



TACOMA BAPTIST SCHOOLS

Transportation Protocol for Bus Drivers

Protocol when Infractions Occur on School Vehicle:

1. A warning will always be given by the bus driver to the student on the 1st infraction without contacting the parent/guardian unless it involves physical violence towards another student or extremely inappropriate language. When a warning is given, this will be documented and communicated to transportation manager.
2. If the student receives a second warning on the bus, the bus driver will document the incident and inform the transportation manager. The transportation manager will make a phone call to the parent/guardian.
3. On the next infraction, the transportation director or principal will get involved and work out a plan with the parent/guardian.
4. If inappropriate behavior continues at this point, suspension is possible.

Important Procedure Reminder:

Bus Drivers must always inform the transportation manager of any infractions that occur on school transportation even if it is the “first warning” so that the transportation manager can document dates, infractions, and proper procedures of action that is taken place.

Transportation Manager

Dwayne Beavers

dbeavers@tacomabaptist.org

253-709-2847

Transportation Director

Beth Wing

bwing@tacomabaptist.org

253-720-6698