



# TACOMA BAPTIST SCHOOLS

May 24, 2019

Dear TBS Family,

The Board of Directors (BOD) is pleased to announce the following organizational structure for the 2019-20 school year.

Working closely with the BOD via the Resource Development Committee, and with direction being provided by Rick Johnsen, our retained strategic advisor, TBS will be adopting an Administrative Leadership Team model.

The school will be led by five functional division executive administrators:

- Secondary Principal, Alyssa Baker
- Dean of Students and Spiritual Life, Jim Barnes
- Director of Administration, Nora Gass
- Elementary Principal, Julie Peterson
- Director of Athletics and Facilities/Transportation, Beth Wing

We are also pleased to announce the following departmental directors:

- Director of Guidance and College Counseling, Leann Kitselman
- Director of Development and Military Services, Sue Ellen Rush
- Director of IT Services, Mike Sandefur
- Director of Enrollment Services, Danette Taylor

Additionally, we have established the following managers of these areas of responsibility:

- Maintenance and Transportation Manager, Dwayne Beavers
- Student Center Manager, Alisha Brotherton
- Business Office Manager, Kara Kelly
- Youth Sports Manager, Karel Norman
- Marketing and Communications Manager, Amy Reinmuth

And the glue that helps hold TBS together, providing excellent administrative and customer service are the support staff, including:

- Elementary Administrative Assistant, Carrie Foster
- Athletics and Development Assistant, Debi Hayes
- Secondary Administrative Assistant, Teena Jones

After an assessment of other institutions enjoying success with similar structural models, we are confident that this is the right team and the right time to execute effectively and efficiently in this manner as we move toward our 60<sup>th</sup> Anniversary year.

In the days ahead, Mrs. Baker and Mrs. Peterson will be sending updates on our new faculty members. If you have any questions, please feel free to contact me at [esythoff@passioncenterforchildren.org](mailto:esythoff@passioncenterforchildren.org), 951-576-2966, or one of the members of the executive administrator leadership team listed above.

Blessings

F. Eric Von Barnau Sythoff  
Chairman of the Board

*Developing Disciple Leaders*