

Catawba Valley Baptist Association  
Associational Missions Strategist – Job Description  
May 18, 2022

**Principal Function:** To lead the association in planning, coordinating, conducting, mobilizing and evaluating a total program of associational work within the Catawba Valley.

**I. AMS Oversight – CVBA Leadership Team**

**II. Responsibilities**

1. Provide day-to-day administrative leadership for the association and its employees.
2. Assist committees and teams of the Association in planning, promoting, and administering the associational budget.
3. Enlisting people from the churches of the Association, denominational leaders, and others to aid in the work of the Association.
4. Serve as the denominational contact person and as the official media spokesperson for the Association.
5. Oversee the missions program of the Association.
6. Develop an atmosphere of unity and cooperation between Association churches.
7. Regularly visit associational churches and pastors on behalf of the association.
8. Provide support, training, consultation, aid, encouragement, and critical analysis to pastors, churches, and church leaders in the association.
9. Lead the association to engage the lost through outreach efforts.
10. Assist local churches as they plant new churches in the Catawba Valley.
11. Regularly participate in ministries and events of the association and its churches.
12. Collaborate with and support state and national denominational organizations.
13. Effectively mediate and resolve conflict between churches, pastors, and congregations
14. Train churches and pastor search committees on current hiring practices.
15. Lead monthly pastors' events with the goal of fostering relationships, promoting collaboration, pastoral training, and development.
16. Maintain an understanding of current social, economic, and political issues to help pastors navigate those issues within their churches.

**III. Expected Qualification**

1. Be a committed Christ follower.
2. A Master's degree from an accredited college or seminary is preferred.
3. A minimum of 10 years of experience in ministry, preferably with a diverse ministry background. (pastoral tenures, missions, AMS, etc...)
4. An understanding of local associational life and practices
5. A willingness to cooperate with the Baptist State Convention of North Carolina and the Southern Baptist Convention.
6. Proficiency in and/or a willingness to learn digital communication, information technology, online ministry tools, and church media
7. Strong communication skills

#### **IV. Compensation**

1. Total Compensation Package of \$88,000
2. Moving Expenses up to \$20,000
3. 20 Vacation Days / 10 Sick Days
4. \$1500 per year for conferences and training
5. Business expenses covered
6. Mileage Reimbursement
7. Funding for a home office