



TACOMA BAPTIST SCHOOLS

Celebrating **60** Years

COVID-19 Re-Opening Plan

Fall 2020-21

Updated 9/23/2020

***TBS is taking suggestions from the [OSPI School District Reopening Plan](#) and the State Board of Education along with the recommendations of [WFIS](#) (Washington Federation of Independent Schools).*

July 15, 2020 - The TBS administrative team, faculty, and staff are excited to have our students back on campus this fall. Ensuring your child's safety, as well as the safety of our faculty and staff, is our number one priority. We've already enjoyed seeing our student athletes safely return to practices for the last couple of weeks.

We are happy to share the following highlights of our reopening plan with more details on the following pages:

- **5 days a week, on campus, in-person instruction with campus open regular hours**
- Students per classroom will be limited to 16-20, depending on physical classroom size, in order to accommodate social distancing standards
- Face coverings will be worn by students, faculty, and staff throughout the day while indoors. Mask breaks will be given multiple times throughout the day in areas where there is ample or excessive social distancing and while outdoors. *(updated 8/29/20)*
- Temperature & Health Screenings, as well as three division specific entry points (including buses), for all faculty, staff, students, and volunteers
- Increased building sanitation and daily hygiene standards (hand washing, sanitizer, etc...)
- Positive COVID test protocols

**All above decisions are subject to change in compliance with future Washington State School Mandates.*



Model Classroom at max capacity.



ENTERING SCHOOL

- Transportation
 - All students Temperature Checks upon bus entry
 - Students will receive a full symptom screen upon arrival at school.
 - Elementary students must have a symptom sheet completed by parents to enter the bus.
 - Upon arrival, elementary students will be walked by a TBS staff member to their designated entry point. (See below).
 - MS and HS students will go to their designated points of entry. (See below).
 - If a child registers a temperature of 100.4 or higher, parents should be available at the bus stop to take their child home. (*see further Symptom Policies below*)
 - Students and staff will always wear face coverings while in TBS transportation
- Building Entry
 - Three points of entry beginning at 7:30AM
 - Elementary: White canopy at the front of Elementary building
 - Two check lines will scan temperatures in the vehicles
 - Parents/guardians will return their completed symptom sheet
 - Middle School: Front lobby of Gymnasium
 - High School: Canopy in the courtyard
 - Enter from the behind the gymnasium or down past the field
 - Students should arrive wearing a personal face covering.
 - Acceptable family provided face coverings include masks, face shields with draping (*updated 8//29/20*), bandanas, scarves, neck gaiter
 - Temperature Checks & Health Screening will be recorded upon entry (*see Symptoms & Diagnosis policies below*)
 - All students will be given an admittance slip to give to their teacher to enter class
 - Teachers will be in their classrooms and ready to receive students.
 - Elementary students will be sent directly to classrooms and will not gather on the playground.
 - Secondary students will go directly to classrooms and avoid gathering in hallways and common areas.
 - Late arrivals should enter ONLY through the elementary front office doors to check in for a temperature check and health screening.
 - Late students will not be permitted to enter classrooms without office documentation.
 - Any student leaving school will need to return to the front office for rescreening and readmittance.
- Before & After School Care (BASC) will open at 7AM ([more details](#))
 - Temperature Checks & Health Screening upon entry to BASC
 - (*see Symptom policies below*)
 - Social distancing standards will be followed
 - Masks will be worn when social distancing is not possible
 - Students will be permitted to go directly to their classrooms at 7:30AM
- Volunteers and Parents
 - All volunteers and parents entering campus MUST check in with the elementary office only and will receive temperature checks and health screening upon arrival.
 - Personal face coverings will be required while on campus.

DAILY SCHOOL PROCEDURES

- Students will have full day, in-class, face-to-face instruction, 5 days a week.
- Class sizes will be limited to 16-20 student, depending on physical classroom dimensions, to accommodate social distancing standards.
- Desks and chairs have been placed to meet distancing standards.
- Face coverings will be worn by students, faculty, and staff throughout the day while indoors. Mask breaks will be given multiple times throughout the day in areas where there is ample or excessive social distancing and while outdoors. (*updated 8/29/20*)
- Specialists and Electives:
 - PE and recess times will be organized physical activity to maintain distancing standards.
 - Choir and Band classes will begin the year by being lesson based rather than performance based.
 - Elementary specialists may be modified to accommodate distancing standards.
- Daily school wide sanitation will be increased, including a specific focus on handled features and areas such as doors, restrooms, classrooms, desks and chairs.
 - More details on maintenance and building sanitation plan forthcoming.
- All rooms and common entry points will be equipped with hand sanitizer dispensers
- Screens and fans have been installed to ensure proper building and classroom ventilation
- Lunch (please see the *Food Services Document* for more details)
 - Elementary classes will eat lunch in their classrooms
 - Middle School will eat in designated classrooms
 - High School will have flexibility while being monitored to meet distancing standards
- Gatherings, Events, and Field Trips
 - Chapels will be held in the gymnasium with pre-marked places in the bleachers to accommodate some distancing with mask wearing
 - Moderate to large gatherings will be held in the Choir Room which has been set for social distancing
 - All other large events and field trips, etc., will be modified or postponed based on size of event, space available to accommodate distancing standards, and current conditions

100.4 TEMPERATURE READING, COVID SYMPTOMS AND/OR DIAGNOSIS:

- If a student has a temperature reading of 100.4 or higher, they will be required to wear a mask, will remain in a safe, dry location outside the building, or will be removed from the classroom in case of symptoms showing during school hours, until a parent can pick them up.
 - Students are required to stay home for three days and remain under 100.4 temperature reading before being permitted back to campus.
- If a student or other household member is showing ***symptoms of COVID***, the student must remain at home for at least 3 days, be symptom free, and may return with a note from a doctor that they have been tested and have received a negative result.
- If a teacher, staff, or a student ***tests positive for COVID***
 - The teacher, staff, or student who tested positive must remain at home and follow the [CDC/DOH guidelines](#).
 - They can return when:
 - At least 24 hours have passed since recovery (see pg 12-13 of the [DOH Fall Guidance](#)) AND at least 10 days have passed since signs first showed up.
 - OR it has been at least 24 hours since recovery AND a health care provider provides a note that they don't have COVID.
 - All parents/guardians are emailed and informed
 - The segment of the school (HS, MS, Elementary) will be closed for up to 3 days
 - First day no instruction for students
 - If needed, modified, remote learning for days 2 and 3
 - Rooms will be closed and cleaned for a 24-hour period
 - Substitute is secured if teacher is to be quarantined
 - Students/households will be provided modified instruction while in quarantine
 - Classmates of infected student are *not* required to be tested but it is highly recommended
- If multiple community members ***test positive for COVID***
 - Depending on the severity and the spread, the segment of the school with the cases, or the entire school, may be closed for 10 school days.
 - The first day of closure would be no instruction. For the remainder of the closure, educational services would be delivered in a modified (elementary) or remote/online (MS/HS) method.
- Further procedures and recommendations are found in the [CDC School Guidance](#) document.

ADDITIONAL INFORMATION FOR STUDENTS ARRIVING FROM OUTSIDE THE UNITED STATES:

- TBS will adhere to the [CDC's travel advisory information](#) including the 14 day quarantine period upon return to Washington State. The costs accrued during this quarantine period will NOT be covered by the fees paid to Tacoma Baptist nor will we provide home stay locations, chaperones, or guardians until after the 14-day quarantine period has passed.

All families attending TBS in Fall 2020 will be required to sign the COVID waiver form. The Tacoma Baptist Schools' 4-quarter plan is subject to change in consideration of local, state and federal recommendation and guidelines.