



Welcome!

Thank you for your interest in Kamp Kidville! Plans for the summer are well underway, and our campers are in for a fun summer! As you read through the following materials, we ask that you pray and ask for the Lord's guidance prior to applying. We believe that serving at Kamp Kidville is more than a summer job--it is a calling. Is God calling you to serve at Kamp Kidville?

At Kamp Kidville, it is our desire to be obedient to God's Word and to selflessly provide an environment that encourages children to experience the grace, hope and love of Jesus Christ through curriculum that is fun and in an environment that is safe. It is our prayer that lives will be eternally impacted, and children will develop a desire to take that step of faith to become followers of Christ.

Hiring is based first on the applicant's spiritual, mental and emotional maturity plus his or her ability to relate to children. Second, the applicants will be evaluated on their ability to be supervised by peers of close age and their ability to work together as a team. Third, the applicants' skills, talents, and types of experiences will be assessed.

Read through the following key information, requirements, and minimum qualifications. Feel free to contact us with any questions you may have. After you have reviewed all of the information, fill out the application thoroughly. Be sure to include the phone numbers and addresses for all previous employers and references. References will be processed through email, so make certain the email addresses provided are accurate. Return your application as soon as possible by snail mail or email. See "Instructions for Applying." We will continue to accept applications until all positions are filled.

Respectfully,

Karen Smith  
Christian Life Center Director  
First Baptist Church  
Muskogee, OK



## Instructions for applying (**READ THEM**):

- Read the cover letter.
- Fill out the **application** completely and sign the **Job Description** page.
- **Provide current email addresses and phone numbers for ALL references.** We must be able to read your writing. We will email each reference a form that they will complete and return to Kamp Kidville.
- Return your **completed application** and **signed Job Description page** via one of the following options (applications are incomplete unless **BOTH** documents are returned):

### **By mail** to

First Baptist Church Muskogee  
Attention: Christian Life Center  
111 South 7th Street  
Muskogee, Oklahoma 74401

**By email** to [ksmith@fbcmuskogee.org](mailto:ksmith@fbcmuskogee.org) (**Scanned copies must be legible.**)

- Once we have your application in hand, interviews will be scheduled on a first come, first served basis.

# Kamp Kidville Group Leader Job Description

## **KEY INFORMATION TO KNOW BEFORE APPLYING:**

- ◆ **Kamp Kidville runs June 6 to July 29, Monday through Friday, 7:30 a.m. to 5:30 p.m. We will be closed on Monday, July 4.**
- ◆ **All applicants will be allow a maximum of 5 days off for the entire summer.**
- ◆ **Mandatory Training dates are June 1, 2 & 3.**
- ◆ **Online CPR training must be completed by May 31.**

## **ADVANTAGES OF WORKING AT KAMP KIDVILLE:**

- ◆ Working in an atmosphere that nourishes and strengthens your relationship with Jesus
- ◆ Empowering children to realize their value and purpose in Jesus Christ
- ◆ Friendships between fellow staffers that will last a lifetime
- ◆ Developing experience in communication, leadership, and management skills that will benefit you in the future

## **WHAT DO WE LOOK FOR IN A KAMP KIDVILLE GROUP LEADER? A PERSON WHO:**

- ◆ Puts God first, children second, and staff third
- ◆ Maintains a consistent daily effort to further his/her relationship with Christ
- ◆ Shows children God's love throughout each day through words and actions
- ◆ Shares the Gospel with children
- ◆ Serves wholeheartedly and sacrificially
- ◆ Teaches and participates in all aspects of camp with enthusiasm, excitement, and energy
- ◆ Possesses the physical and mental ability to participate in all Kamp Kidville activities
- ◆ Has the capacity to accept supervision and guidance from peers of close age
- ◆ Shows accountability to Kamp Kidville and First Baptist Church policy
- ◆ Exhibits the maturity to maintain physical, mental, and spiritual health by realizing that the demands of this job require proper rest and nourishment on a daily basis
- ◆ Desires to work together as a cohesive team - at Kamp Kidville, a team consists of group leaders, management staff, and church ministers
- ◆ Chooses to refrain from gossiping and avoids negativity toward camp staff and management

## **ESSENTIAL FUNCTIONS OF A GROUP LEADER:**

- ◆ Supervise campers, know their whereabouts, and insure their safety at all times
- ◆ Set a good example for campers and others throughout each day, including things like cleanliness, sharing clean-up duties, sportsmanship, and something as simple as table manners
- ◆ Punctuality in every aspect of camp
- ◆ Lead and participate with campers in all activities throughout each day making camp fun while teaching skills and providing opportunities for each camper to experience success while at camp
- ◆ Teach the provided curriculum such as Bible study, arts and crafts, and culinary activities as directed
- ◆ Remain with campers at all times unless otherwise instructed by management staff
- ◆ Identify the needs of each camper, and facilitate age-appropriate, problem-solving techniques
- ◆ Respect each camper for their uniqueness; within each group help create a sense of community which will emphasize communication and teamwork
- ◆ Recognize and respond to opportunities for group problem solving
- ◆ Observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior management techniques
- ◆ Recognize the signs and symptoms of bullying and take appropriate action as spelled out in training
- ◆ Follow the Kamp Kidville discipline matrix
- ◆ Encourage and demonstrate respect for personal property, camp equipment, and church facilities
- ◆ Support and assist management staff and instructors at all times
- ◆ Demonstrate a positive rapport with supervisors, peers and children on a daily basis
- ◆ Communicate with Program Director and CLC Director regarding concerns, updates, and challenges

**My signature below indicates I have read, understand, and agree to the contents of this page.**

**Signature \_\_\_\_\_ Date \_\_\_\_\_**

**Return this page with application forms.**



## 2022 Kamp Kidville Leader Application

Name \_\_\_\_\_  
(First) (Middle) (Last)

Preferred Name: \_\_\_\_\_

SSN#: \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Gender:        Male        Female

Driver's License #: \_\_\_\_\_

T-Shirt Size

S        M        L        XL        2XL        3XL

### Home Information

Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Your cell #: (     ) \_\_\_\_\_

Email Address you check regularly:

\_\_\_\_\_

Church you attend regularly:

\_\_\_\_\_

Years attended: \_\_\_\_\_

Church Leadership Roles: \_\_\_\_\_

\_\_\_\_\_

### College Information

School Name: \_\_\_\_\_

Current Classification \_\_\_\_\_

Major: \_\_\_\_\_

School Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Organization Involvement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

School Leadership Roles: \_\_\_\_\_

\_\_\_\_\_

**High School Information:**    ☐ Currently in High School        ☐ Completed High School

School Name: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Classification: \_\_\_\_\_ Leadership Roles: \_\_\_\_\_

Do you volunteer in children's programs at your church?    YES    NO

What programs? \_\_\_\_\_

(If yes, please list the program supervisor or children's minister as one of your references.)

Previous Employment:

Employer: \_\_\_\_\_  
Phone: (     ) \_\_\_\_\_  
Starting date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Position: \_\_\_\_\_

Supervisor: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Ending date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_  
Phone: (     ) \_\_\_\_\_  
Starting date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Position: \_\_\_\_\_

Supervisor: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Ending date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

Have you ever been convicted of or pleaded guilty to a crime?  
Yes / No  
If yes, please explain  
\_\_\_\_\_  
\_\_\_\_\_

**Please sign below stating that you understand that there will be a limit of 5 days off during the entirety of kamp.**  
  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

**REFERENCES** should be people who know you well but are not peers, roommates, or family members. This could be supervisors, past teachers, professors, small group leaders, etc. One reference **must** be from your pastor or other minister in your church. **A completed application requires three references with accurate and legible information.**

REFERENCE

Name: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

REFERENCE

Name: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

REFERENCE

Name: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I give First Baptist Church Muskogee the right to investigate all references and to secure additional information about me if job related. I hereby release from liability First Baptist Church Muskogee and its representative for seeking such information and all other persons, corporations, or organizations for furnishing such information.

Signature \_\_\_\_\_ Date \_\_\_\_\_

1. What is sin, and what are the effects of sin?

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2. What does it mean to be saved and how does your life look different once you are?

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3. Write your personal testimony and include WHY you became a Christian.

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4. Explain how God has authority over you in your life.

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