

Event & Promotion Request Form

Event Title: _____

Contact Person: _____

Phone: _____

Email: _____

PUBLICITY FORMAT(s) desired (*check any that apply*)

- | | |
|--|--|
| <input type="checkbox"/> Sunday Bulletin | <input type="checkbox"/> Independence (SC & SCW) |
| <input type="checkbox"/> Church Website | <input type="checkbox"/> Daily News Sun |
| <input type="checkbox"/> Outdoor Electronic Sign | <input type="checkbox"/> West Valley News |
| | <input type="checkbox"/> Surprise Today |

DATE

Event Date: _____

TIME

Start Time: _____ (AM / PM)

End Time: _____ (AM / PM)

Location: _____

Target Audience: _____

Cost Amount \$ _____ (*if any*)

Promotion START date: _____

Description: _____
