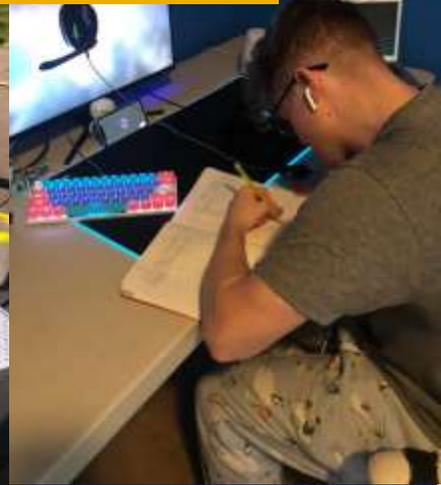


# Fall 2020

## Remote Learning Plan



## ORIENTATION WEEK

To accomplish a robust start to the 2020-21 school year, we will be dedicating the school hours (8am-3pm) of the first four days, Tuesday, September 1 through Thursday, September 3 and Tuesday, September 8, to ensuring that your child and family are well prepared for the new school year. Orientation Week will allow our students and families to be fully ready for remote-start learning and an easy, seamless switch to in-person classes under the [COVID-19 Re-opening Plan](#) when permitted.

Each student (+ one parent; parent attendance is required for all ages) will be invited to attend **one, 2-hour session on-campus** during this time. We suggest your family uses the rest of the week to become familiar with [MS Teams](#) as well as prepare your home for the remote start to the school year.

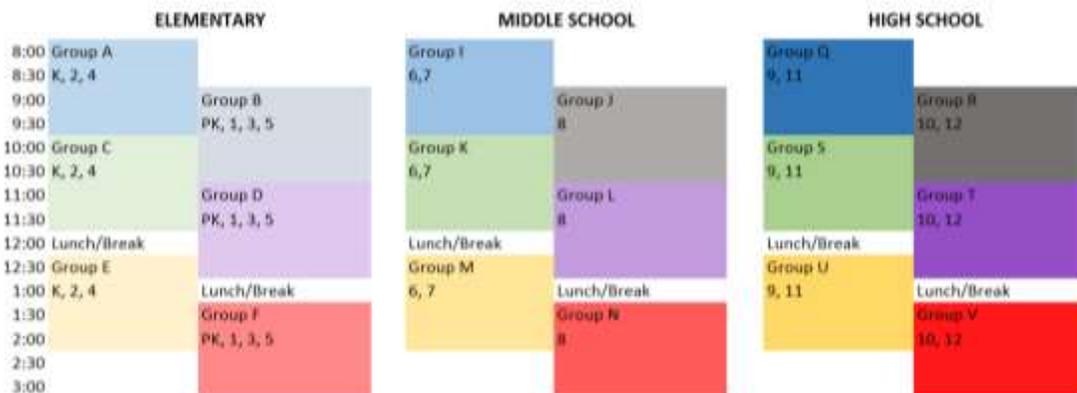
Information provided during orientation will include:

- Training on the Microsoft Teams classroom platform
- Introduction to COVID Safety Protocols
- Meeting teachers and seeing classrooms
- Picking up textbooks and finalizing class schedules
- Meeting with our Administrative Team, including the Dean of Education, Dean of Students and Spiritual Life, Athletic Director, and Director of Advancement

We will be “suspending” our traditional, large group social activities – New Family Ice Cream Social, Back to School BBQ, and Elementary Parent Information Night – until a later date when it is appropriate to have such events. However, we plan to add all the information, training, and administrative functions that these activities provide into the above orientation event.

Your family will be contacted via email with your designated time for this orientation.

*Sample Orientation Schedule:*



## A REMOTE START TO THE SCHOOL YEAR

The [Department of Health Decision Tree](#) states “The DOH favors a slow, cautious, phased-in approach to resuming in-person instruction beginning with staff, small groups of our youngest learners, and students who are unable to learn or receive critical services asynchronously. Over time, schools can add additional students to in-person models. In-person learning should be prioritized for elementary school students because they may be less likely to spread COVID-19 than older children, have more difficulty learning asynchronously and may otherwise need to be in a childcare setting if their parent(s) are working.”

Based on this statement, we have developed the following remote start plan:

**LOWER ELEMENTARY (Preschool – Grade 2) LEARNERS**

Because the lower elementary is our youngest group of learners, it is allowable for in-person, small group learning. This age group will begin the year with:

- 2-hour on-campus pod (no more than 5 students; pod groups will be the same each week) learning groups twice a week
- Once a week live video call with the entire class
- Supplementary classroom teacher-created videos and learning packets for at-home enrichment and practice
- Specialist enrichment classes including Music, Art, Spanish, and PE provided live, virtually, or asynchronously one time per week
- Learning Support: Teachers available by appointment for remote or in-person assistance as needed
- Teacher Contact: Teachers available via email, video chat, or in-person by appointment meetings with parents and/or students
- ISC support will be individualized to meet students’ needs and may include limited, small group, in-person instruction

Preschool - 2 CLASS SCHEDULE (REMOTE)					
	Monday	Tuesday	Wednesday	Thursday	Friday
8:00am	Pod 1	Pod 3	Pod 1	Pod 3	All Class live meeting (MS Teams)
8:30					
9:00	Pod 2	Pod 4	Pod 2	Pod 4	By appointment remote or in person learning support from classroom teacher as needed
9:30					
10:00	Pod 2	Pod 4	Pod 2	Pod 4	
10:30					
11:00	Pod 2	Pod 4	Pod 2	Pod 4	
11:30					
12:00pm					
12:30					
1:00	By appointment remote or in person learning support from classroom teacher as needed				
1:30	By appointment remote or in person learning support from classroom teacher as needed				
2:00					All Class live meeting (MS Teams)
2:30					
3:00					

## UPPER ELEMENTARY (GRADES 3-5) LEARNERS

Based on the previous mentioned decision tree, this group would be our next priority for on-campus, in-person classroom learning as permitted. To begin the school year, this age group's remote learning plan will include:

- 2-3 hours of live online class instruction, 4 days a week (1 day in smaller student groups)
- Supplementary videos and learning packets for at home enrichment and practice
- Specialist enrichment classes including Music, Art, Spanish, Keyboarding, Music, Band (for 5<sup>th</sup> graders only), and PE provided live, virtually, or asynchronously 1-2 times per week
- Scheduled student & parent on-campus packet pickup and drop off in classrooms on Mondays
- Learning Support: Teachers available by appointment for remote or in-person assistance as needed
- Teacher Contact: Teachers available via email, video chat, or in-person by appointment meetings with parents and/or students
- ISC support will be individualized to meet students' needs and may include limited, small group in-person instruction

Grades 3 - 5 CLASS SCHEDULE (REMOTE)					
	Monday	Tuesday	Wednesday	Thursday	Friday
8:00am	PU 1				
8:30					
9:00	PU 2	Grades 3-5 live instruction via MS Teams (2-3 hours)	<b>GROUP ONE</b> Grades 3-5 live instruction via MS Teams (2 hours)	Grades 3-5 live instruction via MS Teams (2-3 hours)	Grades 3-5 live instruction via MS Teams (2-3 hours)
9:30					
10:00	PU 3	Grades 3-5 live instruction via MS Teams (2-3 hours)		Grades 3-5 live instruction via MS Teams (2-3 hours)	Grades 3-5 live instruction via MS Teams (2-3 hours)
10:30					
11:00	PU 4				
11:30					
12:00pm			5th Grade live Band & Music		
12:30	PU 5				
1:00		PU 6	By appointment remote or in person learning support from classroom teacher as needed	<b>GROUP TWO</b> Grades 3-5 live instruction via MS Teams (2 hours)	By appointment remote or in person learning support from classroom teacher as needed
1:30					
2:00	PU 7				
2:30					
3:00					

## SECONDARY (GRADES 6-12) LEARNERS

Based on the decision tree above, this group would be our next priority for on-campus, in-person classroom learning as permitted. To begin the school year, this age group’s remote learning plan will include:

- Instruction 5 days a week, with up to 3-4 hours of live online instruction per day (see schedule below)
- Maintaining 7 period schedule (over two days) for easy transition to in-person instruction
- All teachers available for daily office hours at a standardized time
- Learning Support: Teachers available by appointment for remote or in-person assistance as needed
- Teacher Contact: Teachers available via email, video chat, or in-person by appointment meetings with parents and/or students.
- ISC support will be individualized to meet students’ needs and may include limited, small group in-person instruction.

SECONDARY (Grades 6 - 12) CLASS SCHEDULE (REMOTE)					
	Monday	Tuesday	Wednesday	Thursday	Friday
8:00am					
8:30					
9:00	By appointment remote or in person learning support from classroom teacher as needed				
9:30					
10:00	All MS & HS Teacher Online Office Hours				
10:30					
11:00	1st Period live (MS Teams)	5th Period live (MS Teams)	1st Period live (MS Teams)	5th Period live (MS Teams)	Add'l live Instruction
11:30					
12:00pm	2nd Period live (MS Teams)	6th Period live (MS Teams)	2nd Period live (MS Teams)	6th Period live (MS Teams)	MOTUS
12:30					
1:00	3rd Period live (MS Teams)	7th period live (MS Teams)	3rd Period live (MS Teams)	7th period live (MS Teams)	Add'l live Instruction
1:30					
2:00	4th Period live (MS Teams)		4th Period live (MS Teams)		
2:30					
3:00					