

**Student Enrollment Check List**

**Childs Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Each student must complete the following **prior** to their first day of attendance:

* “Child Enrollment and Health Information for Child Care” (ODJFS Form: JFS 01234)
  + This form includes dietary restrictions and emergency transportation authorization
* “Child Medical Statement for Child Care” (ODJFS Form: JFS 01305)
  + To be completed by a licensed medical professional
  + Exam date is good for 13 months.
    - For example: if your child’s exam was performed on 9/18/2020, it is only good until 10/18/2021. After that date, an updated exam is necessary.
* Emergency Contact Form
* Authorized Pick-Up Form
* Photography Authorization Form
* Water *Activity* Authorization Form
* Financial Agreement
* Payment information form
* Given “Center Parent Information” form

If Applicable:

* “Request for Administration of Medication for Child Care” (ODJFS Form: JFS 01217)
* “Child Medical/Physical Care Plan for Child Care” (ODJFS Form: JES 01236)
* Custody documentation