

Technical Systems Manager

Full-Time: Primarily nights and weekends (35-39 hours)

Reports to: Worship Arts Pastor

Supervises: Volunteer Teams: Sound Engineers, Video Technicians, Lighting Technicians, Camera Operators, Computer Technicians
Staff Teams: Events Technician, Video Systems Technician, and Camera Operator



Scope and purpose: To provide systems oversight, systems maintenance on all venues, and technical support for weekend services and other ministry events as needed.

Qualifications and Skills

- A growing relationship with Jesus
- Desire to minister to the congregation through the areas of audio and tech support
- Fully supportive of First Free Church's Mission, Vision and Values
- Experience in Sound, lighting, and some video production, familiar with the systems in all of our venues, Worship Center, The Refinery, The Chapel, Upper Lodge, & Lower Lodge)
- Working knowledge of digital audio consoles, ProTools, Pro Presenter, ETC Lighting consoles, Waves Plugins, Slate Digital, Logic Pro, Final Cut, Blackmagic Video Switchers/Cameras & general production experience

Responsibilities

*Assist with support needs specific to Worship and Tech Ministry including **using** and **maintaining** software and hardware designed for specific music, technical and media needs.*

Examples of duties:

- Audio and video production for weekend services and other ministry related classes and events. Ex: Mixing the broadcast audio for our streamed services, or front of house mix.
- Coordinate with the point person for each event and meet whatever technical needs each event will require. Ex: communicating with the individual hosting the event to confirm needs and details (muting/unmuting mics during program events, play back of videos in proresenter)
- Assist Worship Pastor with stage lighting, design, and other technical related projects. Ex: assisting with the installation of lighting and stage design elements.
- Responsible for overseeing and maintaining quality broadcast audio (ProTools) and quality front of house audio. Ex: giving feedback to volunteer FOH mix engineers, and seeking the highest quality audio experience at all times.
- Attend staff related meetings/events as needed.

Examples of events needing tech support:

- Weekend Services: (Saturday Night / Sunday Mornings)
- Classes: Alpha, Discipleship Community, Women Of the Word, Spiritual Gifts
- Events: Conferences, special services (i.e. Christmas Eve), Weddings, Funerals and other ministry related events