

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

**FOR ACADEMIC YEAR 2019.2020 – please note drills not completed due to COVID-19 School Closing**

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

**SCHOOL:** St. Mary Catholic School **CITY:** Mt. Clemens

**ADMINISTRATOR'S SIGNATURE:** Maureen Miscavish **DATE:** 8/28/2019

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 8/28/19	10:15 am	2:14	395	Good overall/time needs improvement
2. 8/29/19	1:30 pm	2:02	389	
3. 9/10/19	10:30 am	2:00	398	Well Done – 3 yr. Preschool included 3 Yr. PM
9/10/19	1:30 pm	2:03	11	
5. 9/11/19	10:30 am	2:15	41	4 yr. AM Preschool & full-day 4 Yr. PM Preschool
9/11/19	1:30 pm	2:00	9	
6. 10/15/19	10:30 am	1:58	10	Well done – 3 yr. Preschool
10/15/19	1:30 pm	2:01	14	
7. 10/16/19	10:30 am	2:03	42	4 yr. AM & Full-day
10/16/19	1:30 pm	1:57	10	
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Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 9/19/19	10:30 am	2:36	392	Very good for first drill of the season – 3yr. AM include Nice job – 3 yr. PM
9/19/19	1:30 pm	2:10	11	
2. 9/20/19	10:30 pm	2:01	41	4 year AM & Full-day
9/20/19	1:30 pm	1:59	12	
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Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 10/3/19	9:45 am	Aggravated Parent in Office	398	Good Overall/noise level in classroom should be less
2. 11/7/19	10:15	Interior issue	387	Good Overall, younger students need some further explanation
3.				

Post a copy of this file on your **school website**. **It needs to remain on your website for three years.**