

Fannin Terrace Baptist Church



Handbook
2019 - 2020

Fannin Terrace Baptist Church Mother's Day Out

2019 - 2020

First Day of MDO
Last Day of MDO

September 5, 2019
May 21, 2020

Purpose

The Mother's Day Out (MDO) of Fannin Terrace Baptist Church provides meaningful group learning experiences for preschoolers on Mondays and Thursdays. The program uses both Bible lessons and academic lessons that are age appropriate for children ages three months to kindergarten age.

We work through the Bible teaching stories like Creation, Noah's Ark, Jonah, and of course Jesus. We integrate academic lessons throughout our day including the alphabet, shapes, colors, and numbers all while teaching social skills and manners.

Dates

Fannin Terrace Baptist Church will launch its Mother's Day Out program in September 2019 and will continue for the Spring 2020 semester until the Thursday prior to Memorial Day. M.I.S.D. holidays are observed, excluding teacher work days. We will observe all MISD bad weather days. If MISD starts late due to weather, we will also start late (at 10:00 a.m.) Please check local television and radio stations for cancellations. An MDO calendar will be provided at the beginning of the semester and will also be available in the MDO office throughout the school year. Dates are subject to change, so we will keep you up to date.

Correspondence to parents will be given via a monthly newsletter, our MDO calendar that can be seen on the church website (www.fanninbaptist.org under the Mother's Day Out tab), via texts through the Remind app (remind.com), and through our MDO Facebook page.

Times

The Mother's Day Out Program will operate from 9 a.m. to 2 p.m. on Mondays and Thursdays. Children will not be accepted in the rooms before 8:50 a.m. Outside doors will be locked by 9:40 a.m. for safety considerations. The doors will unlock again at 1:50 p.m. Should you need to drop your child off late or arrive early to pick up, please ring the door bell or use the church office. A late fee is charged for any child who is not picked up by 2:10 p.m. The fee is \$5 for every 5 minutes and is strictly observed. A Mother's Day Out clock is located in the hallway and will be considered the official time.

Registration/Supply Fee

\$90 per child

This fee is non-refundable at the time of registration. The supply fee holds a spot for your child.

Monthly Tuition Rate (2 day)

\$190/month

This rate is the same each month no matter how many Mondays or Thursdays fall within that month.

Two children = \$350/month

Three children = \$490/month

(The price break will only be offered for children living in the same household.)

Monthly Tuition Rate (1 day)

\$100/month

The one day option will be available pending space in the classroom. This option will be limited so ask for more details about availability.

Drop-In Rate

\$30/day

You may drop your child off one time before you will be required to enroll your child in the program. This policy is in place for those families who wish to 'try out' our program before enrolling or for out-of-town friends of children in the program. Drop-ins are contingent on available space.

Discount

There is a 5% discount if you pay for a whole semester during the first month of each semester. For September through December, a 4 month payment is due by September 13th. For January through May, a 5 month payment is due by January 15th. If you choose to use this method, it will be non-refundable.

Tuition Payments

Tuition is due the first day of every month. If tuition is not paid by the 15th of each month, it will be considered late and a late fee of \$15 will be added to your total due no later than the last day of each month. If tuitions is not paid by the last day of each month, your child/children will not be allowed to return to the program until the owed balance is paid along with the current month's tuition fee. Payments can be made online by going online to www.fanninbaptist.org, select "GIVE" and click the "Make an MDO Tuition Payment" button. Payments can be made manually or you can set up automatic recurring payments for the school year (you will have to cancel your recurring payment at the end of the year.)

**If you are unable to make your tuition payment on time, please let our MDO Director know as soon as possible to avoid late fees and possible action of your child not being able to return.*

Clothing

Every child needs to bring a bag with his/her name clearly marked on it with at least one changes of clothes. If the child is toilet training, bring at least two sets of clothes and socks. All items in the bag need to be labeled with the child's name. We cannot be responsible for items not properly labeled. Please bring diapers and wipes and anything else your child might need during the day. There will be a nap time for all children in the program. Please supply items that the child is familiar to sleep with to make it more comfortable. All items must be labeled. Kinder mats will be provided if a mat is not sent with the child.

Food

Snacks

Each child will be assigned one day each month to bring snack for their class. Class sizes range so check with your child's teacher to find out exactly how many children are in your child's class. Please bring healthy snacks like string cheese, bananas, grapes, applesauce, cucumbers, bagels, etc. Please avoid unhealthy or sugary choices like candy, cookies, donuts, chips, etc. A more detailed list will be provided at the beginning of the year.

Lunch

Finger foods only (sandwiches, cheese, fruit, crackers, etc) should be packed for lunch. The child's lunch should be clearly labeled with his/her name on it. Babies and one-year-olds will be fed their regular baby food and/or formula. Please label all bottles and other feeding supplies you provide.

**IT IS IMPORTANT TO NOTIFY US OF
ANY FOOD ALLERGY YOUR CHILD HAS UP FRONT.**

We want to keep your child safe.

Illness and Medication

A child who appears to be ill will not be accepted into class. As a guideline, the following is taken in part from the Report of the Committee on Control of Infectious Diseases of the American Academy of Pediatrics:

A child cannot be brought to the childcare facility when any of the following exists:

- Fever of 100 or above (must be free of fever for 24 hours without help of medicine of any kind)
- Vomiting or diarrhea (must be symptom-free for 24 hours)
- Symptoms of scarlet fever, German measles, mumps or chickenpox
- Common cold (green/yellow runny nose) from onset through one week
- Sore throat
- Croup
- Any unexplained rash
- Skin infection – boils, ringworm, and impetigo
- Pink eye or other eye infection

Teachers are not permitted to administer medication. The director will administer medication only under special circumstances. In such cases, the medication must be in its original container and a permission form is completed and signed. Special circumstances would include: A persistent, on-going medical condition in the child's life (such as asthma) or a medication that is pertinent to take at exactly a certain time. All medications must be labeled with your child's name and proper dosages. As a courtesy to our teachers and children, please keep your child home if there is a chance he/she could be ill or contagious. If your child becomes ill while at MDO, you will be notified to pick up your child promptly.

Check In System

We use KidCheck via computers as you enter the double doors to check in all children to our MDO program. This operating system allows us to track attendance and it makes pertinent information easier to access for the people who are caring for your child. If possible, please register your child in the KidCheck system prior to the first day of MDO to allow for a smoother first day. Registration is simple and takes about 3-4 minutes. Simply go to www.kid-check.com, click on Sign up, and then Free KidCheck Account. You can do this from home or in person during Meet the Teacher night, or on the first day of MDO.

Other Information

If your family does not have a place of worship in Midland, Texas, we invite you to attend our worship service on Sunday.

Traditional Service at 8:30 a.m.
Sunday School (birth through senior adults) at 9:45 a.m.
Contemporary Service at 11 a.m.



MDO Holidays & Teacher Planning 2019-2020*

October 14
November 25 & 28
December 23 & 26
January 2 & 6

January 20
February 17
March 9 & 12
April 9

**We will follow MISD regarding bad weather and late start days.*

Parent Acknowledgement

I have received a copy of the Parent's Handbook and am responsible for the information within.

Child's Name _____

Parent's Name _____

Parent's Signature _____

Date ____ / ____ / ____

***(Please complete this form, remove from handbook,
and return to the MDO Director.)***

(CUT / TEAR ALONG LINE)

(CUT / TEAR ALONG LINE)





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