How to Access **ZOOM**

There are two ways to access ZOOM gatherings:

COMPUTER
Join by video on your computer by using the link provided by your group leader or from the church website.
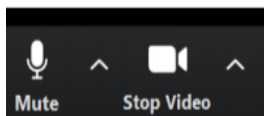
PHONE
Join by video using the ZOOM app on your phone, or by voice call using the phone number and Meeting ID number provided by your group leader or from the church website.
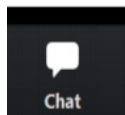
If this is your first time accessing video communication through ZOOM, you will be prompted to either download the program to your computer, or install it on your phone (for free) from your app store. Follow the prompts to install the program.

JOINING A VIDEO CALL

1. Click on the link provided by your group leader or from the church website.

2. You will be asked how you would like to join by audio. The best option is to click 'join audio via compuer.' You can select 'automatically join via this method' for next time.

3. Here are some helpful buttons for you to use during your ZOOM call:

SOUND/VIDEO - When there is a red line through these buttons, your video and/or sound is turned off to others. Muting your microphone when not talking helps prevent feedback. You can also turn off your video if you need to get up for any reason, and turn it back on when you return.

CHAT - You can also type to one another. Click this button, and then select EVERYONE or the NAME of who you want to type to.

Is it your first time on ZOOM? Log into your meeting 15 minutes before it starts. This will give you plenty of time to get the program, play around with it to get comfortable, and not feel completely rushed!

CHURCH OF THE SHEPHERD