



# PASTOR OF HIGH SCHOOL MINISTRY

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## POSITION DESCRIPTION

The Pastor of High School role at Fellowship is responsible for providing spiritual care to high school students and their families. This position is full-time and reports to the Pastor of Next Gen.

## MAJOR AREAS OF RESPONSIBILITY

- **HSM- General**
  - Execute the overall mission and vision of HSM.
  - Pursue and develop relationships within the HSM community. (students, leaders, and parents).
  - Give HSM students a vision for reaching their community with the gospel.
  - Connect HSM students to opportunities to serve within the Fellowship body.
  - Equip parents to be the primary disciple-maker of their high schooler.
  - Create the yearly budget according to ministry goals.
  - Be a leader that models a healthy understanding of leadership, willing to work with team members and other ministries.
    - HSM weekly gatherings
      - Help create and be a part of a teaching team that is biblically strong and relevant to HSM students.
      - Provide leadership and guidance for HSM gatherings, including NEXT Team, leaders meeting, and the development of a healthy worship culture.
      - Give oversight to Senior Experience.
  - LifeGroups- currently 23
    - Recruit, equip, care for, and empower lay leaders to invest in the Next Generation of disciple-makers.
    - Assimilation of new students into a LifeGroup.
    - Oversight of LifeGroup materials.
    - Model what it looks like to shepherd by leading a LifeGroup.
  - HSM events
    - Creation of the yearly event calendar.
    - Work with the HSM Team to plan, promote, and execute events.
    - Plan and create retreats/camps that foster spiritual growth and community.
    - Provide service, outreach, and mission opportunities that give students ownership in their Kingdom calling.
  - Formative Supervision of HSM Staff
    - HSM Staff
      - Associate Pastor of HSM
      - SM Worship Pastor
      - SM Administrative Assistant
      - Coordinator of Parent Partnership
      - Intern(s)

- Lead weekly HSM teams meeting.
  - Assign them specific tasks for personal growth and overall responsibilities.
  - Meet individually with HSM team members to evaluate and build skills.
  - Continue to build a culture of unity with MSM.
- **Student Ministry Department:**
  - Participation and representation of HSM at required meetings.
  - Coordination of HSM with the overall values and objectives of FEFC's Ministries.
  - Work with Middle School Pastor to help transition middle schoolers to HSM.
  - Work with College Life Pastor to help transition high school graduates to our College Life ministry.
- **General Pastoral Duties:**
  - Serving on assigned days as pastor-on-call
  - Performing other pastoral duties as assigned by the Associate Lead Pastor
  - Participation in designated pastoral and church staff meetings

*In addition to these job responsibilities, all Fellowship Church pastors have the responsibility to:*

- Maintain health and wellbeing within immediate family. Being aware of consistent time spent with them (appropriate inclusion and exclusion as they relate to ministry related tasks and relationships).
- Maintain, grow and prioritize healthy spiritual habits such as prayer, studying scripture & outside pastoral reading.
- Maintain, grow and prioritize healthy physical habits such as exercise, eating and mental rest.

## **JOB REQUIREMENTS**

- Fruits of spiritual maturity, godly character, and biblical discernment displayed clearly in all aspects of his professional, personal, and family life.
- Proven history of visionary and missional leadership, leadership development, oversight of small groups, and ability to teach in large and small settings.
- Full agreement with our church's statement of faith and theological position papers.
- Proficiency in Microsoft Office (MS Word, Excel, Power Point, and Outlook)

## **EDUCATION & EXPERIENCE**

- Master's Degree in a field that equips and enhances their ability to perform the disciple-making responsibilities is preferred but not required..
- Experience working for a faith-based organization
- Five years or more of experience in Student

## **PHYSICAL REQUIREMENTS (WITH OR WITHOUT ACCOMMODATION)**

- Regularly required to sit; use hands to handle or feel and talk or hear.
- Frequently required to reach with hands and arms.
- Frequently required to stand and walk.
- Frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds.

*The intent of this position description is to provide a representation of the types of duties and responsibilities that are required of positions given this title and shall not be construed as a declaration of the total of the specific duties and responsibilities of any particular position. Employee may be directed to perform job-related tasks other than those specifically present in this description.*