

## Session Meeting Minutes: April 26, 2022

### Attendance

- **Present:** Sally Cummins, Janet Frankeberger, Guy Fraker, Ruth Gabor, Shelly Gant, Jan Harrell, Mike Ireland, David Kaeb, Sara Palmgren, Morgan Marquardt, Laurie Sprague, Kate Springer, Jeanie Wendt
- **Absent:** Martha Everman
- **Moderator:** Rev. Trey Haddon
- **Clerk:** Bill Cummins
- **Others:** Mackenzie Jager, Rev. Eric Vinsel, Rev. Dr. Laura Reason

### Call to Order

The meeting was held in F202 and Pastor Trey Haddon called the meeting to order at 6:33 p.m. and Rev. Eric Vinsel opened with prayer.

A **motion** for approval of the agenda for the meeting was **passed**.

A **motion** for approval of the minutes for the Session on March 23, 2022 was **passed** with a corrected date for the Congregational Meeting.

A **motion** to approve the consent agenda was **approved**.

**Joys of the Ministry.** In the past month, the Church held an Easter Egg hunt for the community, created paths in the lower garden, delivered Easter Lilies, started a monthly “Coffee, Tea, and Theology” study group, moved the Church Library to 2<sup>nd</sup> floor Martin Hall, held meaningful Maundy Thursday, Good Friday, and Easter services for Holy Week. A local group hosted in our church won a 5<sup>th</sup> place in a international competition. There were 20 kids in Wednesday fellowship including some “new” attendances. Our staff provided awesome help and support to the Church, especially during Holy Week.

**Enrichment and Devotion.** *In Church Leadership, Mission Trumps All.* Session discussed this concept with good focus.

Session **approved** a **motion** to give voice to The Reverend Doctor Laura Reason. Rev. Reason introduced herself as our Presbytery contact for the Committee on Ministry. She reported that she is meeting with Mackenzie to schedule and plan Mackenzie’s ordination studies.

### Clerk’s Report

Clerk Bill Cummins reported that the e-vote calling for a Congregational Meeting May 15, 2022 for the purpose of electing officers was **passed**.

The Clerk requested elders to attend the May 17<sup>th</sup> Assembly. Elders Shelly Gant and Ruth Gabor volunteered.

The Clerk’s Report was **accepted** by session.

### Pastors Reports.

Pastor Trey and Rev. Vinsel submitted written reports in the session packet. Motions in Rev. Vinsel's report will be detailed in May. Mackenzie reported that she was meeting with COM (Presbytery). She enjoyed teaching the ACE classes and was excited for the summer sermon series. There will be interesting messages, methods, and music. She is working with Restoration Church for some content.

Session **accepted** the Pastor's reports.

### **New/Old Business**

Reports from Hospitality and Membership are attached to this email and included in the historical packet.

Elder Jan Harrell said that Local Missions is planning a downtown cleanup Saturday June 4<sup>th</sup>.

Elder Sara Palmgren reported that we have two openings; assistant custodian and security.

Elder Mike Ireland said that Finance is beginning to work on the 2023 budget and reminded Session that Finance members would be able to meet with committees to help with the process. September 15<sup>th</sup> is scheduled commitment Sunday, so committee budget planning should be completed by August.

### **Taking the Heart of Christ into the World**

Deacons plan to send a clothing package to the Philippines, similar to last year. Session asked for a "Green" committee; Elders Fraker, Palmgren, Sprague and Ireland will discuss this further.

### **Closing Prayer**

A **motion** to adjourn was requested by the moderator and **approved** by the Session. After Mackenzie Jager's prayer, meeting adjourned at 8:08 p.m.

Respectfully recorded and submitted:

Bill Cummins, Clerk

## 2PC Hospitality Committee Meeting

Thursday, April 21, 2022

5:30 PM, Chapel MINUTES

Present: Ruth Breuer, Jim Ely, Karen LaVoie, Morgan Marquardt, John and Barb Meek, Joan and Ken Newgren, Lorna Ray, Nancy Snyder Staff: Trey Haddon, Mackenzie Jager

### ❖ Opening Prayer

- o The meeting was opened in prayer by Morgan Marquardt.

### ❖ Coffee and Donuts

- o It was decided to begin self-serve of the coffee and donuts beginning the first Sunday in May (May 1, 2022).
- o One concern to be addressed with Gerald Safford is to ensure a second container of regular coffee is provided as soon as (or before) the first one runs out.

### ❖ Greeters

- o It was determined that the pre-service greeter(s) for the South Entry will move to the Coffee Station post-service, where they will stay to greet people for 10-15 minutes.
- o The volunteers need a list of substitutes.

### ❖ Scheduling

- o A sign-up sheet will be developed and distributed to all members.

### ❖ Manual of Operations (MOO)

- o The MOO for Hospitality needs to be updated. Following are areas discussed:
  - Meetings: Need to add "at least quarterly" to the current statement.
  - Responsibilities:
    - Ministry paragraph #1: Add the words "with the Business Operations Director."
    - Ministry paragraph #2: Add the words "All efforts to be coordinated with the Business Operations Director."
    - Kitchen paragraph: Delete entire section.
- o Morgan will make the changes to the document and forward it to members and other appropriate people.

❖ Additional Business

- o There was a question regarding security concerns. The Director of Business Operations manages this area with established protocols to be followed in the event of an issue.
- o A thank you was given to the ushers who managed recent incidents in the Sanctuary in a professional and efficient manner.

Respectfully submitted,

Karen LaVoie, Committee Secretary