

Grace Point Kids West

COVID Reopening Plan

Implement social distancing strategies

- Each grade level will be assigned a classroom that will remain the same each Sunday.
- Children will sit 6 feet apart. The floors will have mats/tables for each child.
- Hand sanitizer in each classroom. Children need to sanitize their hands before and after they enter the room.
- Tissues in each classroom for coughs and sneezes. Tissues need to be thrown away immediately.
- All adults will need to wear masks and shields when in classrooms.
- All children will need to wear masks.
- Adult volunteers need to routinely sanitize hands throughout the hour.
- Children will not be allowed to bring items from home like toys, snacks, etc.
- Church will provide individually prepackaged snacks and mini water bottles (for crosswalk).
- Preschool parents will bring a single gallon sized Ziploc bag that has one diaper, one set of clothes, bottle or cup. It must be labeled.
- Restrooms can be used by children if needed. Only one child at a time can be sent out of the classroom to use the restroom. "Open" sign will be on the restroom door when the restroom is ready for use.

Clean and Disinfect

- Have cleaning staff clean floors and restrooms weekly.
- Routinely clean and disinfect surfaces and objects that are frequently touched. This may include doorknobs, light switches and tables.
- Adult volunteers will wipe down any surfaces and items used for the next hour. In addition, the room will be sprayed with a non-toxic sanitizer.
- Each child will be given a supply bag on Sunday that will be needed for the lesson. Non-disposable supplies will be disinfected before the following Sunday.
- Restrooms will need to be disinfected by the coordinator when used by a child. "Open" sign will be put on the restroom door when the restroom is vacant and clean.
- Ensure adequate supplies to support cleaning and disinfection practices.

Modify drop off and pick up procedures

- Computers cannot be used by parents to check in children. A COVID waiver form (only need this one time) and COVID Screening form (weekly) must be completed, as well, temperatures taken before entry. Security tags will be preprinted from the reservations list and put in alphabetical order on a table outside the portable building and outside the entrance to the preschool area in the main building. A trained volunteer will be ready to hand out tags 15 min before services. There will be no entry options allowed other than those two.
- Parents will not be allowed in the classrooms for drop off and pick up.

- Plan A for Crosswalk: Each room of the portables has a side entrance door. Children will enter the classroom through the side door and not through the hallway. An adult volunteer will be at the side door to welcome the child. At pick up, parents will line up outside the room side door 6 feet apart and the volunteer will release each child when their parent comes to the door.
- Plan B for Crosswalk: Coordinators will be outside the main doors of the portable and will allow one child at a time to enter the portable. The children will enter the classroom through the hallway.
- Plan for Preschool: A trained volunteer will receive the child out front once all the drop off procedures have been carried out and take the child to the appropriate classroom. Pick up will be done by parents at the designated pick up spots (see map for locations) showing their security tag for their children and a trained volunteer will then go to the child's room to get them and take them to their parent at the designated pick up locations.

Implement screening procedures

- Adult volunteers need to self-screen before arriving at church. (screening form online)
- Temperatures will be taken upon arrival.

Maintain an adequate ratio of staff to children to ensure safety

- Need one shepherd and one teacher in each class every hour.
- To follow the social distancing requirements, only 6-9 children will be allowed in the classroom each hour.

Culture

- Train volunteers on procedures before classes begin.
- Send information on implemented procedures to parents.
- Post signs of procedures in rooms and on doors.
- Have volunteers communicate procedures to children to encourage social distancing and good hygiene.
- Reiterate to volunteers and children there should be no physical contact.
- Encourage volunteers to come up with some creative ways to replace handshakes and hugs.