

Plainfield United Methodist Church

Childcare Policy

PUMC is pleased to offer childcare services to our congregation members and guests. Please help us be good stewards of God's resources and to fulfill our goal of providing a quality, safe, nurturing environment for the children and guests of the church by following the guidelines below.

Church Responsibility

- Childcare will be provided during all worship services and as requested for committee meetings, Bible studies, and other church events.
- Trained staff members and/or volunteers present at all times childcare is offered. Staff and volunteers are background checked.
- Safe, clean, and age appropriate rooms and equipment.
- Yearly review of childcare and child protection policies and procedures

Parent Responsibility

- **Children are not to be left unattended in the building or grounds of PUMC.**
- For safety purposes, children **MUST** be signed in and out of childcare.
- Parents should read and adhere to the Health Policy. A copy is available for review in the Infant/Toddler childcare notebook.
- Parents/guardians will remain on church property during childcare use, unless special arrangements have been made with the Director of Christian Education.

Requesting Childcare

- **Reservations MUST be made at least one week in advance** by contacting the Director of Christian Education. Please call or email reservation requests; verbal requests made in passing cannot be guaranteed.
- When making reservations for childcare, please leave the following information:
 - Number and age(s) of children in group
 - Contact name and number of group leader
 - Time(s) and date(s) when childcare is needed
- Cancellations must be made at least 24 hours in advance!

I have read and agree to be in compliance with this policy.

For more information, contact:
Kinga Low, Director of Christian Education
317.839.2319 ext.229
klow@pumc.org

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