November 23, 2020

Dear Parents, Faculty, and Staff:

This past weekend a staff member at Tacoma Baptist Schools was tested and diagnosed with COVID-19. HIPPA guidelines require us to keep their identity anonymous.

Upon contact tracing, we know this person:
- Contracted it from an external source
- Has had **no** contact with faculty *or* students and very limited contact with staff
- Is at home under quarantine with their family

Per our Fall 2020 Re-Opening Plan, the person who tested positive will not be returning to campus until:
- At least 24 hours have passed since recovery AND at least 10 days have passed since signs first showed up
- OR it has been at least 24 hours since recovery AND a healthcare provider provides a note that they no longer have COVID

Additionally, as per protocols:
- The one staff member in close contact with this person is at home under quarantine
- We have notified the Tacoma Pierce County Health Department

The purpose of this letter is to notify you of the situation and to remind everyone of preventative measures.

The symptoms of COVID-19 include fever, cough, headache, body aches, diarrhea, nausea and vomiting. Some people have no symptoms at all, or the symptoms are so mild that they are not noticed. Some experience serious illness. If symptoms develop, the average time after exposure is about 5 days, but symptoms can appear anywhere between 2 and 14 days after exposure (the incubation period).

If you or your child develop any of the symptoms above, please contact your healthcare provider for further instruction.

We ask that each of you be mindful of COVID-related guidelines regarding holiday gatherings as well as all travel advisories. Please do everything you can when you are in public to keep a physical distance of at least 6 feet, wear masks, and sanitize and wash hands frequently (adults and children).

Please continue to cover TBS in prayer. Let's give praise for God's protection and petition for His continued providence.

Sincerely,
TBS Administrative Leadership Team