

# Maranatha Christian Center On-Site Activities Framework

|                                     | Stage 4  | Stage 3   | Stage 2  | Stage 1   |
|-------------------------------------|--|---|--|---|
| MCC Access                          | <p>Mandatory telework for MCC staff</p> <p>Facility is closed, except to essential personnel (Approved services only - Re-Entry Program, Food Pantry)</p> <p>Live Stream Service from Home<br/>No praise and worship on-site</p> | <p>MCC staff rotational telework (no public access)</p> <p>Approved services only - Re-Entry Program, Food Pantry</p> <p>Live Streamed Services On-Site with Essential Staff up to 25% capacity (online public viewing)</p> | <p>MCC staff rotational telework (limited public access by appointment only)</p> <p>Approved services - Re-Entry Program, Food Pantry</p> <p>Live Streamed Services On-Site with Essential Staff up to 50% capacity (online public viewing and potential limited in-person viewing)</p> <p>Visitors and volunteers by appointment only</p> | <p>MCC Office Open</p> <p>All Ministries with Approved Operation Plan</p> <p>Services On-Site with potential limited in-person viewing up to 50% capacity (Live streaming will continue for online viewers)</p> |
| Health & Safety                     | <p>Face Mask Required, Practice Social Distancing, Wash hands and use hand sanitizer liberally</p> <p>MCC facilities closed with exception of essential services and staff</p>   | <p>Face Mask Required, Practice Social Distancing, Wash hands and use hand sanitizer liberally</p> <p>MCC facilities closed to public</p> <p>Outreach ministries can resume with an Operational Plan</p>                    | <p>Face Mask Required, Practice Social Distancing, Wash hands and use hand sanitizer liberally</p> <p>MCC facilities closed to public</p> <p>ALL Ministries can resume with an Operational Plan</p>  | <p>Face Mask Required, Practice social distancing, Wash hands and use hand sanitizer liberally</p> <p>MCC facilities open with limited capacity</p> <p>ALL Ministries can resume with an Operational Plan</p>   |
| Large Meetings & Events (5+ people) | <p>Conduct virtual meetings and participate remotely only in external events</p>   | <p>Conduct virtual meetings and participate remotely only in external events</p>  | <p>In-person meetings and events upon approval following MCC protocols, Virtual meetings encouraged</p>  | <p>In-person meetings and events upon approval following MCC protocols, Virtual meetings encouraged</p>   |
| Travel                              | <p>All travel suspended</p> <p>Church van not operating (exception for Re-Entry Mission food operations)</p>   | <p>All travel suspended</p> <p>Church van not operating (exception for Re-Entry Mission food operations)</p>  | <p>All travel suspended</p> <p>Church van not operating (exception for Re-Entry Mission food operations)</p>   | <p>Travel permitted</p> <p>Outreach permitted with Social Distancing Requirements</p> <p>Church van potentially operating with Social Distancing Requirements with limited capacity</p>                         |

## **Purple, Red and Orange Levels**

**Santa Clara County Red Level – All workers who can do their jobs from home are required to work remotely**

### **Staff Office Closed**

- No one permitted in the staff office except office staff
  - Contact admin staff if access is needed
  - When staff is present, others may access the staff office by appointment only, with only one person permitted at a time

### **Recommendations**

- Rent postage machine for MOC
  - Have drop box for MCC staff to pick-up mail that needs postage, stamp, and mail

### **Yellow Phase**

- MCC will remain prepared to support telework capabilities if County changes tiers