



## Job Description Technical Director

**Reports to:** Pastor of Worship

**Status:** Full-time 40+hrs/week

### GENERAL AREAS OF RESPONSIBILITY

- The Technical Director will support the vision of Emergence Church by overseeing and leading all aspects of the Technical Ministry regarding audio, streaming, lighting, and media at all campuses.
- The Technical Director's goal is to ensure that services and events across all campuses, facilities, and ministries can utilize technology efficiently, effectively, strategically, and with excellence in order to enhance the experience of those attending.
- While expertise in audio, lighting, streaming, and video issues is a must for this position, the emphasis is on equipping and empowering others to develop their skills (volunteers), not doing everything yourself.
- The Technical Director should fully staff (volunteers) the needed positions then be prepared to fill in, train, and troubleshoot when necessary.

### SPECIFIC RESPONSIBILITIES

- Provide technical leadership for worship services and events
  - Maintain a reliable system and processing for providing technical support for all worship services and events. Including but not limited to:
    - Overseeing the audio, video, media, staging, and lighting for weekend services and special events.
    - Working alongside the Worship Pastor to develop the "Emergence Sound" and implement training to set the bar.
    - Leading the broadcast team of staff/volunteers for successful broadcast of all streaming events from live or upload to delivery.
    - Overseeing the technical needs of other ministries of Emergence (R&R, Students, Etc.)
  - Initiate successful communication with Worship Pastor, Creative Director and other ministry leaders when needed.
- Recruit, train, equip, schedule, and lead volunteers.
  - Recruit team of staff and volunteers for services and events.
  - Train team of staff and volunteers to competence.
  - Equip team of staff and volunteers with the proper tools.
  - Deploy team of staff and volunteers to appropriate tasks.

- Update and maintain production technologies
  - Ensure that campus technologies are in working order
  - Advise on future purchases
  - Oversee any technical installation
  - Keep reliable records for purchases and licensing
  - Maintain inventory of church equipment and whereabouts

## EDUCATION AND REQUIRED SKILLS

- The successful candidate must Christ-follower and fully support the vision of Emergence Church. This individual's commitment to Christ and the local church will be evident in his/her personal life, family relationships, and ministry. His/her daily walk with God will be an example to others with which he/she interacts.
- Expert knowledge of audio systems and large format digital consoles
  - Familiarity with personal monitoring and Dante.
- Expert knowledge of lighting in the context of worship services.
  - Experience designing lighting cues for a dynamic worship environment.
  - Knowledge of theatrical, intelligent, LED and lighting for video
  - Familiarity with DMX programming.
- Expert knowledge on streaming video technology.
- Ideal candidate is high tech savvy, able to learn and master new technology quickly and thoroughly.
- Expert knowledge of audio/video/streaming/lighting signal flows and strong ability to troubleshoot in all these environments.
- Must possess a teachable spirit and collaborate well in a team environment.
- Excellent leadership skills.
- Ability to inspire and motivate teams of volunteers and leaders.
- Strong interpersonal skills.
- Ability to embrace and pursue artistic and spiritual excellence in services.
- A gracious, Christ- like demeanor in demanding situations.
- Very strong organizational abilities and excellent attention to details.
- Ideal candidate is one that shows initiative, perseverance, and possesses a "whatever it takes" attitude.
- Ability to be flexible in an environment that is subject to spur of the moment change.
- Must possess solid time management skills.
- Must have the ability to coordinate several activities at once and quickly analyze and resolve specific problems.
- An associate degree in media, production or related discipline (bachelor's degree preferred).

- Must have broad hands-on experience with technology in a modern worship production environment.
- Background check required
- Possesses high integrity and can be trusted with confidential information
- Is in full agreement to walk in the membership covenant of Emergence, including full agreement with the Doctrinal Statement and Key Distinctives

## OTHER GENERAL RESPONSIBILITIES

- Seek to develop personal gifts related to the accomplishing of role
- Stay up to date and timely on administrative responsibilities, such as credit card reports
- Answer all inquiries in a timely manner (texting—same day, phone calls and emails—within 24 hours)
- Engage in an “apprenticeship” model of discipleship and ministry, inviting others to work alongside you to develop them
- Network with others in similar roles at other churches to develop relationships and learn new best practices
- Generally, don’t stink at your job