

DREAM TEAM

GUIDE

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"Each of you should use whatever gift you have received to serve others, as faithful stewards of God's grace in its various forms."

1 Peter 4:10

Welcome to the Adventure Church Dream Teams!

We are so grateful that you have chosen to partner with us as we serve God, our church family, and our community. As an Adventure Church (AC) Dream Team Member, you have the unique opportunity to help people discover new life in Christ.

This handbook is designed as a resource to help you in your role. Within its pages, you'll find important information for each of our Dream Teams.

While our desire is to provide you with an understanding of the mechanics of each team, please keep in mind that the way you welcome, inform, and serve others will stay with them much longer than any functional assistance you provide.

Lastly, all team members will submit an application for background screening. Adventure Church uses a service that screens applicants to ensure the safety of our church family. This background screening check is kept confidential, and any problems with the screening, accusations, or other concerns are dealt with privately through a committee made up of Adventure Church leadership. If you would like a copy of your background check, please inform your team leader and we will provide you with one.

Our Mission:

To **ENGAGE** a culture living outside of God's plan, to create a relevant environment where they can **EXPERIENCE** God, to **EQUIP** them to live to their full potential in Christ, and to **EMPOWER** them to fulfill the purpose He has created them for.

HOST TEAM

USHERS & GREETERS

We want everyone to feel **valuable** when they attend Adventure Church. Greeters and ushers are some of the *first points* of contact for our church. Hosts are responsible for welcoming every person that comes to our church and are stationed at specific locations to *engage* visitors as soon as they enter. Host Team members are also responsible for answering questions and helping guests find their way around the campus. Greeters and ushers also welcome guests into the main auditorium by helping them find seats, receiving the offering, and assisting the Head Usher with additional tasks. As a Host Team member, you are one of the very first impressions our guests will have of our church.

Let's help them to feel at **home!**

Our Vision Statement:

We SET the table for a God experience!

Pre-Service Expectations:

- Arrive at least 20 minutes before service begins.
- Welcome and greet all people. If there is someone you don't know, please shake their hand and introduce yourself while welcoming them to the church.
- Please refrain from eating, drinking, or chewing gum while at your position.
- As leaders, appearance is a way in which we communicate with people, and as the first impression to our guest we should always make sure our appearance is clean, neat, casual appropriate, and G-rated.
- Please limit personal conversations with friends and other teammates.
- If you have small children, please make sure to check them into Kidventure before you take your position if the classrooms are open for check in. If your children are older, please have them take a seat in the auditorium.

Greeting (Exterior Doors)

- Greeters are to open the exterior doors for guests and welcome them to the church.
- Pay special attention to those guests who may look new, or seem unsure of where they are headed. Introduce yourself and give them a tour of the building.
- If guests are new and have children, please escort them to the Kidventure check-in area and introduce them to a Check-in Team member.
- Please remain at your door until 15 minutes after service starts or when relieved by the Head Usher.
- Please return to your position just before service ends to say "Thanks for coming," or "Have a great week," etc.

HOST TEAM

Greeting (Auditorium)

- Greeters are to welcome guests into the auditorium. Additionally, greeters may be asked to hand out items to guests before or after service (i.e. communion cups, small gifts, raffle tickets, etc).
- At each auditorium entrance, one door is to be closed at the start of worship. The remaining door should be closed at the start of the second worship song. One greeter should remain outside the doors to open them for guests during worship.
- Please return to your position just before the end of service to open the auditorium doors at dismissal and to greet guests as they leave.

Ushering

- Ushering may begin as soon as guests arrive. One greeter from each auditorium entrance may be asked to usher depending on the number of team members available for each service.
- The main purpose of ushering is to personally help guests find available seats as the auditorium begins to fill up. Please be aware of where empty seats are located.
- Be intentional about seating people. Ask them where they would like to sit. When the auditorium begins to fill, politely ask guests to move to the center of the section in order to make room for others.
- Ushers will be asked to sit in the back of the auditorium to assist anyone coming and going during the service.
- The back 1-2 rows of each section are reserved for families with small children. Please do not open these back rows to other guests until needed.
- As families with small children enter, escort them to the back two rows and make sure they are aware of where our Kidventure and Mother's room is located.
- If there is a crying baby or child, politely escort the parents to the lobby or Mother's room.

HOST TEAM

Offering Procedures

- Ushers and greeters will be asked to help collect the tithe and offering during the service. Offering buckets are located at the front row of each section.
- As prayer begins, quietly move to the front row of your assigned section. As prayer concludes, begin to pass the bucket down each row.
- At the conclusion of the offering collection, please hand your bucket to the Head Usher at the back of the auditorium.
- After the offering is collected at the end of service, please remain at the back of the auditorium until service is dismissed in order to open the auditorium doors. If the offering is collected at any other time during the service, please feel free to quietly return to your seat.

Post-Service Expectations:

- Return to your position just before the conclusion of the service to greet people as they leave.
- Pay special attention to anyone with a black Adventure Church bag. These are our first time guests, so be sure to thank them for visiting and wish them a good week.
- Please remain at your position for 10 minutes following the service, or until you're relieved by a teammate for the next service.
- If you have children in Kidventure, please pick them up after you've returned to your position for 10 minutes, or until you're relieved by the next teammate.
- Make sure to return your Host Team badge to the Connect Center.
- Please assist in cleaning up the auditorium following the service, and take any lost and found items to the Connect Center.

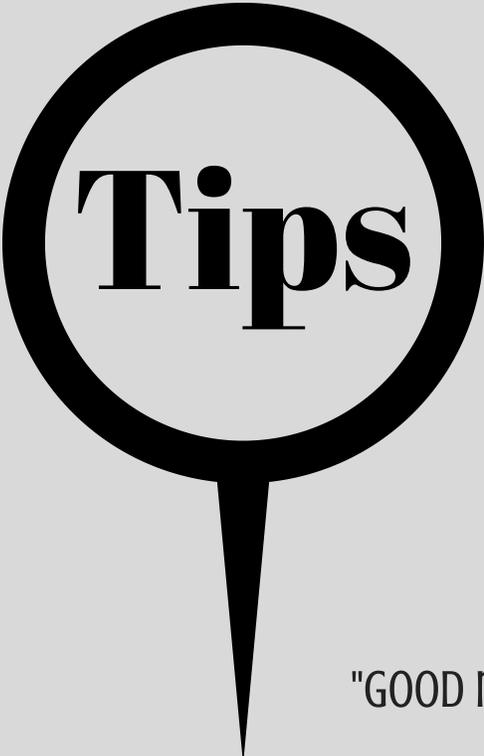
Scheduling

Host Team members will normally be asked to serve 1 - 2 services per month. In months where there are 5 weeks, you may be asked to help with an additional service. Schedule requests will be sent out on the 15th of the prior month via the Planning Center Services Application.

- Please accept or decline requests as soon as possible so we are aware of your availability to ensure adequate coverage for each service.
- Reminder emails will be sent via Planning Center four days prior to your confirmed service.
- You will generally be scheduled the same service each month. Please communicate any service time and frequency preferences with the Host Team coordinator.
- We also ask that you please block out any dates you are unable to serve under your profile in the Planning Center App.

New Host Team Members

When you join the Host Team, you will shadow the Head Usher or another experienced team member before being officially added to the schedule.



Tips

- SMILE! When first time guests visit a church, they make a decision on whether they will return within the first 5-10 minutes of entering the parking lot. Let's make them feel at home and welcome!
- When greeting use phrases like:

"GOOD MORNING, WELCOME TO ADVENTURE CHURCH!"

**"Hi, welcome to Adventure Church. What's your name? It's nice to meet you.
I'm _____. Thanks for joining us today!"**

"Hi, I don't believe we've met. Is this your first time here? (yes) That's awesome. We're so happy to have you here at Adventure Church. My name is _____, what's yours? Let me give you a tour of our facility!"

"Thanks for joining us today. Have a great week!"

"Goodbye, see you next week!"

- If a guest needs assistance, make sure your position is covered and walk them to where they need to go.

WORSHIP TEAM

The Adventure Church Worship Ministry's mission is to **lead** the way for people to experience God's presence.

TEAM

VALUES

Authentic Worship

Leadership Development

Personal Growth

Innovative Creativity

True Community

Excellence

WORSHIP

TEAM

Pre-Service Expectations:

- Arrive at least 10-15 minutes before rehearsal begins at 6:55am.
 - → If you are a musician that needs to set up equipment, please arrive as early as needed to set up.
- Be fully prepared to practice the full worship set.
 - → Memorization is not required but highly encouraged. By not needing sheet music, you will be freed to more fully enjoy and engage in the worship experience.
- Contribute to the creative process by adding input/suggestions for musical transitions, arrangement, progressions, etc. while remaining supportive of the Worship Director's leadership.
- Arrive and remain in the Worship Team's green room no less than 15 minutes prior to service start time (8:30am, 10am and 11:30am).
 - → In order to emphasize our value of True Community, quality time is absolutely necessary. During the 15 minutes prior to service start, our team has the opportunity to get to know each other and pray with one another. We also prioritize excellence by discussing any last minute details regarding the worship set.

Worship Service Expectations:

Stage Presence

- By choosing to be on the Adventure Church Worship Team, it is presumed that you *enjoy* worshipping God through instrumentation and/or singing. We ask that you let such passion give way to *outward expression*. Our Worship Team Leadership does not mandate specific stage presence. However, if we feel that any expression is not beneficial to the worship environment and/or our value of excellence, we will graciously express our concern and make suggestions.

Dress Code

- Here are four guidelines for choosing what to wear:

1. Keep it G-rated

- → It should be obvious that we refrain from wearing plunging necklines, short skirts, and tight-fitting clothing (this applies to men as well). There's no good reason to flaunt what God gave you on the church stage. We do have to remind everyone from time to time that we want the congregation to appreciate their musical abilities and not their physiques.

WORSHIP TEAM

2. Reflect the style of the congregation

•→ There are very few men who wear suits and ties in our church and most of the congregation are in jeans. It's a casual atmosphere. Also, our pastor tends to dress in a casual style (jeans and a button down shirt). We like our worship team to look as if they could have been pulled up from any row in the auditorium.

3. Take pride in the way you look

•→ Every Sunday we have the privilege of leading hundreds of people in worship, which means that every single Sunday we are *in front of*, and seen by, hundreds of people. We ask that you not care about what people think, but that you take care of how you look.

4. Be you

While staying in the frame of the last three guidelines, your dress should be a reflection of who *you* are and true to *you*.

- *Special Event Sundays*

•→ On occasion, Adventure Church has what we call a "Don't Miss" Sunday. Typically these special event Sundays have a theme and our Worship Team will be mandated to dress accordingly.

- Examples:

- + Buckeye Day: Buckeye colors/jerseys/t-shirts
- + AC Birthday: New Adventure Church t-shirts
- + Easter/Christmas: Dressy clothing

WORSHIP

TEAM

General Team Expectations:

- *Leadership Standards*

No team can expect to succeed if certain common beliefs, commitments, disciplines, and standards are not shared. Please review the shared commitments of everyone involved in the Adventure Church Worship Team below:

- Refrain from:
 - + Drug Abuse
 - + Drunkenness
 - + Sexual Impurity
 - + Gossip/Slander
 - + Foul and coarse language
- General Responsibilities
 - + Six-month commitment with review
 - + Attend Adventure Church for Sunday services on weeks when you are not serving.
 - + Give at least a 14 day notice of absence from any service or event
 - + Attend Worship Team workshops
 - + Give 30-day notice of resignation from team

PARKING LOT

CREW

The Parking Lot Crew helps to welcome people into an atmosphere where they can meet God and deepen their relationship with Him.

When first time guests visit a church, they make the decision on whether they will come back within the first 5-10 minutes. Our Parking Lot Crew are the *first* faces that our new guests see, and it is part of their responsibility to make them feel at **home**, not just to assist in parking cars.

Team Philosophy & Expectations:

1. We **ALWAYS** show up on time.
Why? To be respectful of other team members and their time.
2. We **ALWAYS** have team time.
Why? To get to know each other and be involved in each other's lives.
3. We **ALWAYS** pray.
Why? To ask God to move in and through the people of our church.
4. We **ALWAYS** smile and greet.
Why? To create a family atmosphere where everyone feels important and welcome.

PARKING

CREW

New Crew Member Training

New team members will shadow a current team member for an entire service before being added to the schedule.

Scheduling

Parking Crew Team members will normally be asked to help with one service per month. In months with an extra Sunday, we might ask for help with an additional service. Schedule requests will be sent out on the 15th of the prior month via Planning Center. Please accept or decline requests as soon as possible to ensure adequate coverage for the team. Reminder emails will be sent out via Planning Center two days prior to the confirmed service.

Pre-Service Timeline:

Pre-Service

8:00/9:30/11:00 Team meets near Connect Center

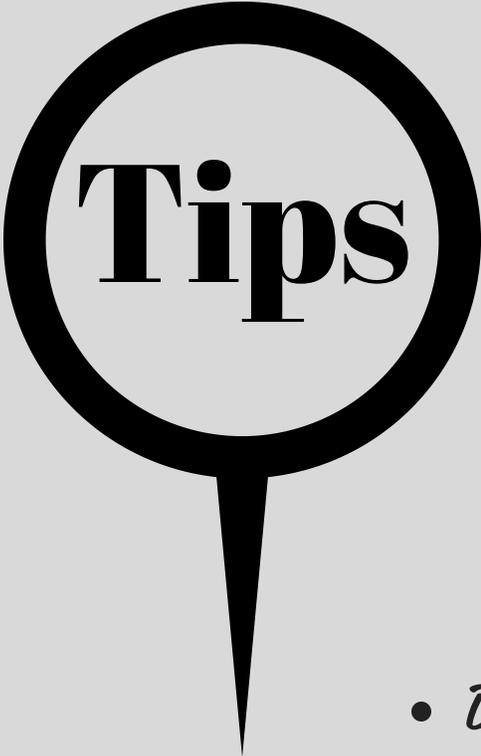
8:10/9:40/11:10 Team prayer

8:15/9:45/11:15 Team takes positions to start parking cars

8:45/10:15/11:45 Team returns inside for service

PARKING

CREW



Tips

- Keep an eye open for those carrying a black Adventure Church bag. These are our first time guests! Be sure to thank them for visiting with us and wish them a good week!
- *Don't just say, "Good morning!" Introduce yourself and learn some names!*
- MAKE PERSONAL CONNECTIONS AND GREET PEOPLE BY NAME NEXT TIME YOU SEE THEM!



CONNECTIONS TEAM

Our Connections Team aims to specifically welcome, inform, and serve our first-time guests. This team also has the opportunity to make connections for our current community members by helping to answer questions, sell merchandise, and introduce them to other people in the church.

Post-Service Expectations

- Be positioned at the Connect Center just prior to service dismissal (move to the Connect Center as prayer for offering is taking place).
- Always be pleasant, smiling, and ready to greet our first-time guests.
- Be prepared to introduce yourself to first-time guests, collect guest Connect Cards, and answer general questions about Adventure Church.
- Be willing to help with tasks associated with the Connections Team. These include selling t-shirts and other merchandise, collecting or handing out special information from attendees, and helping out with special Sunday events.

CONNECTIONS

TEAM

New Team Member Training

Prior to being placed on the schedule regularly, we will have you join a Connections Team Leader or experienced team member for a service so you may shadow them to ensure you feel this team is the best fit for you!

Scheduling

Connections Team Members will normally be requested to serve two services per month. Schedule requests will be sent out on the 15th of the prior month.

TEAM

TIPS

- Greet first time guests with "Hi, what's your name? It's nice to meet you, how did you hear about the church?"
- Graciously give them their guest gift and thank them for coming!
- Don't be scared to make small talk or introduce them to staff that is nearby!
- If someone looks lost, introduce yourself!

HOSPITALITY & EVENTS

TEAM

We desire for Adventure Church to be a community of people who know one another, and take time to fellowship together. Nothing facilitates that better than coffee on Sunday mornings, and fun events where our community members can engage and get to know each other better.

Hospitality

Our Hospitality Team ensures that our community is well caffeinated on Sunday mornings by preparing the café, and the coffee for services.

EXPECTATIONS

- Be in place at the café an hour before service begins to prepare the café and, brew coffee.
- Make coffee as needed before, during, and after service.
- Stock coffee, cups, creamers, and all other supplies as needed.
- Clean up the café and empty/clean the coffee containers when serving on the third service clean-up crew.

HOSPITALITY & EVENTS

TEAM

Events

Our Events Team helps to plan and execute community events and family events. This allows our organizational and creative people to help organize volunteers, plan decorations and themes, as well as help execute the events the day of.

Yearly Community Events

- Easter Egg Hunt
- Buckeye Day
- Super Sunday
- Party on the Patio
- Easter & Christmas Services
- 4th of July Parade

New Team Member Training

Prior to being placed on the schedule regularly for the Hospitality Team, we will have you join a team leader, or experienced team member, for a service so you may shadow them to ensure you feel this team is the best fit for you!

Scheduling

Hospitality (Cafe) Team Members are scheduled for two services per month. Schedule requests will be sent out on the 15th of the prior month.

The Events Team is utilized on a more "as needed" basis due to our events schedule throughout the year. Planning meetings will be discussed at least a month ahead of time.

PRAYER TEAM

The Prayer Team is a vital part of the Adventure Church ministry. They support those in our church family that need a partner in prayer during our services, and throughout the week.

Ephesians 6:18

"And pray in the Spirit on all occasions with all kinds of prayers and requests. With this in mind, be alert and always keep on praying for all the Lord's people."

Service Expectations

- Check in 10 minutes before the worship experience begins.
- When the worship leader calls for prayer partners, proceed to the back of the auditorium.
- Pray with those individuals that come to meet you.
- All prayer requests are confidential. If there are ever any questions concerning the prayer need, please notify a church staff member.

New Team Member Training

New team members will meet with the Prayer Team Leader following sign-up to participate in some training and discuss scheduling.

KIDVENTURE

TEAM

Each Sunday our children get to be a part of an exciting and active environment filled with songs, games, and awesome leaders that teach Godly values at an age-appropriate level.

Our Kidventure Sunday services meet at the same time as our adult services, and are designed for all children from birth to 5th grade. We are all about creating a safe, secure, and exciting experience that will leave our kids wanting to come back again.

We provide five age-appropriate environments equipped and managed by our Kidventure team:

Explore Room (0-18 months)

Journey Room (19-36 months)

Quest Room (3-4 year olds)

Voyage Room (5 year olds-1st grade)

Discovery Elementary Room (2nd-5th grade)

We are to provide a safe, secure, and loving environment for children where every child and parent feels comfortable, and at the same time learns about God and connects with kids their age.

It takes a BIG heart to shape little minds. Our Kidventure team makes a difference in the lives of our kids and their parents.

EXPLORE (0-18 MONTHS)

Leader and Team Members

LEADER EXPECTATIONS: (one leader per service)

- Document the number of kids on the whiteboard.
- Check supplies and document anything needed on the whiteboard.
- Contact the Nursery/Pre-school Director, or Curriculum Coordinator if there are any issues during service.
- Make decisions about contacting directors about an upset child.
- Check guardian tags at pick up for matching numbers.

LEADER & CREW EXPECTATIONS:

DROP OFF

- Be in place 20 minutes before service time.
- Greet each parent with a smile while welcoming the child into the room.
- Make sure each child has been checked in, and that bags or sippy cups are labeled.
- Ask the parent if they can have a snack, or need a bottle during the time they are in the room.

DURING SERVICE

- Check labels of all children before handing out snacks to make sure there are no allergies (this information is located on their name tag).
- Supervise and play with the children, and HAVE FUN! Remember it is okay to talk with the other team members but make sure you are caring for the kids around you. DO IT and OWN IT! Everyone helps!
- About 15 minutes prior to service ending, complete a courtesy diaper change so they are sent home in a fresh diaper. If a child has spoiled their diaper before that, change it immediately. Only female team members are permitted to change diapers.

>>Make sure to have a diaper, wipes, and gloves on before placing a child on the changing table. Once they are on the table, do NOT leave them unattended.

PICK UP

- When the parent arrives to pick up their child, the leader will be near the door to greet them and let them in the room. The leader will let the other team members know which child, and diaper bag they need. As the team member is getting the child ready, the leader will ask to look at the guardian tag to match with the child's tag.
- The leader will let them know how their child did during service, and pass along any information they may need to know (fed a bottle, changed a diaper, etc.).
- *During pick up time, if you are not the lead or helping get kids or items to parents, make sure you are starting to clean up the room.*

AFTER PICK UP

- After the kids are gone, all team members need to finish cleaning up. Please try to put away toys in the proper place to help keep the room organized for the next group. Wipe off any toys that have been put in a child's mouth with disinfectant wipes.

Journey (19-36 MONTHS) & QUEST (3-4 year OLDS)

Teacher and Team Members

TEACHER EXPECTATIONS:

- Meet with the Preschool Director or Curriculum Coordinator to go over the curriculum for the service.
- Count and write the number of kids on the whiteboard.
- Contact the appropriate director if there are any problems during the service.
- Make the call if a parent needs to be contacted during the service.
- Check the guardian tags at pick up for matching numbers.
- Come prepared to teach the lesson and any activities scheduled for that day. All props and curriculum will be provided for you.

ENTIRE TEAM EXPECTATIONS:

DROP OFF

- Be in place 20 minutes before service time.
- Greet each parent with a smile, welcome the child into the room, and make sure they are checked in with a tag.
- Make sure diaper bags, sippy cups, bottles, toys, etc. are labeled.

DURING SERVICE

- Check labels of all children before handing out snacks to make sure there are no allergies.
- Supervise and play with the children and **HAVE FUN!** Remember it is okay to talk with other team members but make sure you are still caring for the children around you. **DO** it and **OWN** it! Everyone helps!

PICK UP

- When the parent comes to pick up their child, the teacher will be at the door asking parents who they are picking up, and matching the code on their tag.
- Remember to let the parent know how much you enjoyed having their child in Kidventure, and communicate any concerns.
- During pick up time, if you are not the teacher, or helping get children, or children's items, please start picking up the toys.

AFTER PICK UP

- After the kids are gone, everyone needs to help finish cleaning up. Please try to put away toys in the proper place to help with keeping the room organized for the next service.
- Report any concerns to the Nursery/Pre-school Director, or Curriculum Coordinator.

VOYAGE (5YRS-1ST GRADE) & DISCOVERY ELEMENTARY (2ND-5TH GRADE)

LEAD AND TEAM MEMBERS

LEAD EXPECTATIONS:

- Contact Elementary Director if there are any problems during service.
- Make the call if a parent needs to be contacted during the service.
- Check the guardian tags at pick up for matching numbers.
- Come prepared to teach the lesson and any activities scheduled for that day. All props and curriculum will be provided for you.

ENTIRE TEAM EXPECTATIONS:

DROP OFF

- Be in place 20 minutes before service time.
- Greet each parent with a smile, welcome the child into the room, and make sure they are checked in with a tag.
- Interact with students before the service begins.

DURING SERVICE

- Stay connected with the kids. Sit with them; help them stay focused on what's happening; let them see you interact with what's happening the way that you want them to interact.
- HAVE FUN! Remember it is okay to talk with other team members but make sure you are still caring for the children around you. DO it and OWN it! Everyone helps!

PICK UP

- When the parent comes to pick up their child, the lead will be at the door asking parents whom they are picking up, and matching the code on their tag.
- Remember to let the parent know how much you enjoyed having their child in Kidventure, and communicate any concerns.
- During pick up time, if you are not the lead, or helping to get children or children's items, please start picking up the room.

AFTER PICK UP

- After the kids are gone, everyone needs to help finish cleaning up. Please try to put everything away in the proper place to help with keeping the room organized for the next service. Please remain in the classroom until the next team comes to serve.

[Kidventure Policies]

BACKGROUND SCREENING CHECKS:

All persons who are assigned to the schedules, including parental partners and/or anyone else who will have contact with the general membership, will submit an application for background screening purposes. Adventure Church uses a service that checks for violations, convictions, etc., that would be in conflict with a person's involvement in our ministry. For example, convictions or offenses against a child would negate a person from becoming a part of the Children's Ministry, or from volunteering in any area where children would be. This background screening check is kept confidential, and any problems with the screening, accusations, or other concerns are dealt with privately through a committee made up of Adventure Church leadership. If you would like a copy of your background check, please inform our Kidventure Directors and they will provide you with one.

HEALTH POLICY:

If you have a fever or have had a fever within the last 24 hours of your serving time, please notify the director immediately, and they will find someone to fill in for you that week.

If your child has a fever, or has had a fever, or has been sick, within the last 24 hours and you need coverage for your scheduled time, please contact the director for your area as soon as possible.

[Kidventure Procedures]

BATHROOM PROCEDURES:

- Only FEMALE team members can take children to the restroom, or change diapers.
- If another team member has children in the bathroom, do not leave the room with children until they return (unless it is an absolute emergency).
- Adult team members may take up to 2 children at a time.
- Try to avoid assisting, but if the child needs assistance, please do so accompanied by another adult team member.
- Accountability is key. Always err on the side of caution. Stand outside of the bathroom unless you believe the child needs assistance.
- Always encourage parents to take their child, or children, to the restroom before dropping them off for service.

ACCIDENT, INCIDENTS OR SICKNESS DURING SERVICE:

- Please inform the appropriate director about an event in the room. Minor: after service. Major: RIGHT AWAY!
- Minor Incidents: fill out a Minor Incident Report and inform the parent of the event during pick up.
- Major Incidents: Get one of the Kidventure Directors right away. They will escort the parent from the main service back to Kidventure so we can treat and care for the child. Stay with the child until the parent has arrived, and help with anything that parent may need. During this time, one of the Kidventure Directors will be asking the parent important information so that they can fill out an accident report.
- In life or death situations, ALWAYS CALL 911 and get the parents in the room ASAP. An accident report will need to be filled out by one of the Kidventure Directors before you leave the church.
- If a child throws up in the classroom, contact one of the Kidventure Directors to get assistance and the child's parents. Help care for the child and be there until the parent arrives. Cover the area with a chair until it can be cleaned properly. Paper towels and cleaner are located under the hallway sink.

F.A.Q

1. What if I can't make it to serve when I am scheduled?

Please find a replacement, either by posting on the Kidventure Connection group on Facebook, or call someone from the team list. Once you have arranged a replacement, please notify your director. Also, please remember to use Planning Center to 'block out' dates that you are unable to serve to avoid being scheduled and having to find a replacement. ****PLEASE ARRIVE 20 MINUTES PRIOR TO YOUR SCHEDULED SERVE TIME****

2. What should I wear?

You will be provided with a blue Kidventure shirt that you should wear every time you serve. We do have extra shirts in the event you forget. We also suggest wearing clothing (pants, shirts, shoes, etc.) appropriate for the area you are serving in. Wear something modest and comfortable that will enable you to do everything expected.

3. What if a child is sick, being disruptive, or won't stop crying?

If a child is sick, being disruptive, or won't stop crying, talk things over with the leader. The leader will contact one of the Kidventure Directors. If we need to page the parents, they will be able to do so. Make every effort to not contact the parents unless a child cries (full out) longer than 15 minutes, there is an emergency situation, or the child has thrown up.

SECURITY TEAM

“Be on your guard; stand firm in the faith; be courageous; be strong.”

1 Corinthians 16:13 NIV

We want everyone to feel safe and secure when they attend Adventure Church. Safety and Security team members are some of the first points of contact for our church. Team members are responsible for being visible, available, and welcoming to every person that comes to our church. They are stationed at specific locations to engage guests as soon as they enter. A special focus is on our children, always providing a safe and secure environment for them to learn about God. Team members are committed to knowing and being able to execute the safety and security plans should the need arise. We will take authentic ownership in our service to God and his church.

Training

Prior to serving on the Security and Safety Team, you will be asked to fill out an application. You will also submit to a volunteer background check. Once approved, you will be emailed a copy of the Safety and Security Plan. This plan is how we will operate in case of emergency and you will need to have a good knowledge of the plan. You will then be scheduled to shadow one of our team leaders prior to being scheduled.

SECURITY

TEAM

Service Expectations

- Arrive at least 30 minutes before the service begins. Get your security lanyard and radio, and ensure it's in working order. Check-in with your team leader.
- Welcome and greet all people. If there is someone you don't know, please shake their hand and introduce yourself while welcoming them to the church.
- Be very intentional with everyone you interact with. Check proper doors before service starts.
- If you have small children, please make sure to check them into Kidventure before you take your position. If your children are older, please have them take a seat in the auditorium.

Scheduling

- Team members will normally be asked to serve 1-2 services per month.
- Schedule requests will be sent out on the 15th of the prior month via the Planning Center Services Application.
- Please accept or decline requests as soon as possible so we are aware of your availability to ensure adequate coverage for each service.
- Reminder emails will be sent via Planning Center two days prior to your confirmed service.
- Please communicate any service time preferences with the Safety and Security Coordinator.
- We also ask that you please block out any dates you are unable to serve under your profile in the Planning Center App, as this will assist in scheduling.

“Be strong, and let us fight bravely for our people and the cities of our God. The Lord will do what is good in his sight.”

1 Chronicles 19:13 NIV

ADDITIONAL

INVOLVEMENT OPPORTUNITIES

- Check-in Team
- Cleaning Crew
- Creative (visual arts)
- Media (audio, video & lighting)
- Life Group (leaders & hosts)
- Student Ministry

**READY TO GET
INVOLVED?**

Visit our website at:
adventure.church/ministries

OR

Email us at: info@adventurechurch.tv

