



BENEVOLENCE REQUEST GUIDELINES

The purpose of the Benevolence Fund is to provide financial aid to a church member or attendee who is in need on an urgent basis. The Benevolence Fund may not be applicable for cases which need long-term financial support. The church has the right to adjust or decline an applicant's request and may consider providing assistance other than monetary help.

The requestor must contact one of Graystone's Assistance Partners (listed at the bottom of the page) BEFORE the church will consider granting benevolence assistance.

Benevolence Fund Parameters

- Benevolence funds can only be granted based on the merit of the application of the requestor to meet primary short-term needs. These needs are defined as those necessary for physical, emotional, and spiritual survival resulting from a natural disaster. These needs are as follows:
 - Food
 - Housing
 - Clothing
 - Transportation
 - Medical Assistance (including counseling)
- Benevolence funds cannot be granted for the following:
 - Utility bills or reinstatement fees
 - Automotive expenses (including car payments, deposits, etc.)
 - Legal fees (including lawyer fees, bail, court fees, traffic violations, etc.)
 - Long term and/or repetitive expenses
- Benevolence funds can only be granted to a requestor or requestor's immediate family one time during a 12 month period after assistance has been approved and paid.
- Assistance may be provided in the form of goods or services. The type of aid that is appropriate depends on the individual's needs and available resources.
- A maximum of \$250 is available for assistance towards approved applications.
- If the applicant requests an amount greater than \$250 for a specific need, the applicant must provide proof that the difference between the requested amount and the \$250 monetary assistance will be met by the applicant.
- In some cases that meet the specified requirements, amounts greater than \$250 may be approved.

Benevolence Fund Process

- Benevolence Fund Assistance forms can be obtained by stopping by the Ozora Campus Church Office.
- Preference will be given to Graystone members and attenders.
- Completed forms will be reviewed by the Graystone Church Benevolence Team. The team will provide a final decision within 7-10 business days of receipt of the applicant's form.
- The applicant will be contacted by a member of the Benevolence Team with the final decision or a request for additional information. Please allow for the 7-10 business day window to expire before inquiring about the status of an application.
- At the discretion of the Benevolence Team, documentation regarding income, personal bank statements and expenses may be requested. The Benevolence Team may also request to speak directly to the vendor/business/service provider.
- If approved, a check will be distributed, preferably to the vendor/business/service provider for which the applicant owes funds.

Assistance Partners

**Snellville, Grayson, Loganville
(Gwinnett) SE Gwinnett Co-op**
55 Grayson Industrial Pkwy, Grayson, GA
770-985-5229

**Loganville (All of 30052) Shepherd's
Staff**
76 Bay Creek Rd, Loganville, GA
770-554-9722



BENEVOLENCE REQUEST GUIDELINES

Walton
County
F.I.S.H.
700 South Madison Ave,
Monroe, GA 770-207-4357



BENEVOLENCE REQUEST FORM

PERSONAL INFORMATION



Last Name:		First Name:			
Address:					
City:		State:		Zip:	
Phone (Home/Cell/Work):			Email Address:		
Gender:	Male	Female	DOB:	/	Age:
				/	
Marital Status:	Single	Engaged	Married	Separated	Divorced
				Widowed	
I attend:	Graystone Ozora	Graystone	<input type="checkbox"/>	Graystone Oconee	Do Not Attend
Walton					
Amount or items requested:			Purpose of request:		

INFORMATION ON SPOUSE

Last Name:		First Name:			
Address:					
City:		State:		Zip:	
Phone (Cell):			(Home):		
Gender:	Female	DOB:	/	/	Age:
Male					
My spouse attends:	Graystone Ozora	Graystone	Graystone Oconee	Does Not Attend	
		Walton			

Have you contacted one of Graystone's Assistance Partners? Yes No

If so, which organization and how were they able to help?

What events led to your needing assistance?



BENEVOLENCE REQUEST FORM

Have you received assistance from us in the past?
When/What?

Yes

No





BENEVOLENCE REQUEST FORM

OTHER INDIVIDUALS SHARING YOUR HOUSEHOLD

Name	Age	Relationship

APPLICANT'S EMPLOYMENT HISTORY

Present/Most Recent Employer:		
Supervisor:		Phone :
Address:		
City:	State:	Zip:
Employment dates:	to	
Position and Job Description:		
Reason for leaving:		<input type="checkbox"/>
If you are unemployed, are you currently seeking employment?	Yes	<input type="checkbox"/> No
How long have you been unemployed?	Reason:	



BENEVOLENCE REQUEST FORM

What steps are you taking to seek active employment?



BENEVOLENCE REQUEST FORM

SPOUSE'S EMPLOYMENT HISTORY

Present/Most Recent Employer:

Supervisor: Phone

:

Address:

City: State: Zip:

Employment dates: to

Position and Job Description:

Reason for leaving:

If he/she is unemployed, is he/she currently seeking employment? Yes No

How long has he/she been unemployed? Reason:

What steps is he/she taking to seek active employment?

HOUSING

Own/Purchasing	Renting	How long have you been at your present address?	
Do you have access to a car?	Yes	No	
Have you seen a financial counselor within the last six months?	Yes	No	If so, with whom?
Have you contacted anyone else for assistance within the last 12 months? Please specify:		Family <input type="checkbox"/>	Churches
		Friends <input type="checkbox"/>	Agencies
What steps are you taking to improve your present situation?		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>



BENEVOLENCE REQUEST FORM

Do you have physical or emotional issues that hinder you from meeting your financial needs? Yes No Explain:

Are you willing to participate in a self-help program? Yes No

Missions Pastor Initials: _____

Date Processed: _____

Approved

Not Approved

Campus Pastor Initials: _____

Date Processed: _____

Approved

Not Approved

Comments:

I authorize Graystone Church to verify all information provided.

Signature _____

Date _____

Printed Name

FOR OFFICE USE ONLY