



BUILDING ReENTRY PLAN PHASE 1

ADOPTED BY CCNAZ BOARD 05.21.2020

REMEMBER

**THE CHURCH IS
THE BODY OF
CHRIST.**

**THE BUILDING
IS A TOOL
FOR HIS MISSION.**

A BRIEF NOTE

We are excited for the opportunity to gather as the Body of Christ in worship again at our church facility. With that in mind we want to do so in a manner that promotes the health and safety of those who choose to gather at this time and the rest of our community. In an effort to do so, your church leadership in consultation with our District Superintendent, District Advisory Board other churches and agencies have developed the following plan as a first step towards the New Normal.

We as your church leadership team, cannot begin to express how thankful we are for your prayers and support during this ongoing pandemic. Know that we have been praying for you as we have been monitoring the situations and developing the plan that follows. Remember that the decisions made by the leaders of the church cannot be specific to one demographic. One size does not fit all. So there may be policies put in place that make no sense to you. But they do make sense to other people with other needs and challenges. This should be a time when the church really feels like a safe place. And it will take every one of us to make it so.

With that said please, we'd ask that you take a moment to review and fill out the volunteer form that we have posted [HERE](#). There is a lot that needs to take place in order for us to meet our target date of June 7th, and we need everyone to help as they are able.

Your Co-Laborers In Christ,

Crystal Coast Church of the Nazarene Board

1. FACILITY PREPARATION & MAINTENANCE

In order to reopen the church facility it must be properly cleaned and sanitized following the recommended procedures as set forth by the CDC using the approved cleaning products, and we must also have enough of the cleaning products on hand to maintain a sanitized facility moving forward. With your help the following measures are taking place and will be completed by our target date of June 7th:

- Removal of all print materials from Sanctuary and Foyer areas (this includes hymnals and Bibles)
- Wash all hard surfaces such as counter tops, light switches, pew and altar wood work, door handles...with soap and water.
- Clean Windows, Podium and Piano with with approved product
- Launder curtains and Table Cloths
- Empty and wash trash cans
- Vacuum all carpets, rugs, and pews
- Mop all hard floor surfaces
- Disinfect all surfaces with EPA-approved product – either wipe down or spray mist with appropriate concentration according to manufacturer's recommendation for type of surface.

Following the initial cleaning and sanitization, we will follow the routine cleaning plan and disinfect frequently touched areas (light switches, pews, door handles, etc...) with the appropriate EPA-approved disinfectant.

2. HEALTH AND SAFETY

ADVISORIES & PRECAUTIONS

We would like to affirm the following Health and Safety Advisories and Precautions as they have been developed with your health and safety in mind.

- If you are “HIGH RISK” as defined by the CDC in agreement with the state of North Carolina’s recommendation, we would strongly encourage you to stay home during this phase.
- If there are any signs of illness for you, a family member or anyone with whom you’ve had prolonged exposure, we strongly ask that you stay home and worship with us online.
- Please continue to maintain good hand hygiene, washing with soap and water for at least 20 seconds.
- Cough or sneeze with a tissue or use the inside of your elbow. Discard used tissue in the trash and wash hands.
- Face coverings will not be required, though they are recommended from by the CDC.
- Please maintain proper social distancing measures, refraining from physical greetings such as handshakes and hugs.
- While our restrooms will be open, we ask that you make an effort to minimize their use, as there are many frequently touched surfaces that we do not have the manpower to continually sanitize while the building is occupied.

The list above is not exhaustive by any means, and we ask that you follow the direction and guidance of our Ushers as you enter and exit the building.

3.PROCESS & PROCEDURES FOR GATHERING

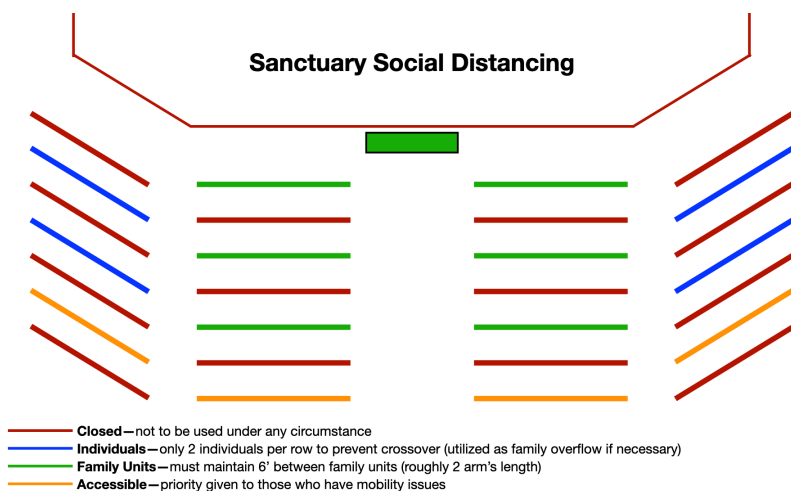
We developed the following processes and procedures in an effort to create a safe environment for the gathering of the Body of Christ in Worship. Please familiarize yourself with this section prior to your arrival, and follow the guidance of our ushers as they direct you.

I. Designated Arrival Times:

- a. Ushers—9:15am
- b. Congregation—9:30am

II. Arrival Procedures

- a. Please park in Sanctuary spaces first (the fellowship hall half of the church will be closed and inaccessible during this phase).
- b. Remain in car until Usher directs you to approach the building.
- c. Prior to entry you will be required to sanitize your hands with the provided sanitizer.



d. Next you will enter and remain in the foyer maintaining proper social distance until the Sanctuary Usher is ready to seat you.

III. Sanctuary Seating

a. During this phase we will not be passing offering plates. We would encourage you to continue to give on line, but if you prefer you may drop your offering in the offering boxes upon entry to the Sanctuary.

b. The Sanctuary Usher will proceed to sit you according to the Sanctuary Social Distancing Diagram.

b.i. Please note that if you wish to sit with someone who is not a family member, you will need to arrive at the same time and indicate your desire prior to entry into the building.

b.ii. Due to our exiting procedures, if you have issues navigating steps or walking long distances please let the Sanctuary Usher know so that they can seat you appropriately.

c. Once you have been seated, we ask that you do not move about the sanctuary. You may wave, say hello, and even converse with those in close proximity to your seat, but please remember to maintain social distance.

IV. Abbreviated Worship

a. Our Corporate time of worship will begin promptly at 10:00am and will follow an abbreviated order of Worship as outlined below:

a.i. Welcome & Prayer

a.ii. Song of Praise

a.iii. Message & Prayer

a.iv. Song of Response

a.v. Announcements & Benediction

b. Please note the following will not be available during this phase:

b.i. Children's Church or Nursery (*we will provide a mother's room for nursing moms and a kid activity bag upon entry*)

b.ii.On Campus discipleship groups and Sunday School Classes

b.iii.Hymnals, Bibles, Bulletins or other paper literature

b.iv.Water Fountains

b.v.Praise Team

b.vi.Coffee

c. While the restrooms are not closed please minimize your use to an absolute need.

V. Departure Procedures

a. At the conclusion of our worship gathering you will be asked to exit the building through the forward double doors to the right of the platform.

a.i.Those who have issues navigating steps and long distances will be dismissed via usher through the doors used for entry to the sanctuary.

b. An Usher will dismiss each section by row as individuals or family unit to maintain social distance.

c. If you were not prepared upon entry, there will be an opportunity to give as you exit.

d. Hand sanitizer will be available as you leave.

e. Doors will be propped open to minimize exposure.

Please keep in mind that things will be different from the way they were before. You may be asked to sit somewhere other than your normal seat or near someone you don't know as well. Remember that this virus has changed many things and we are working towards a new normal.

If you have an issue or question about our processes and procedures, we'd ask that you follow the instructions of the ushers and contact one of your board members or the pastor after the conclusion of the worship gathering. Our information is listed on the last page of this document.

4. GLAD YOU ASKED!

Are there age restrictions for worship?

No. In fact we want encourage families come to our worship gathering together. We will be providing a kids activity pack for each child.

What will seating look like?

Every other pew will be closed, and ushers will help you find the appropriate seating.

What if someone needs prayer or counseling?

The alters will be closed during this phase. If you need prayer or counseling we would strongly encourage you to fill out our online connect card [HERE](#) or let an usher know upon as you exit and they will be ready to get your information.

How long will we be in this phase?

We will continue to monitor state and local guidelines and recommendations while seeking the Lord for wisdom and guidance as we look toward taking the next step.

How early can I arrive?

Building entry will begin at 9:30am. Please stay in your vehicle until directed by an usher.

Is the whole building open?

No. At this time we are only opening the sanctuary side of the facility. By doing this we are limiting not only exposure but also the amount of cleaning product we need in order to open.

What do I do if I'm High Risk and don't feel comfortable coming?

We completely understand, and appreciate your caution. We will continue to update our worship page @ ccnaz.com/worship each week and are working towards a stable live stream that will be available there as well.



STAY IN TOUCH

If you have any additional questions or concerns that were not addressed above, we want to know. Please feel free to contact us with your questions or concerns by clicking [HERE](#) and filling out the form. We will be sure to respond in a timely manner.