

FRPC PRINTING INSTRUCTIONS

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FRPC PRINTING INSTRUCTIONS

Option 1A: Printing from a computer – Sunday School

Step 1: Connect to the FRPC Sunday School Network

Step 2: Go to your computer printer settings

Step 3: Add a wireless printer

Step 4: Add printer **FRPC Printer 2**

Step 5: Done!

Option 1B: Printing from a computer – Administration

Step 1: Connect to the FRPC Administration Network

Step 2: Go to your computer printer settings

Step 3: Add a wireless printer

Step 4: Add printer **FRPC Printer 1**

Step 5: Done!

FRPC PRINTING INSTRUCTIONS

Option 2A: Mobile Device Printing – Sunday School - Apple

Step 1: Connect to the FRPC Sunday School Network

Step 2: Find the document you want to print on your device

Step 3: Click the  option, and click print

Step 4: Select the printer **FRPC Printer 2**

Step 5: Click Print

Step 6: Done!

Option 2B: Mobile Device Printing – Sunday School – Android

Step 1: Connect to the FRPC Sunday School Network

Step 2: Go to Google Play Store and download **HP Print Service Plug-in**

Step 3: Find the document you want to print on your device

Step 4: Click the  option, and click print

Step 5: Select the printer **FRPC Printer 2**

Step 6: Click Print

Step 7: Done!

FRPC PRINTING INSTRUCTIONS

Option 2C: Mobile Device Printing – Administration - Apple

Step 1: Connect to the FRPC Administration Network

Step 2: Find the document you want to print on your device

Step 3: Click the  option, and click print

Step 4: Select the printer **FRPC Printer 1**

Step 5: Click Print


Step 6: Done!

Option 2D: Mobile Device Printing – Administration – Android

Step 1: Connect to the FRPC Administration Network

Step 2: Go to Google Play Store and download **HP Print Service Plug-in**

Step 3: Find the document you want to print on your device

Step 4: Click the  option, and click print

Step 5: Select the printer **FRPC Printer 1**

Step 6: Click Print

Step 7: Done!

FRPC PRINTING INSTRUCTIONS

Email Printing Restrictions

- Max of 10 attachments per email
- Max of 10 MB or less email size
- The following documents types are supported and will print:
 - o PDF
 - o Microsoft Word (.doc & .docx)
 - o Microsoft Powerpoint (.ppt & .pptx)
 - o Microsoft Excel (.xls & .xlsx)
- The following photo file types are supported and will print:
 - o .gif, .jpg, .png

Option 3A: Email Printing – Sunday School

Step 1: Login to your email

Step 2: Compose a new email

Step 3: Send email to: frpcprinter2@hpeprint.com

Step 4: Attach the documents you want to print (Max 10 attachments per email)

Step 5: Click Send

Step 6: Once the printer receives the email you will get an email response indicating that your email was received.

Step 7: Done!

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 - o PDF
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 - o Microsoft Powerpoint (.ppt & .pptx)
 - o Microsoft Excel (.xls & .xlsx)
- The following photo file types are supported and will print:
 - o .gif, .jpg, .png

Option 3B: Email Printing – Administration

Step 1: Login to your email

Step 2: Compose a new email

Step 3: Send email to: frpcprinter1@hpeprint.com

Step 4: Attach the documents you want to print (Max 10 attachments per email)

Step 5: Click Send

Step 6: Once the printer receives the email you will get an email response indicating that your email was received.

Step 7: Done!