

SERVE AT EPIPHANY

DIGITAL CONTENT SPECIALIST

Ministry: Epiphany Creatives

This position reports directly to the Communications Director

Summary

The Digital Content Specialist enhances the congregation's online presence by managing Epiphany Fellowship's website and related properties.

Duties and Responsibilities

- Edit and update website content.
- Create and manage re-direct links
- Assist with mobile app updates
- Collaborate with other Communications & Design team members

Skills Needed

- Open to Constructive Feedback
- Time Management
- Problem Solving
- Attention to Detail
- Critical Thinking
- Dependable & Committed

Physical Requirements

While performing these duties, the Digital Engagement Specialist is required to frequently communicate with the Communications Director. Must be able to exchange information accurately. The Digital Engagement Specialist may occasionally move various equipment weighing up to 20lbs.

Qualifications

- Candidate must believe that salvation is a gift from God brought to man by grace and received by personal faith in the Lord Jesus Christ, whose precious blood was shed on Calvary to forgive our sins.
- Experience with managing websites, content management systems, and basic HTML preferred
- Must adhere to the Mission, Vision, and Core Values of Epiphany Fellowship Church.
- Prior professional experience preferred.
- Commitment: Minimum of 15 hours a month

