

**Title:** Student Minister  
**Reports to:** Teaching Pastor  
**FLSA Status:** Exempt  
**Approved By:** Kirk Gentzel  
**Approval Date:** 4.1.2021



HOUSTON NW CHURCH

### **POSITION OVERVIEW**

The Student Minister, in collaboration with Houston Northwest Church (HNW) leadership, staff, and parents, is responsible for leading the Student Ministry Team in creating a healthy student ministry culture for 6<sup>th</sup> to 12<sup>th</sup> graders, that involves worship, discipleship, community and mission. By demonstrating a biblical worldview, Christian lifestyle, and mission, this position will be a leader who is committed to, and supports, the philosophy and mission of Houston Northwest Church and its leadership team.

To be successful in this role, the Student Minister will uphold the mission, vision, and values of HNW while also working to cultivate exciting environments where new students can find a place in the Kingdom of God and all students can become more like Jesus.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Lead the weekly student gatherings.
- Recruit and train leaders for student ministry.
- Effectively communicate with parents and equip them to disciple their children.
- Provide and maintain a safe and exciting environment for students to learn and develop spiritually, including coordination of trips and events.
- Connect unconnected and unchurched students and families to the ministry at HNW.
- Develop an evangelistic strategy to effectively proclaim the gospel to students through events and student and parent interaction.
- Develop and manage the student budget in conjunction with the overall HNW budget.
- Manage, support, and develop two direct reports.
- Other duties may be assigned by the Teaching Pastor as needed to enhance the performance of this position or to support the ministry of Houston Northwest Church.

### **REQUIRED QUALIFICATIONS**

- Bachelor's degree by an accredited college/university.
- 3-5 Years of full-time ministry experience leading Student Ministry.
- Devoted Christ-follower with the heart of a pastor who can effectively articulate the gospel.
- Ability to effectively make disciples of students.
- Experience in creating safe, relational, and fun environments for students.
- Strong written and verbal communication. Must be comfortable, confident, and able to effectively communicate with parents.
- Ability to connect and engage with parents in the spiritual formation of students.
- Must be a team player and always willing to pitch in with the staff as needed.
- Ability to build and develop strong teams.

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- Strong time management skills, organization, and attention to detail.
- Proficient use of technology including Microsoft Office, internet, social networks, texting, blogging, etc., with the ability to adapt to new technology and systems as needed.
- Experience in Pro Presenter a plus.
- Models standards and expectations of staff members within HNW including membership and worship attendance at HNW, small group participation, lifestyle of tithing and generosity, and faithfully serving out of your call and giftedness.

#### **PHYSICAL DEMANDS**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle or feel; reach with hands and arms; stoop, kneel, crouch, or crawl; and talk or hear. The employee must lift and/or move up to 30 pounds.

#### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate. It is a nonsmoking environment.

#### **COMMENTS**

The above statements are intended to describe the general rule of this job and the level of work performed by employees in this position. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees. The job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties required by their supervisor. Houston Northwest Church Job Requirements are representative of minimum levels of knowledge, skills, and/or aptitudes to perform each duty proficiently. This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship.