

Director of Youth and Young Adult Ministries

The Director of Youth and Young Adult Ministries is a part time, salaried, staff position at Stewartstown United Methodist Church (SUMC). The Director of Youth and Young Adult Ministries works under the aegis of the lead Pastor, but is accountable to the Staff-Parish Relations Committee (SPRC) of Stewartstown United Methodist Church and its Charge/Church Conference.

Mission and Work of the Director of Youth and Young Adult Ministries

The Director of Youth and Young Adult Ministries leads our congregation's ministry to and with youth/students in grades 6-12 and young adults (18 to approximately 25 years) so they may grow in wisdom, stature, and in love with God and others just like Jesus (Luke 2:25). This individual will lead youth ministries and provide mentorship and guidance to young adult ministries. The Director of Youth and Young Adult Ministries works cooperatively and collegially with the Stewartstown United Methodist Church staff, servant-volunteers, parents, and youth and young adults to nurture and influence a life-long commitment to be disciples of Jesus Christ for the transformation of the world.

Responsibilities and Duties:

1. Develop, implement and lead ministries that serves intentionally to develop the life and faith of youth and young adults as disciples of Jesus Christ for the transformation of the world. Partners with leadership of other existing youth targeted church ministries (Summer Theatre, Company of Praise / youth choir) to support worship and small group activities.
2. Responsible for recruiting, training and deploying servant-volunteer teams of Christian adults to work with youth and young adults.
3. Build significant relationships with youth and young adults connecting them to the life and ministry and mission of Jesus Christ through Stewartstown United Methodist Church, our United Methodist connection and other evangelical Christian movements.
4. Related in meaningful ways to other youth ministries such as Salt 'n Light (a parachurch Student Ministry of youth with and for youth in the Susquehanna Conference).
5. Develop and implement ministries and outreach opportunities for our youth and young adults that both ensure their Christian faith and life growth, including opportunities outside of the walls of Stewartstown United Methodist Church.
6. Develop and implement a year-round strategy for impacting and influencing the lives of youth and young adults within our community and beyond the walls of Stewartstown United Methodist Church.
7. Stewartstown United Methodist Church is a Safe Sanctuary for everyone. Special attention, instruction and certification must be provided for all our servant-volunteers working with youth and otherwise disabled adults. Parents must be given constant assurance that all our servant-volunteers are known as persons of faith and moral and ethical integrity. While not directly responsible for the administration of the Safe Sanctuary program, the Director of Youth and Young Adult Ministries is responsible for assuring all adults working with youth comply to Safe Sanctuary requirements. Safe Sanctuary record keeping is required and confidential.

Qualifications:

1. A mature Christian believer, committed to Jesus Christ as the Lord of their life whose life reflects a growing relationship with Jesus as Lord of their life, and demonstrate evidence of the “spiritual fruit” of this relationship.
2. Actively involved in the Body of Christ. Prior leadership experience within the Church, and especially with youth and related ministries, is expected. (Applicants need not be member of Stewartstown United Methodist Church or the United Methodist Church, but are expected to become a full member of Stewartstown United Methodist Church, bearing the covenant responsibilities of our entire congregation, within 3 months of employment.)
3. Bachelor’s degree in a related field is preferred. A high school diploma or equivalent required.
4. A minimum of two years’ experience with youth or young adult ministry. Training, and development, including a leadership role in that ministry. Experience may be in unpaid roles.
5. Minimum age of 23 (Safe Sanctuary requirement).
6. Committed to a team ministry style of work with a church staff and servant-volunteers that is committed to an Ephesians 4 model – *equipping the saints for work of the ministry*. Be a “good fit” within our congregation and that our vision of core values and goals for ministry are complimented by their spiritual gifts and strengths.
7. Exudes a passion and desire to work with youth on many levels. Skilled with the ability to communicate effectively while build lasting relationships with youth, parents and staff. Able to work cooperatively with and through others.
8. Broad leadership capabilities and skills. Able to work with youth as a leader, work with young adults as a mentor, and to recruit, train, and deploy servant-volunteers as small group leaders.
9. Professional maturity and discretion to protect and handle issues and information with the greatest confidentiality to protect the reputation and integrity of others.
10. Complete all church requirements:
 - a. an application for employment, including satisfactory security checks (references and all background / safe sanctuary checks as required by the United Methodist Church or the State of Pennsylvania).
 - b. Complete SUMC Safe Sanctuary training upon hiring and prior to engaging with youth.
 - c. Complete all additional church requirements as they are added.

Administrative and Other Responsibilities:

1. Attend regular and special staff meetings and retreats.
2. Attend church council, charge / church conference and other meetings as required or requested.
3. Prepare and submit an annual summary report of the mission, goals, plans, and successes / challenges for the youth / young adult ministries to the annual church or charge conference. Provide updates as requested or required.
4. The Director of Youth and Young Adult Ministries will have an office at Stewartstown United Methodist Church. Regular weekly hours in the office should be established and maintained.

Staff Relationships

1. The Director of Youth and Young Adult Ministries is accountable to the Staff-Parish Relations Committee (SPRC) and reports to SPRC through a liaison.
2. The Director of Youth and Young Adult Ministries Shall perform the above responsibilities under the direction and supervision of the Senior Pastor.
3. The Director of Youth and Young Adult Ministries shall comply with policies and rules of all employees of Stewartstown United Methodist Church including in the Personnel Policy of Stewartstown United Methodist Church.
4. The Director of Youth and Young Adult Ministries shall meet with the Senior Pastor for the development of, discussion regarding challenges with, and clarification associated with the vision and implementation of these ministries, strategic planning, and guidance, prayer, and support.
5. An annual evaluation will be provided by the Senior Pastor with input from SPRC. Employees new to their position will be provided with an evaluation at three and six months of employment to provide timely feedback.
6. SPRC is available to listen to any concerns or provide support as needed.

Terms of Continued Employment:

1. This position of employment is hired 'at will' and as such may be ended by either party, at any time, for any reason or for no stated reason.

Records and Materials:

1. All materials, programs, curriculum, resources & information (print and electronic), and equipment provided by or purchased by the church for these ministries is property of the church and returned at the conclusion of employment.