



TITLE OF POSITION: Student Ministry Community Outreach Coordinator  
APRIL 2021

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REPORTS TO: Student Ministry Pastor

POSITION TYPE: Part Time, 20 hours/week

PURPOSE OF THE POSITION: The Community Outreach Coordinator will serve on the Student Ministry Team. The primary responsibilities will include building a bridge to our target school districts, as well as fostering relationships between BASM and the greater-Annapolis community through service projects, mission experiences, leadership development initiatives, etc.

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**BASIC QUALIFICATIONS:**

- Spiritually mature: models the lifestyle of a passionate, maturing follower of Jesus
- Has a huge heart for middle, high and college students.
- Enthusiastically embraces God’s vision for Bay Area Student Ministry
- Strong organizational skills and attention to detail
- Willingness to work flexible hours. Must be able to work evenings/weekend as needed
- Reliable, hard worker who multitasks well
- Self-starter who shows initiative and innovation skills
- Ability to prioritize and to be flexible as projects and their importance shift
- Team player who works well with various personalities and has consistent positive influence within the BASM Team
- Teachable and approachable
- Agrees with BACC Statement of Beliefs, Position Papers and meets all Ministry Partner requirements
- Attends BACC or is willing to begin attending

**RESPONSIBILITIES:**

1. Build bridges to Target School Districts (TSD)
  - Develops continuous relationships with school faculty, teachers, coaches, etc.
  - Develops connections with para-church organizations within our TSD campuses and creates ways to leverage those relationships to connect students to our ministry (FCA, YoungLife, Campus Life)
  - Develops targeted promotional events at schools that bring exposure to BASM (i.e. Homecoming events, Cowbell Night)
  - Plan and oversee regular school-connected “outreach nights” utilizing our facility. This is a way to attract new students/families into our building and familiarize them with our ministry programming.

- Seek to serve the schools with no strings attached – i.e. GraceBomb events, service projects
2. Plan and execute regular events, forums, ministry experiences, etc., throughout the greater-Annapolis area that will expose the community to BASM and BASM to the community
- Host events that will connect students and families to the larger church body of BACC
  - Generate service opportunities by interfacing with BACC Local Outreach Coordinator for students to serve.
  - Explore feasibility of an after-school program/tutoring center
  - Serve as a liaison between the church and local government/non-profit agencies that connect outside students to our ministry/facility
  - Plan and execute “BASM Serves Annapolis” community service project event

**EXPERIENCE & SKILLS DESIRED:**

- Bachelor’s degree recommended but not required.
- High-level passion for middle/high school students is a must
- 2-3 years of experience related field preferred
- Significant experience managing staff and/or volunteers including recruiting, training and equipping
- Strong interpersonal skills
- Excellent written communications skills
- Good working knowledge of data-base related applications
- Self-starter and initiator is a must
- Prior experience with para-church ministry helpful – YoungLife, FCA, Youth For Christ
- Outgoing personality; excellent networking skills