation of the entire premises were necessary we would use the church busses and private vehicles of Lexington Baptist Preschool and church staff. We would take whatever steps deemed necessary to comply with the evacuation order given by the Town of Lexington.

We will use the most feasible route, which could vary depending upon the exact emergency and the location of the source of the emergency. The most likely route would be to proceed down Creps Street from the rear of the church to Harmon Street, left on Dreher Street, right at the traffic signal and proceed on Highway 378/Highway 6, taking a left at the intersection below Lexington Middle School onto Highway 6 and stay on Highway 6 toward the dam to Pilgrim Lutheran Church located on the right.

We would make an announcement on WIS TV.

Emergency Contact Numbers, emergency use only please.

Pilgrim Lutheran Church, 359-9421

Sabrina Hooker, Interim Director, Cell Phone, 803-760-8954

DHEC Chemical Spill Information, 896-4000

FIRE EMERGENCY EVACUATION PLAN

The pick-up in the event of a fire emergency will be in the back parking lot of the Family Life Center, located on Efird Street. We would gather in the very back section of that parking lot. In the event of fire the children will exit from their classroom emergency door and proceed down the sidewalk or their side of the building to Efird Street, then cross and assemble in the back section of the back parking lot. You would be able to reach that parking lot by turning off Hwy 6 onto Corley Street, then turn onto Efird Street or from US1 (Main Street) turn onto Harmon Street, then onto Corley Street and proceed up the

hill and enter the parking lot at the gravel exit. You should be able to avoid any emergency equipment.

TUITION - is to be paid the first of each month.

9 total payments:

4 days a week -	\$180.00
3 days a week -	\$165.00
2 days a week -	\$150.00
1 day a week -	\$105.00

There is a supply fee of \$99.00 divided into 3 payments, September - \$33.00, January - \$33.00, and March - \$33.00.

Federal Tax ID Number – 57-0381873

A notice will be sent if payment is not received by the 10th of the month. It is necessary for you to pay for all days that you enroll your child even though your child may be absent for any reason. In the event of a financial problem please see the director to discuss a possible plan to help keep your child in the program.

The policy concerning children enrolled or withdrawn is as follows:

Enrollment: Full tuition is due for any part of the month.

Withdrawal: Please notify the director in writing 2 weeks in advance. No fees are refundable.

The expenses of the school continue, and your child is planned for even when absent. You will receive an invoice through PayPal before the first of each month.

BIRTHDAY PARTIES

Unfortunately, due to Covid-19, we can not accept outside food/drinks. There will be



a day each month set aside to celebrate that month's birthdays. The preschool staff will provide a special snack on those days.

The following are the special snack dates:

August and September Birthdays - September 22nd or 23rd

October Birthdays - October 13th or 14th

November Birthdays – November 10th or 11th

December Birthdays – December 8th or 9th

January Birthdays – January 12th or 13th

February Birthdays – February 9th or 10th

March Birthdays – March 9th or 10th

April Birthdays – April 13th or 14th

May, June, July Birthdays – May 11th or 12th



STAFF

Staff members are well qualified and prayerfully chosen by the Preschool Team. Their main concern is your child. Please feel free to call with any questions you may have.

Sabrina Hooker, Interim Director	803.760.8954
Nadine Campbell, Executive Administrator	803.609.2586
Toni Harrison, Preschool Ministry Assistant	803.348.5462
Amber Johnson, Administrative Assistant	803.530.2250
Tammy Mayer, Receptionist	803.808.2940

Ones

Mindy Bires	803.360.1512
Isabella Watts	803.606.9318
Morgan Boozer	803.673.1038
Elaine Hughes	803.521.1426

Twos

Lelanette Hathcox	803.403.5344
Abby Patterson	260.251.7914
Emily Gray	803.807.3280
Christine Breazeale	803.360.5980
Angie Fowler	803.892.5404

Lori White

803.730.9325

Threes

Becky Smith	803.356.3750
Taylor Fisher	803.767.8555
Wendy Boyd	803.957.9011
Sheila Rush	803.808.8394
Kim Silas	803.356.8273
Leslie Green	803.957.0313
Alysson Wayne	864.380.4125
Satya Mukkavilli	803.743.7995
Sherri Foster	803.413.6983
Laura Wilson	803.920.0183

Fours

Aubrey Hutto	803.957.6778
Leslie Murphy	479.426.0988
Kim Moore	407.234.5306
Pavlina Brown	770.331.2527
Brenda Eckard	803.892.5704
Amy Everett	803.807.1181
Regan McCathern	803.609.5959
Melissa Bryan	803.292.7122

“Blessed are you when your church says, ‘Teach our children’ for then you are numbered among those who follow the great command, ‘Go Teach’.”

2020-2021 PROPOSED TWO-YEAR-OLD CURRICULUM

Date	Theme	Color or Shape
September 8-10	Fun with New Friends	
14-17	I am Growing and I can be a Helper	
21-24	I Can See and Hear	
28-Oct. 1	I Can Taste, Touch, and Smell	
October 5-8	My Community has Helpers	red
12-15	Fun at the Fair	blue
19-22	Enjoy Fall	yellow
26-29	Pumpkin Patch	orange
November 2-5	Old MacDonald's Farm	green
9-12	My World has Many Colors	purple
16-19	Dinosaurs	
23-24	My Family Gives Thanks	
30-Dec. 3	Let's Decorate	
December 7-10	Christmas Story	
14-17	Christmas Fun	
21-Jan. 1	***** Christmas Break*****	
January 4-7	Discover Winter	
11-14	Winter Animals	
19-21	I Thank God for Pets	
25-28	Enjoy Day and Night	star
February 1-4	Bible Friends Teach God's Love	triangle
8-11	Love My Family	heart
16-18	Clickety Clack, Beep Beep	circle
22-25	My World has Many Shapes	square
March 1-4	What's the Weather	
8-11	Where's the Bug	
16-18	Creepy Crawlers	
22-25	God Made Spring	
29-Apr. 1	Easter is Coming	
April 5-9	***** Spring Break*****	
12-15	Splish Splash	
19-22	Who Lives at the Zoo?	
26-29	Down Storybook Lane	
May 3-6	Mothers are Special	
10-13	The Beach	
17-20	Summer is Here	
24-27	Remembering Our Year	

2020-2021 PROPOSED THREE-YEAR-OLD CURRICULUM

Date	Theme	Letter/Color/Shape
September 8-10	I Come to Preschool	
14-17	God Gave Me My Family	
21-24	Community Helpers	Aa/red
28-Oct. 1	Transportation	Bb/purple
October 5-8	Western Week	Cc/brown
12-15	Apple Picking	Dd/green
19-22	Down on the Farm	Ee/blue
26-29	Pumpkin Time	Ff/orange
November 2-5	Colors of Fall	Gg/yellow
9-12	Teachers Choice/Review	
16-19	Pilgrims and Native Americans	Hh/black
23-24	Thanksgiving	li
30-Dec. 3	Christmas Story	Jj
December 7-10	Deck the Halls	Kk
14-17	Share Christmas Joy	LI
21-Jan. 1	***** Christmas Break*****	
January 4-7	Winter Wonderland	Mm
11-14	Arctic Animals	Nn/oval
19-21	Healthy Me/5 Senses	Oo/rectangle
25-28	Dinosaurs	Pp/triangle
February 1-4	Zoo Animals	Qq/square
8-11	Loving Others	Rr/heart
16-18	Day and Night	Ss/circle
22-25	Changes in Weather	Tt/0 and 1
March 1-4	Dr. Seuss	Uu/2
8-11	Take Me Out to the Ballgame	Vv/3
16-18	Berry Picking	Ww/4
22-25	Ponds and Tadpoles	Xx/5
29-Apr. 1	Easter	Yy/Zz
April 5-9	***** Spring Break*****	
12-15	It's a Bug's Life	
19-22	Readiness Review	
26-29	Storybook Parade	
May 3-6	How Does Your Garden Grow	
10-13	The Beach	
17-20	Summer Fun	
24-27	Remembering Our Year	

2020-2021 PROPOSED FOUR-YEAR-OLD CURRICULUM

The Fours teachers adapt their weeks to fit their schedule!

Date	Theme	Letter
September 8-10	Welcome to Preschool	
14-17	My Community	Cc
21-24	X Marks the Spot (SC - Where I Live)	Xx
28-Oct. 1	Let's Go to the Zoo	Zz
October 5-8	Raindrops and Rainbows	Rr
12-15	Way Out West	Qq
19-22	Apples, Acorns, and Autumn	Aa
26-29	Pumpkins, Pumpkins, Pumpkins	Pp
November 2-5	Dinosaur Days	Dd
9-12	Animals Get Ready for Winter	Hh
16-19	Thanksgiving Is...	Tt
23-24	Time to Be Thankful	
30-Dec. 3	Deck the Halls	Jj
December 7-10	Christmas Story	
14-17	Christmas Joy	
21-Jan. 1	***** Christmas Break*****	
January 4-7	Happy New Year	Yy
11-14	Winter Wonderland	Ww
19-21	Jan Brett Winter Books	
25-28	Igloos and Icebergs	li
February 1-4	Love Around the World	LI
8-11	Will You Be My Valentine?	Vv
16-18	God Bless America	
22-25	Discover Space	Ss
March 1-4	Our World at Night	Nn
8-11	What's Underground?	Uu
16-18	How Does Your Garden Grow?	Gg
22-25	Let's Go Fly a Kite (Spring)	Kk
29-Apr. 1	Miracle of Easter	
April 5-9	***** Spring Break*****	
12-15	Caring for God's Earth	Ee
19-22	Down by the Ocean	Oo
26-29	Bugs	Bb
May 3-6	We Love Our Mom's	Mm
10-13	Family Fun	Ff
17-20	Here Comes Summer	
24-27	Remembering Our Year	

**Lexington Baptist Preschool
is a ministry of
Lexington Baptist Church**

If you are looking for a church home, we'd love for you to visit us here at Lexington Baptist Church. Due to Covid-19, our typical schedule has been altered. The following is our current and upcoming plan:

Sunday Worship (current)

9:00 am Worship Service (In-person or Livestream)
10:30am Worship Service (In-person or Livestream)

Sunday Worship (starting September 20th)

9:00 Worship Service (In-person or Livestream)
10:00 Sunday School (In-person)
11:00 Worship Service (In-person or Livestream)

Dr. Mike Turner, Senior Pastor