

**\*Two recommendations required.**

The following pages contain a reference form that you should submit to your pastor and one another person who knows you best. These individuals should not be related to you. It should be given to a pastor/mentor that can best attest to your spiritual health and can make a true assessment of the questions that are asked on the reference form.

FOR MAILING: Please submit the form to the pastor and have the pastor mail the form back to us directly. Our address is provided on the form for convenience.

**King's Way College**

**Reference Form**

**Mail directly to: ATTN: King's Way College 4445 Crescent Rd. Birmingham, AL 35210**

\_\_\_\_\_ is interested in being considered for enrollment with King's Way College. Since it is our purpose to secure an understanding of the applicant's personality as a whole, we urge you to be completely frank, in justice both to the person under consideration and to King's Way College. Feel free to offer pertinent facts and judgments not covered by the questions and to exceed space limitations whenever you think necessary. We realize you will not be aware of the applicant's ability in every area; therefore, the "unknown" category is provided. Your comments are very helpful to our discernment process. We will be grateful for your prompt assistance and will treat your reply confidentially. Please type or print clearly in black ink.

1. How long, how well, and under what circumstances have you known the applicant?

\_\_\_\_\_

2. What do you believe to be the applicant's reasons for applying for King's Way College?

3. Is the applicant dependable? YES or NO

4. Does the applicant faithfully attend church? YES or NO

5. Please rate the applicant on the following for qualities, abilities, and skills:

The degree to which I feel he/she possesses the:

**A. Calling**

1) ability to articulate Christian faith and belief

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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2) ability to express the calling of God on his/her life

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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Comments:

\_\_\_\_\_

\_\_\_\_\_

Degree to which I feel he/she possesses:

**B. Spiritual Maturity**

1) ability to share personal faith in a constructive way

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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2) ability to display respect for people of other faiths

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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3) ability to maintain faith and prayer life during times of difficulty

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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4) ability to maintain a lifestyle consistent with a relationship to Christ

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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Comments:

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Degree to which I feel he/she possesses:

**C. Emotional Strength**

1) ability to identify personal strengths and weaknesses

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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2) ability to be flexible in the face of change

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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3) ability to submit to authority and follow instructions

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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4) ability to withstand criticism or rejection

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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Comments:

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Degree to which I feel he/she is capable of:

**D. Interpersonal Relationships**

1) ability to work with others, especially where there are differences of theological or political beliefs, or work objectives

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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2) ability to participate in the process of planning and decision-making to produce mutually determined goals

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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3) ability to listen to others

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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4) ability to work well with others

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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5) ability to respond to feelings and needs of others

Outstanding	Good	Satisfactory	Fair	Poor	Unknown
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Comments:

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6. Note specific strengths of the applicant you have observed.

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7. If you have noted any limitations in the applicant, please specify, describing the form and intensity of such behavior.

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8. How would you assess the applicant's spiritual health?

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9. Ministry often involves considerable contact with people in unusual settings. Such exposure may exaggerate the effects of some personality traits, possibly including those listed below. Please check any of these characteristics that apply to the candidate:

\_\_\_\_\_ Impatient \_\_\_\_\_ Gloomy \_\_\_\_\_ Easily offended \_\_\_\_\_ Frequently worried \_\_\_\_\_ Irritable  
\_\_\_\_\_ Argumentative \_\_\_\_\_ Cocky \_\_\_\_\_ Easily embarrassed \_\_\_\_\_ Critical of others \_\_\_\_\_ Anxious  
\_\_\_\_\_ Domineering \_\_\_\_\_ Tense \_\_\_\_\_ Easily discouraged \_\_\_\_\_ Lacking in sense of humor  
\_\_\_\_\_ Nervous

Comments:

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10. How do you rate the applicant's potential for King's Way College? Please check:

\_\_\_\_\_ Exceptional \_\_\_\_\_ Superior \_\_\_\_\_ Good \_\_\_\_\_ Average \_\_\_\_\_ Below average  
\_\_\_\_\_ Should be discouraged

11. If possible, list another person qualified to give a sound appraisal of the applicant.

Name: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

**YOUR INFORMATION:**

**Name:**

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**Relationship to applicant:**

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**Address:**

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**City, State, Zip Code:**

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**Contact Number:**

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**Date:**

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