

As stated above, this is an annual contract. Release from this contract will be given for relocation transfers, but a 30-day notice is required along with 1 month's tuition. If release from this contract is requested for any other reason, ½ of the remaining yearly tuition is required. If requested before the school year begins, no tuition payments will be required. Newington Courthouse Preschool will not refund the tuition of any part thereof in the event of withdrawal, dismissal, or absence of the student during the course of the normal school year. In the event of such, the fees agreed to herein shall become at once due and payable.

Newington Courthouse Preschool reserves the right to require the withdrawal of any student who violates rules of conduct to the extent of program disruption.

Newington Courthouse Preschool will not provide end of year totals for your tax filing purposes. If needed, keep copies of your checks or receipts.

In the event your child becomes ill at school, the school will contact you (the parent or guardian) so that you will arrange to have the child picked up.

The Immunization Record, Birth Certificate, and Social Security Card are required before your child can start attending the preschool.

Note: A \$5.00 service fee will be charged on all returned checks in addition to the service fees that your bank will be charging as well.