



Wedding Usage Form

We are so excited to serve you during the process of marriage and wedding planning.

Though the culture has evolving definitions of marriage, we believe that it is God alone who has the ultimate authority to prescribe and describe the marital relationship (Gen. 2:24; Matt. 19:1–9; Mark 10:1–12). Because of this understanding, we will only recognize marriages that meet the biblical definition: a covenant relationship between one man and one woman. The pastors and staff of Federated Fellowship Church will only participate in weddings and officiate marriages that meet this definition, and the facilities and property of Federated Fellowship Church will only host marriage ceremonies that meet this definition.

Weddings and rehearsals may not be scheduled on Easter weekend, Memorial Day, Independence Day, Labor Day, Thanksgiving weekend, Christmas Eve, Christmas Day, the day and week following Christmas, New Year's Eve and New Year's Day.

We do not permit alcohol on the church property. Dances are also not permitted. All parties renting the church on Saturday need to be out of the building by 8:00 p.m. or additional cost will be incurred.

WEDDING OF: _____ **&** _____

REQUESTED CEREMONY DATE: _____ **CEREMONY TIME:** _____ **# OF GUESTS** _____

REQUESTED REHEARSAL DATE: _____ **REHEARSAL TIME:** _____

DECORATING & SET UP TIME: _____

MINISTER PERFORMING THE CEREMONY: _____

MEMBER OF FEDERATED: YES NO

IF NOT A MEMBER OF FEDERATED WHAT LED YOU TO WANT TO USE OUR BUILDING?:

Building Rental for Wedding &/or Reception: flat fee of \$400

Includes the following:

- Wedding Ceremony
- Light Reception (cake and/or appetizers)
- Rehearsal
- Dressing rooms
- Sound equipment - projection, sound system, lights, etc.
- Kitchen- use of fridge/freezer, serving bowls, platters, utensils, icemaker and coffeemaker
- Use of chairs and tables
- Custodial fees

Dinner Reception (additional fees):

- \$1 per place setting for disposable dinnerware
- \$2 per place setting for dinnerware up to 175
- *Final number of place settings is due 1 week before the wedding.
- Use of black curtains: \$50

**50% OF THE FEES ARE DUE AT THE TIME OF THE BOOKING. THIS DEPOSIT CONFIRMS YOUR DATE.
THE REMAINDER IS DUE ONE WEEK PRIOR TO THE EVENT.**

Renter's Signature: _____

Renter's Address: _____

Renter's Phone Number: _____ **Cell** _____

Wedding reservation will only be accepted from the bride, groom or parent.

***RETURN THIS FORM TO THE CHURCH OFFICE**

For Office Use:

Signature of Leadership Member Date: _____ Approved: Yes No

Signature of Wedding Coordinator Date: _____