

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2018/19

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

**SCHOOL:** St. Mary Catholic School **CITY:** Mt. Clemens

**ADMINISTRATOR'S SIGNATURE:** Maureen Miscavish **DATE:** 8/15/18

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. August 29, 2018	10:03 am	2.19	376 K - 8	Very good for the 1 <sup>st</sup> drill
2. August 30, 2018	2:30 pm	2.05	370 K - 8	Successfully completed
3. September 11, 2018	10:37 am	2.00	17 - 3 Yr. AM Preschool	OK for their 1 <sup>st</sup> drill
4. September 11, 2018	2:10 pm	2.02	12 - 3 Yr. PM Preschool	Good for 1 <sup>st</sup> drill
5. September 12, 2018	10:35 am	2.05	22 - 4 Yr. AM Preschool	Very good for 1 <sup>st</sup> drill
6. September 12, 2018	11:20 am	1.56	399 Lunch time Drill	Successfully completed
7. September 12, 2018	2:25 pm	1.53	25 - 4 Yr. PM & Full-day Pre.	Good for 1 <sup>st</sup> drill
8. October 8, 2018	9:45 am	2:02	23 - 4 Yr. AM & Full-day Pre.	Successfully completed
9. October 8, 2018	10:15 am	2:06	15 - 4Yr. PM	Successfully Completed
10. October 9, 2018	10:35 am	2:01	17 - 3 Yr. AM Preschool	Successfully Completed
11. October 9, 2018	1:05 pm	1.59	14 - 3 Yr. PM Preschool	Successfully Completed
12. March 28, 2019	1:30 pm	1.58	392 - 4 Yr. Full, 3 yr. PM, K-8	Successfully Completed
13. March 27, 2019	9:15 am	2:01	17 - 4 Year AM	Successfully Completed
14. March 27, 2019	12:50 pm	2:04	14 - 4 Year PM	Successfully Completed
15. March 27, 2019	1:05 pm	1.57	396 - 4 Yr. Full, 4 Yr. PM, K-8	Successfully Completed
16. April 15, 2019	8:45 am	2.03	19 - 3 Yr. AM	Successfully Completed
17. April 11, 2019	12:55 pm	1:57	17 - 3 Yr. PM	Successfully Completed
18. April 11, 2019	8:55 am	2:02	21 - 4 Yr. AM	Successfully Completed
19. April 12, 2019	12:30 pm	2:00	19 - 4 Yr. PM	Successfully Completed
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. September 19, 2018	9:45 am	2:12	395 4 yr. AM/Full-day, K-8	Good 1 <sup>st</sup> Drill - moving one classroom to a new location
2. September 19, 2018	1:30 pm	2:11	19 - 4 yr. PM	Good for 1 <sup>st</sup> Drill
3. September 20, 2018	9:45 am	2:14	18 - 3 yr. AM	Good for 1 <sup>st</sup> Drill
4. September 20, 2018	1:30 pm	2:01	16 - 3 yr. PM	Good for 1 <sup>st</sup> drill

5. October 16, 2018	9:50 am	1.59	19 - 3 Yr. AM	Successfully Completed
6. October 16, 2018	2:00 pm	2.10	18 - 3 Yr. PM	Successfully Completed
7. October 17, 2018	9:30 am	2:03	44 - 4 yr. Full & 4 Yr. AM	Successfully Completed
8. October 17, 2018	2:15 pm	2:10	20 - 4 Yr. PM	Successfully Completed
9. March 5, 2019	9:25 am	2:09	19 - 3 Yr. AM	Successfully Completed
10. March 5, 2019	1:40 pm	2:11	18 - 3 Yr. PM	Successfully Completed
11. March 6, 2019	9:25 am	2:01	43 - 4 Yr. Full & AM	Successfully Completed
12. March 6, 2019	1:00 pm	2:04	16 - 4 Yr. PM	Successfully Completed
13. March 27, 2019	10:25 am	2:01	387 4 yr. PM/Full-day, K-8	Successfully Completed
14. April 2, 2019	9:05 am	2.04	18 4 yr- AM	Successfully Completed
15. April 3, 2019	2:10 pm	2.00	17 4 yr. PM	Successfully Completed
16. April 3, 2019	9:00 am	2.01	21 3 yr- AM	Successfully Completed
17. April 4, 2019	2:00 pm	2:00	15 3 Yr. - PM	Successfully Competed

<b>Date of Shelter-in-Place Drill</b>	<b>Time of drill</b>	<b>Reason for drill (i.e. hazardous, weapons, intruder)</b>	<b>Number of people sheltered</b>	<b>Comments</b>
<b>1. October 3, 2019</b>	9:15 am	Angry parent in the office	395 4 Year AM/Full-day, K-8	Overall successful, goal to be quieter next time in the classrooms
<b>2. November 7, 2019</b>	1:45 pm	Intruder	389 4 Yr. PM/Full-day, K - 8	Successfully completed
<b>3. December 6, 2019</b>	10:20 am	Intruder	395 3 Yr. AM, Full-day, K-8	Successfully Completed
<b>4. December 6, 2019</b>	1:05 pm	Intruder	387 3 Yr. PM	Successfully Completed