

How to complete forms without a scanner and printer

If you do not have a scanner or printer available this can also be accomplished by taking screenshots with your mobile phone.

Process using iPhone or similar smartphone:

- 1) Take screenshots of the waiver (2 pages)
- 2) Go to **Photos**, open select the photo to edit
- 3) Click on **Edit** (top right corner)
- 4) Select the pen icon (to the left of the 3 dots icon)
- 5) Go to bottom of screen (bottom right side)
- 6) Editing options:
 - Select a tool to write on the screen, Save
 - Select the plus icon to create text fields and signature, Save