



**Troy United Methodist Church (TUMC)**

# DIRECTOR OF TRADITIONAL MUSIC

## Position Posting Summary – January 2022

Troy United Methodist Church (TUMC) in Troy, Illinois is seeking a dynamic and talented individual to lead its Traditional Music ministry efforts on a salaried, half-time basis. The Traditional Music Ministry primarily consists of the Chancel Choir, Bell Choir, Children's Choir, and other special music events.

TUMC is a growing congregation with two Traditional and two Modern services on Sunday Mornings. TUMC has an established on-line ministry and a busy weekly ministry.

Rev. Dr. Andy Adams joined the church family as Senior Pastor in 2017. To date, Troy United Methodist Church is the largest United Methodist Church in Madison County.

Website: <http://troyumc.org/jobs>

## Troy United Methodist Church (TUMC) – Director of Traditional Music

Job Title:	Director of Traditional Music	Job Category:	Worship Music Program Direction and Administration
Department/Group:	Worship and Hospitality	Job Code/ Req#:	N/A
Location:	Troy, Illinois Website- <a href="http://troyumc.org">http://troyumc.org</a>	Travel Required:	Limited Travel Required
Level/Salary Range:	>\$20/hr, commensurate with qualifications	Position Type:	Half-time Salaried.
HR Contact:	Andy Adams, Senior Pastor; Carl Inman, Chair of Staff Parish Relations Committee	Date Posted:	January 11, 2022
Will Train Applicant(s):	Will train applicants in the use of the organization's communications and planning systems	Posting Expires:	February 15, 2022
External Posting URL:	Request from <a href="mailto:jobs@troyumc.org">jobs@troyumc.org</a>		
Applications Accepted By:			
<b>EMAIL:</b>  <a href="mailto:jobs@troyumc.org">jobs@troyumc.org</a>  <b>Note:</b> If you have a large digital upload, just ask <a href="mailto:jobs@troyumc.org">jobs@troyumc.org</a> for a unique link to upload a file.		<b>MAIL:</b>  Sharie Meyer, Office Administrator Troy United Methodist Church (TUMC) 407 Edwardsville Road Troy, Illinois 62294	
Job Description			
<p><b>PRIMARY ROLES AND RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>○ Coordinate music for traditional worship (8 &amp; 10:15 services on Sundays)</li> <li>○ Direct the Traditional SATB Church Choir rehearsal(s) and at Sunday Service(s)</li> <li>○ Coordinate Children's Music Program</li> <li>○ Oversee Special Music and Special Music Events</li> <li>○ Staff Communication and Planning</li> </ul> <p>-----See attached Position Description for Details -----</p> <p><b>QUALIFICATIONS AND EDUCATION REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>○ Music Degree or Equivalent Training and Experience.</li> <li>○ Experience Directing Traditional Worship Choirs.</li> <li>○ Experience supporting Traditional Christian Worship services and ministry.</li> <li>○ Experience with Children's Choirs.</li> </ul>			

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### REQUIRED SKILLS

- SATB Choir Directing, Leadership and Administration.
- Bell Choir Directing, Leadership and Administration.
- Excellent interpersonal skills with musicians of varying abilities.
- Children's Choir Directing, Leadership and Administration.

### PREFERRED SKILLS

- Personal Vocal Performance ability in Choral Setting.
- Personal Piano/Keyboard playing ability.
- Excellent interpersonal skills with congregation members and visitors.
- Ability to work with digital media and technicians.
- Recruitment skills.

### ADDITIONAL NOTES

- A full resume will be helpful in evaluating applications.
- Portfolios and Audio/Video samples are welcome and may be posted/submitted at by requesting a unique digital uplink from [jobs@troyumc.org](mailto:jobs@troyumc.org).
- References will be required.
- A pre-screening process will be done to ensure applicant(s) meet qualifications.
- A process of Interviews and Audition will be required of applicants who pass the pre-screening process.
- Thorough Personal Background Checks will be conducted for applicants.

Reviewed By:	Carl Inman, Chair of Staff-Parish Relations Committee	Date:	January 10, 2022
Approved By:	Andy Adams, Senior Pastor	Date:	January 10, 2022
Last Updated By:	Name	Date/Time:	Date/Time