



Job Description for Children's Director Assistant Position

Title of Position: Children's Director Assistant

Position Type: Part -Time (3-6 hours a week:\$15/hour)

Reports To: Children's Director

Start Date: Summer of 2022

General Description

The Children's Director Assistant (CDA) helps the Children's Director oversee the children's ministry of CrossRoads Church. This will require a firm grasp of the beliefs, values and strategy of CR, and the ability to align key leadership teams and volunteers with our mission, vision and values. The CDA will cultivate relationships and spiritual growth of kids through weekend services, special events, and other events designated by the senior leadership team.

Compensation and Benefits

This position pays \$15/hour. No benefits are included.

Expectations

- Walk consistently with the Lord and demonstrate faith and obedience in your personal life and ministry
- Demonstrate consistency of character between your walk with God, how you deal with people and how you fulfill your responsibilities
- Look for opportunities to share Christ and encourage believers to mature in Christ
- Actively attend church services and functions

Job duties and responsibilities include, but are not limited to:

1. PROVIDE OVERSIGHT AND SUPPORT OF CHILDREN'S WEEKEND WORSHIP SERVICE

Responsible for providing opportunities that create engaging experiences and life-changing environments for children:

- a. Assist the Children's Director so fulfill the mission of children's ministry
- b. Attending each Sunday service to help in Children's ministry and have flexibility on Sundays to go to a classroom where the need is highest
- c. Able to lead Kids church or be an assistant in a pre-k classroom or for Elementary age group
- d. Help with check in and check out if Children's director needs help
- e. Help clean up rooms and spaces after Children's Church
- f. Participate in weekly staff meetings on Tuesdays if possible
- g. Assist with special events designated by the church for children (VBS, Christmas Play, Spring Egg Hunt, etc.)

2. PROVIDE CHILDREN'S DIRECTOR WITH SUPPORT FOR OTHER MINISTRY NEEDS OUTSIDE OF SUNDAY MORNING

- a. Provide support for VBS or Supper and Sessions during the week
- b. Assist with Parents Night out or game nights
- c. Help with general child care related events

Who is CrossRoads Church?

CrossRoads is a contemporary church located in the neighborhood of Larchmont on the West side of Norfolk, Virginia that has a heart for reaching the Campus, Community, and World. We are comprised of people from all walks of life with a heavy military, college, young adult, and family focus. We function as a family on mission with a strong desire to know Christ, live in community together, and pursue the world around us with the love of Christ.

Core Values: Discipleship, Spirit led, Mercy & Justice, & Gospel centered

Mission Statement: To love the Lord our God wholeheartedly and lead others to become fully devoted followers of Jesus Christ.

Check out our website for more information on our values, ministries, and beliefs.

www.crcnorfolk.com

Send resumes to Hannah Lacks at hannah@crcnorfolk.com by August 1, 2022

